



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 15th October 2026**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 9th October 2026

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. Apologies for Absence

To receive apologies for absence

2. Members Declarations of Interest:

To receive any Pecuniary or Non-Pecuniary Interests for matters set out below

3. Public Participation:

To receive representations (if any) from members of the public

Any representation from members of the public should relate to items listed on the agenda.

Matters raised which are not listed on the agenda may, at the discretion of the Council, be discussed at a future meeting.

Members of the public are not permitted to join discussions or debate with Councillors.

4. Planning Applications:

To receive planning applications and comment thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	26/00749/FUL InPost UK St Osyth Village Hall Clacton Road, St Osyth	Planning Application - Siting an InPost Parcel Locker.
b.	26/01314/FUL City & Country St Osyth Priory The Bury, St Osyth	Planning Application - Removal of hardstanding square on eastern side of driveway at the Bury and introduction of grasscrete strip on western side of driveway.
c.	26/01364/VOC Pump Hill Park Ltd The Tideaway Pump Hill Caravan Park Clacton Road, St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 5 (Siting of 30 Caravans) of application ENE/TEN/378/58 to enable holiday use throughout the year.

d.	26/01446/VOC Pump Hill Park Ltd The Tideaway Pump Hill Caravan Park Clacton Road, St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 3 (Play area and additional Caravans) of application ENE/TEN/439/60, to enable holiday use throughout the year.
e.	26/01447/VOC Pump Hill Park Ltd The Tideaway Pump Hill Caravan Park Clacton Road St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Siting of 17 Caravans) of application TEN/349/68 to change the restriction on the holiday occupancy of the park from 31st October to 1st March to enable holiday use throughout the year.
f.	26/01487/PIP Mr N Young Land between The Hawthorns & 1 Heath Road St Osyth	Application for Permission in Principle - Residential development comprising of one or two dwelling houses.
g.	26/01535/LUEX TLC Care Homes Ltd Wellwick House 100 Colchester Road, St Osyth	Application for Lawful Development Certificate for Existing Use or Development for use of site as a care home (Use Class C2).
h.	26/01549/FULHH Mr Terry 6 Seaview Road, St Osyth	Householder Planning Application - Single storey side extension, rear infill extension and enlargement of existing front porch.
i.	26/01533/TCA Ms A Ward 84 Clacton Road, St Osyth	Trees in a Conservation Area Notification - 1 No. Silver Birch - To crown reduce by 40%.
j.	26/01561/TCA RBL Tree Surgery 98 Clacton Road, St Osyth	Trees in a Conservation Area Notification - To fell Acacia tree in front garden of property.
k.	26/01404/NMA Ms H Carter High Birch Farmhouse High Birch Road St Osyth	Non-Material Amendment to 24/00390/FUL - To amend the layout of the parking spaces serving the holiday-lets from a side-by-side to a linear arrangement. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website.

5. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 11th September 2026 to 11th October 2026 ***encl 2***

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 17th September 2026 ***encl 3***

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 17th September 2026

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Letter of 15th September 2026 from a visitor to the Parish Cemetery thanking the Council for its upkeep of, and condition of the Cemetery
- b. Email of 18th September 2026 from the Dawn Sailing Barge Trust re visits to St Osyth
- c. TDC letter of 17th September 2026 re Determination of Planning Applications ***encl 4***
- d. Letter of 17th September 2026 from SOPC to Tendring District Commander, Essex Police re anti-social use of modified vehicles and the subsequent response of 18th September 2026 ***encl 5 a-b***

- e. Letter of 17th September 2026 from St Osyth Parish Council (SOPC) to Cllr. Mark Webster, ECC Cabinet Member for Highways and Infrastructure re Blocked Drains and the subsequent acknowledgement of receipt from the Cabinet Assistant to Cllr. Webster **encl 6**
- f. Email of 1st October 2026 from a resident re parking on, and speed of traffic along Mill Street

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for August 2026 **encl 7 a-c**
- b. Balances

Current a/c:	£61,584.28
Deposit:	£152,946.64
- c. To receive the Annual Governance & Accountability Return (AGAR) for Year Ending 31st March 2025 from PFK Littlejohn **encl 8 a-c**

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes
District Councillors – 3 Minutes
County Councillors – 5 Minutes

10. Reports from Committees:

- a. **Cemetery Committee**
 - i. To receive (in draft format) the Minutes of the Cemetery Committee meeting of 26th August 2026 **encl 9 - to follow**

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
- b. Highways Working Party
- c. Martin's Farm Park

12. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Community Matters & Well-being (Cllr. Venables)
- b. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for August 2026 **encl 10 a-b - to follow**
- c. Footpaths (Cllr's Atkins & Hall)
- d. Tree Warden (Cllr. Atkins)
- e. TDALC (Cllr's Sinclair & Talbot)
 - i. to receive a report on the meeting of 23rd September 2026
- f. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White

13. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Cllr. Thomas)
- c. St Osyth Village Hall Management Committee (Cllr. Thomas)
- d. Point Clear Community Association (Cllr. Thomas)

14. Further Parish Matters: (exchange of information only)

Future Meeting Dates: (information only)

Month	Date	Time	Meeting	Location
November	19 th	7.00 pm	Ordinary Meeting	Dumont Hall