



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 17th September 2026**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 11th September 2026

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. Apologies for Absence

To receive apologies for absence

2. Members Declarations of Interest:

To receive any Pecuniary or Non-Pecuniary Interests for matters set out below

3. Public Participation:

To receive representations (if any) from members of the public

Any representation from members of the public should relate to items listed on the agenda.

Matters raised which are not listed on the agenda may, at the discretion of the Council, be discussed at a future meeting.

Members of the public are not permitted to join discussions or debate with Councillors.

4. Tendring District Local Plan Review 2026-2043 and Beyond Submission Version September 2026

To receive a report from Gary Guiver, TDC Director of Planning & Community, in respect of the Tendring District Local Plan Review 2026-2043 and Beyond - Submission Version September 2026, the public consultation for which is open until Monday 19th October 2026

5. Planning Applications:

To receive planning applications and comment thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	26/01226/FUL Mr C Bird 23 Tower Estate, Point Clear Bay	Planning Application - Replacement dwelling (retrospective).
b.	26/01265/FULHH Mr S Korf 345 Point Clear Road, Point Clear	Householder Planning Application - Roof replacement and ridge height increased to facilitate loft conversion.

c.	26/01269/LUEX Ms C Kelly 18 Seawick Road, St Osyth	Application for Lawful Development Certificate for Existing Use or Development for use of property as a dwelling.
d.	26/01342/FUL Mr G Kibbler Wigboro Cottage Wigboro Wick Lane, St Osyth	Planning Application - Erection of detached self-build dwelling.
e.	26/01352/FULHH Mrs A Hobson Sunny Croft Cow Lane, Point Clear	Householder Planning Application - Machine store and workshop.
f.	26/01295/TCA Mrs S Grantham St Osyth Parochial Church Council St Osyth Church Church Square, St Osyth	Trees in a Conservation Area Notification - Pollard four Lime Trees.

Please note all applications can be viewed on the Tendring District Council website.

5. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 14th August 2026 to 4th September 2026 **encl 2**
- b. TDC email of 10th September 2026 re Breach of Planning Control – Alleged Unauthorised Advertisement: Junction of Cockett Wick Lane and Beach Road, St Osyth (26/00222/ADV refers)

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 20th August 2026 **encl 3**

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 20th August 2026

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 13th August 2025 from St Osyth C of E Primary School re School Food Pantry
- b. Email of 14th August 2026 from TDC re new Waste & Recycling service as of 5th October 2026 **emailed to Cllrs on 14th August 2026**
- c. Email of 25th August 2026 from TDC re Special Expenses for 2027/2028
- d. Email of 3rd September 2026 from Essex Highways re notification of closure of Church Square, St Osyth for 5 days, as of 2nd October 2026
- e. Email of 6th September 2026 from St Osyth & Point Clear Rotary Club re Environmental Project
- f. Email of 9th September 2026 from Essex County Council (ECC) re withdrawal of plans for Local Government Reorganisation (LGR)
- g. Email of 10th September 2026 from Cllr. Mark Webster, ECC Cabinet Member for Highways and Infrastructure re the continued presence of temporary traffic lights along the Mill Street Wall
- h. Email of 11th September 2026 from TDC re Members' Code of Conduct Training, scheduled for 2nd November 2026 **emailed to Cllrs on 14th September 2026**

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for August 2026 **encl 4 a-c**
- b. Balances

Current a/c:	£63,804.54
Deposit:	£152,946.64
- c. Annual Governance & Accountability Return (AGAR)
 - i. to receive a report from the Clerk

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes
District Councillors – 3 Minutes
County Councillors – 5 Minutes

10. Reports from Committees:

a. Finance Committee

- i. To receive (in draft format) the Minutes of the Finance Committee meeting of 26th August 2026 **encl 5 - to follow**
- ii. To approve the request from the Point Clear Community Association (PCCA) for the reallocation of the Annual Parish Grant, payable in October 2026, as recommended by the Finance Committee on 26th August 2026

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
 - i. To receive the notes of the meeting of 26th August 2026 **encl 6**
- b. Highways Working Party
- c. Martin's Farm Park

12. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Community Matters & Well-being (Cllr. Venables)
- b. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for July 2026 **encl 7 a-b - to follow**
- c. Footpaths (Cllr's Atkins & Hall)
- d. Tree Warden (Cllr. Atkins)
- e. TDALC (Cllr's Sinclair & Talbot)
- f. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White

13. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Cllr. Thomas)
- c. St Osyth Village Hall Management Committee (Cllr. Thomas)
- d. Point Clear Community Association (Cllr. Thomas)

14. Preparation of the Management Plan:

To receive a report from the Chair and to remind all Committees, Working Parties and Councillors with individual responsibilities that proposals for items to be included in the Management Plan for 2027/2028 be submitted to the Clerk by Monday 12th October 2026

15. Web Content Accessibility Guidelines (WCAG) 2.2

To receive a report from the Clerk on the requirement for the Council, as a public sector body, to comply with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018

16. Social Media Guidance:

To receive, review and discuss the TDC Standards Committee Review of 15th July 026 in respect of Social Media Guidance for Members (Revised 2026) and to consider the adoption of a similarly worded policy applicable to St Osyth Parish Council **encl 8 a - b**

17. Further Parish Matters: (exchange of information only)

Future Meeting Dates: (information only)

Month	Date	Time	Meeting	Location
October	15 th	7.00 pm	Ordinary Meeting	Village Hall Annex