



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 20th August 2026**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 13th August 2026

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. Apologies for Absence

To receive apologies for absence

2. Members Declarations of Interest:

To receive any Pecuniary or Non-Pecuniary Interests for matters set out below

3. Public Participation:

To receive representations (if any) from members of the public

Any representation from members of the public should relate to items listed on the agenda.

Matters raised which are not listed on the agenda may, at the discretion of the Council, be discussed at a future meeting.

Members of the public are not permitted to join discussions or debate with Councillors.

4. Planning Applications:

To receive planning applications and comment thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	26/00546/FUL Bourne Leisure Orchards Holiday Village Colne Way Point Clear Bay	Planning Application - Relocated pitch and putt clubhouse building, enhanced fishing lake facilities and installation of 97 bases for the siting of static holiday accommodation caravans with associated decking, access roads, landscaping, BNG mitigation and infrastructure works.
b.	26/01042/FUL AB Patel Investments 686 St Johns Road Clacton On Sea	Householder Planning Application - Erection of bungalow (following demolition of garage).

c.	26/01122/ROC Mr Philip Sacre Voices4BelAir Community Assoc Bel Air Chalet Park Beach Road St Osyth	Application under Section 73 of the Town and Country Planning Act for the removal of Condition 2 of Planning Permission TEN/5/60 (as amended by TEN/1352/87), which restricts occupancy to approximately 45 days out of a 105-day period between 1 November and 1 March each year.
d.	26/01142/FULHH Tracy Neale 2 Stanmore Way, St Osyth	Householder Planning Application - Retrospective detached single storey garden room.
e.	26/01161/FULHH Mr S Stride 42 West Field Lane, St Osyth	Householder Planning Application - Installation of three rooflights to rear roofslope.
f.	26/01208/FUL Mr K Butcher Woodlands Farm Rectory Road, Weeley Heath	Planning Application - Demolition of existing dwelling and the erection of a replacement self-build dwelling.
g.	26/01206/TCA Mrs S Grantham St Osyth Parochial Church Council St Osyth Church Church Square, St Osyth	Trees in a Conservation Area Notification - Pollard 3no Lime and fell 1no Lime.
h.	26/01216/VOC Mr C Gibbs The Partridge Retreat Clay Lane St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 6 (Detail of Condition) and Condition 7 (Detail of Condition) of application 26/00443/FUL to prevent any overlooking while reducing noise disturbance and following completion of the Unilateral Undertaking.
i.	26/01220/VOC St Osyth Priory Estate Limited St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 3 (Detailed Elevation and Sectional Drawings for the proposed timber doors) of application 26/00794/FUL to allow extended time limit for removal of doors, and removal of request for method of opening and means of installation.
j.	26/01097/LUPROP Mr K Pasik Heycroft Care Ltd 225 Point Clear Road Point Clear	<i>Application for Lawful Development Certificate for Proposed Use or Development for Non-Material change of use from C3a single family dwelling to C3b Children's Care Home for single placement.</i> <i>For information only – no comment required.</i>
k.	26/01215/AGRIC Mr C Gibbs Anvil Barn The Stackyard Clay Lane St Osyth	Application to determine if prior approved is required under Part 6, Class A/B/E of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for agricultural storage barn. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website.

5. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- Tendring District Council (TDC) notification of Decisions (Determinations) for the period 10th July 2026 to 7th August 2026 **encl 2**
- Anonymous correspondence of 27th July 2026, via the parish Council, from a resident to TDC re retrospective application for a Detached Single Storey Garden Room at 2 Stanmore Way, St Osyth (TDC 26/01142/FULHH refers)
- TDC email of 4th August 2026 re Appeal under Section 195/26K, Town & Country Planning Act 1990, re Appeal 6012747 (TDC 26/00719/LUPROP) 225 Point Clear Road, Point Clear

- d. TDC email of 12th August 2026 re amendments to Tree Preservation Order on a Track off Clay Lane, St Osyth (TDC 26/00008/TPO refers)

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 16th July 2026 *encl 3*

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 16th July 2026

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Emails dated 14th July to 29th July 2026 between a resident and the Head of Events at St Osyth Priory re temporary traffic lights along the Mill Street Wall
- b. Email of 27th July 2026 from a resident re traffic congestion in the village centre caused by the presence of temporary traffic lights along the Mill Street Wall
- c. Email of 14th August 2026 from a resident to Nigel Farage, Member of Parliament for Clacton on Sea re temporary traffic lights along the Mill Street Wall
- d. Email of 15th July 2026 from East of England Ambulance Service Charity re request for funding
- e. Emails dated 21st July to 23rd July 2026 between Weeley Parish Council and St Osyth Parish Council (SOPC) re possible travellers' site at Rectory Road, Weeley Heath
- f. Email of 25th July 2026 from Brightlingsea Harbour Master to Essex Police, SOPC and Bourne Leisure re Harbour Dues and launching of Personal Watercraft (PWC) at Point Clear Bay
- g. Email of 29th July 2026 from a resident re establishing a Youth Club in St Osyth
- h. Email of 3rd August 2026 from TDC re Members' Code of Conduct Training
- i. Email of 4th August 2026 from SwimSafe UK re publication of information

9. Finance:

To approve cheques and payments, and receive balances as listed:

- | | | |
|-----------------------------|--------------|-------------------|
| a. Approval of payments for | July 2026 | <i>encl 4 a-c</i> |
| b. Balances | Current a/c: | £72,138.53 |
| | Deposit: | £152,946.64 |

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
- b. Highways Working Party
- c. Martin's Farm Park
 - i. to receive the notes of the site meeting of 4th August 2026 *encl 5 - to follow*

11. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Community Matters & Well-being (Cllr. Venables)
- b. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for June 2026 *encl 6 a-b - to follow*
- c. Footpaths (Cllr's Atkins & Hall)
- d. Tree Warden (Cllr. Atkins)
- e. TDALC (Cllr's Sinclair & Talbot)
- f. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White

12. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
 - i. to receive a report on the meeting of 11th August 2026
- St Osyth Playing Field Charity (Cllr. Thomas)
- b. St Osyth Village Hall Management Committee (Cllr. Thomas)
 - i. to receive a report on the meeting of 6th August 2026
- c. Point Clear Community Association (Cllr. Thomas)
 - i. to receive a report on the meeting of 4th August 2026

13. Further Parish Matters: *(exchange of information only)*

Future Meeting Dates: *(information only)*

Month	Date	Time	Meeting	Location
August	26 th	9.30 am	Cemetery Committee	Committee Room
	26 th	10.15 am	Public Realm Working Party	Committee Room
	26 th	11.00 am	Finance Committee	Committee Room
September	17 th	7.00 pm	Ordinary Meeting	Village Hall Annex