



**Minutes of the Ordinary Meeting of the Council
held at St Osyth Village Hall
on Thursday 18th June 2026 at 7.00 pm**



PRESENT: Chair: Cllr. Karen Sinclair, Vice-Chair: Cllr David Cooper
Cllr's Clive Atkins, Quinn Atkins, Alma Blockley,
Harvey Cohen, Ray French, Michael Talbot, Michele Thomas,
Catherine Venables & John White

APOLOGIES: Cllr. Susan Ball (Holiday)
Cllr. Judith Hall (Holiday)

NOT PRESENT: Essex County Councillor Bradley Thompson

MINUTES: Neil Williams (Parish Clerk)

PUBLIC PRESENT: None

OM-26-028 PUBLIC PARTICIPATION: None

OM-26-029 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	26/00792/FUL Haven Leisure Ltd Orchards Holiday Village Colne Way, Point Clear Bay	Installation of LPG gas tank storage, compound and associated works. No objections.
b.	26/00794/FUL St Osyth Priory Estate St Osyth Priory The Bury, St Osyth	Replacement of six existing garage doors. No objections.
c.	26/00812/FUL St Osyth Beach Estate Ltd Cockett Wick Farm Cockett Wick Lane St Osyth	Demolition and redevelopment of farm buildings to create a rural visitor attraction to include provision of cafe/restaurant, farm shop, small artisan retail, flexible event space and holiday lets. Provision of 13no. holiday lodges. Creation of new access to Beach Road, parking, and provision of blue and green infrastructure. Whilst there are no objections to the application itself, there are concerns as to the potential increase in traffic using the crossroads in the centre of the village, especially heavy goods and plant machinery, during the construction phase. Furthermore, there are concerns as to the location of the proposed exit, which will see traffic join beach Road, the only access to a number of holiday parks, on a bend.

d.	26/00797/VOC City & Country Wellwick Ltd St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 1 (Approved Plans); Condition 2 (Landscaping Scheme); Condition 4 (Parking and Turning Areas); Condition 5 (RAMS) of application 24/01414/VOC to allow for adjustments to the layout, housetypes, and phasing plan. Whilst there are no objections to the application, it was suggested that perhaps a pedestrian access could be created in the north-western corner of the site, to facilitate access onto the footpath, leading to Martin's Farm Country Park.
e.	26/00833/TCA c/o Absolute Tree Services 28 Point Clear Road St Osyth	Trees in a Conservation Area Notification - To fell 1 x Silver Birch to ground level. This application is referred to the District Council's Tree & Landscape Officer for consideration.

OM-26-030 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notifications of Decisions (Determinations) for the period of 15th May 2026 to 5th June 2026.
- b. Correspondence between St Osyth Parish Council (SOPC) and TDC with regard to the residential status of holiday lodges at Cockett Wick Lane, St Osyth.
- c. Correspondence from Gary Guiver, TDC Corporate Director for Planning & Community detailing the proposed timescale for the Tendring District Local Plan.
- d. Correspondence from a resident of Point Clear with regard to the development of traveller site, on land to the south of Point Clear Road, Point Clear.
- e. Correspondence between SOPC and TDC concerning works at Pump Hill Caravan Park, St Osyth.

OM-26-031 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the Minutes of the Annual Meeting of 21st May 2026 be verified for accuracy by the Council and signed by the Chair, as a true and accurate record. The motion was proposed by Cllr. Venables and seconded by Cllr. Cooper. All agreed.

OM-26-032 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the Minutes of the Ordinary Meeting of 21st May 2026 be verified for accuracy by the Council and signed by the Chair, as a true and accurate record. The motion was proposed by Cllr. Q Atkins and seconded by Cllr. Thomas. All agreed.

- a. The Chair thanked the Clerk for his submission, on behalf of the Parish Council, in respect of planning application 26/00546/FUL (relocated pitch and putt clubhouse building, enhanced fishing lake facilities and installation of 97 bases for the siting of static holiday accommodation caravans at the Orchards Holiday Park).

OM-26-033 SUMMARY OF ACTION:

- a. OM-26-018 d ii. The Clerk reminded the Council that the subject of a gate or barrier along the track leading to the allotments had been referred to the Public Realm Working Party, which had agreed to discuss the matter further ahead of its possible inclusion in the Management Plan for 2027/2028.
- b. OM-26-022 f ii b). The Clerk informed the Council that in addition to writing to the new Essex County Councillor, Cllr. Bradley Thompson, he had also forwarded an agenda for the Ordinary Meeting of 18th June 2026. The Clerk added that despite having sent the correspondence to both the Essex County Council and Tendring District Council email addresses for Cllr. Thompson, he [the Clerk] had not received any acknowledgement or apologies.
- c. OM-26-024 d. The Clerk informed the Council that the subject of Councillors training had been referred to the Finance Committee and that he would report on this further later in the meeting.
- d. OM-26-025 c. The Clerk informed the Council that he had yet to confirm the availability of Dumont Hall, Point Clear, for the meeting of 16th July 2026.
- e. OM-26-027 a iii a). Having reminded the Council that the original permissions, granted in the 1950s, in respect of Pump Hill Caravan Park, remained extant, the Clerk informed the Council that he had yet to ascertain whether the future use of the site would cater for mobile or static caravans.
- f. OM-26-027 b i. The Clerk informed the Council that whilst he had made reference to access for emergency vehicles in the Council's response to planning application 26/00546/FUL (relocated pitch and putt clubhouse building, enhanced fishing lake facilities and installation of 97 bases for the siting of static holiday accommodation caravans) in respect of the Orchards Holiday Park, he had been unable to provide specific reference to statistics for crime and attendance of medical services.
- g. OM-26-027 e iii. The Clerk informed the Council that the banner advertising the children's half term activities at Cowley Park had been removed.

OM-26-034 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence from a resident of Point Clear Bay with regard to Antisocial Behaviour in Point Clear Bay.
- b. Correspondence from the Essex Association of Local Councils (EALC) detailing the 20mph for Safer Streets campaign.
 - i. The Clerk stated that he would forward the link for webinar, which took place on Friday 22nd May 2026, to members of the Council.

- c. Correspondence from a Director of Sailing Barge (SB) May (The Bread And Roses Barge CIC) promoting the Creative Community Café.
- d. Correspondence from Cllr. Carrie Doyle, TDC, offering her assistance to St Osyth Parish Council.
- e. Correspondence between residents of Point Clear Bay, SOPC, Brightlingsea Harbour Commissioners, Essex Police and Colchester City Council with regard to the antisocial use of Personal Watercraft (PWC) at Point Clear Bay.
 - i. The Chair requested that the Clerk look at calling a meeting between interested parties.

OM-26-035 FINANCE:

- a. Approval of payments for May 2026, as per the circulated lists were agreed by the Council.
 - i. Cllr. Cooper informed the Council that the payment of £900.00 to Hybrid Technology related to the bat survey carried out in the Cemetery.
 - ii. Cllr. Cooper informed the Council that the payment of £1,669.44 to Realise Futures related to the purchase of 3 x recycled plastic benches
- b. The following balances were noted and agreed:
 - i. Current a/c: £112,680.38
 - ii. Deposit: £152,946.64
- c. **Internal Audit:**
The following documentation as directed by the Internal Auditor, on 22nd May 2026 was received:
 - i. Internal Audit Report for 2025/2026 – Accepted and approved.
RESOLVED: That the Council accept and approve the Internal Audit Report for 2025/2026. The motion was proposed by Cllr. Thomas and seconded by Cllr. C Atkins. All agreed.
 - ii. Scope of Internal Audit for Parish & Town Councils – Agreed.
RESOLVED: That the Council agree the Scope of Internal Audit. The motion was proposed by Cllr. Blockley and seconded by Cllr. Venables. All agreed.
 - iii. Audit Plan – Approved
RESOLVED: That the Council approve the Audit Plan. The motion was proposed by Cllr. White and seconded by Cllr. Talbot. All agreed.
- d. **End of Year Results:**
Having been previously circulated, the Council agreed the end of year figures as approved by the Independent Internal Auditor on 22nd May 2026, in preparation for submission of the report to the Audit Commission:
 - i. Annual Governance Statement & Accounting Statements.
RESOLVED: That the Council agree the Annual Governance Statement and Accounting Statements for 2025/2026. The motion was proposed by Cllr. Talbot and seconded by Cllr. Q Atkins. All agreed.

- ii. Balance Sheet for Year Ending 31st March 2026.
RESOLVED: That the Council agree the Balance Sheet for Year Ending 31st March 2026. The motion was proposed by Cllr. Cooper and seconded by Cllr. Blockley. All agreed.
 - iii. Supporting Reserves Reconciliation as at 31st March 2026.
RESOLVED: That the Council agree the Supporting Reserves Reconciliation as at 31st March 2026. The motion was proposed by Cllr. White and seconded by Cllr. C Atkins. All agreed.
 - iv. Trial Balance for Current Year.
RESOLVED: That the Council agree the Trial Balance for the Current Year. The motion was proposed by Cllr. Talbot and seconded by Cllr. French. All agreed.
 - v. Bank Reconciliation Statement as at 31st March 2026.
RESOLVED: That the Council agree the Bank Reconciliation Statement as at 31st March 2026. The motion was proposed by Cllr. Blockley and seconded by Cllr. Thomas. All agreed.
 - vi. Income & Expenditure Account for Year Ending 31st March 2026.
RESOLVED: That the Council agree the Income & Expenditure Account for Year Ending 31st March 2026. The motion was proposed by Cllr. Cooper and seconded by Cllr. Cohen. All agreed.
- e. **Annual Governance & Accountability Return:**
- i. **RESOLVED:** That the Council approve the Annual Governance Statement for 2025/2026. Both the Chair and Clerk duly signed the Annual Governance Statement for the Year Ending 31st March 2026. The motion was proposed by Cllr. Talbot and seconded by Cllr. Cooper. All agreed.
 - ii. **RESOLVED:** That the Council approve the Accounting Statements for the Year Ending 31st March 2026, which having already been signed by the Responsible Financial Officer (RFO), was duly signed by the Chair. The motion was proposed by Cllr. French and seconded by Cllr. White. All agreed.
- f. Cllr. Talbot stated that the Independent Internal Audit was a professional assessment of how the Council operated and that he was extremely pleased with the findings of the audit.
- g. Cllr. Cooper reminded the Council that the Finance Committee had thanked both the Clerk and Responsible Financial Officer (RFO) for their work in preparation of the Internal Audit.
- i. The Chair requested that the gratitude of the Council to the Clerk and RFO be formally recorded.

OM-26-036 REPORTS FROM COMMITTEES:

a. Finance Committee:

- i. The draft Minutes of the Finance Committee meeting of 27th May 2026 having been previously distributed, the Chair invited questions. None were forthcoming.

- ii. Approval of Standing Orders:
RESOLVED: Standing Orders (as amended by the National Association of Local Councils (NALC) in March 2025), having been previously circulated, it was proposed by Cllr. Venables and seconded by Cllr. Cooper, that the Council ratify the adoption of Standing Orders, as recommended by the Finance Committee at its meeting of 27th May 2026. All agreed.
- iii. Approval of Financial Regulations:
RESOLVED: Financial Regulations (as amended by the National Association of Local Councils (NALC) in March 2025), having been previously circulated, it was proposed by Cllr. Q Atkins and seconded by Cllr. Talbot, that the Council ratify the adoption of Financial Regulations, as recommended by the Finance Committee at its meeting of 27th May 2026. All agreed.
- iv. Approval of Financial Risk Assessment:
RESOLVED: The Financial Risk Assessment having been previously circulated, it was proposed by Cllr. Thomas and seconded by Cllr. White, that the Risk Assessment, as reviewed and recommended by the Finance Committee at its meeting of 27th May 2026, be approved. All agreed. The Chair subsequently signed the Financial Risk Assessment.

b. Cemetery Committee:

- i. The Chair stated that the draft Minutes of the Cemetery Committee meeting of 27th May 2026 would be received at the Ordinary Meeting scheduled for 16th July 2026.

OM-26-037 REPORTS FROM WORKING GROUPS:

a. Public Realm Working Party:

- i. The notes of the Working Party meeting of 27th May 2026 having been previously distributed, the Chair invited questions. None were forthcoming.

b. Highways Working Party: Nothing to report.

c. Martin's Farm Country Park: Nothing to report.

OM-26-038 REPORTS FROM REPRESENTATIVES:

- a. **Community Matters & Well-being:** Cllr. Venables gave the following report:
 - i. That having received an email via the Clerk concerning the Essex Shed Network, which had been sent to all Councils within Essex, she [Cllr. Venables] had emailed the county representative, who was from Community Voluntary Service (CVS) Maldon, however, she had yet to receive a response.
 - a) The Chair enquired as to what exactly was the Essex Shed Network.

- i) Cllr. Venables stated that they offered activities exclusively for men, often manual, which facilitated mental health and well-being amongst men.
 - ii) Cllr. Venables informed the Council that there were already Men's Sheds in Jaywick, which was very good, and at Kennedy Way, Clacton on Sea, which was full to capacity.
 - ii. That the Dig4Jaywick Community Garden was hosting an Open Day between 1 pm and 4 pm on 14th July 2026.
 - iii. That the Essex Community Foundation (ECF) had launched a photograph competition, with a top prize of £500.00 towards local charities or community groups. Submissions, which could include community, nature, etc, had to be submitted by 30th July 2026.
 - iv. That the Eastern Angles Theatre Company would be screening their play, Caroline: A New Musical, at the Village Hall on Friday 21st August 2026.
 - v. That given the number of improvements to Dumont Hall, the Point Clear Community Association (PCCA) should consider entering the Essex Village Hall of the Year competition being run by the Rural Community Council of Essex (RCCE).
- b. **Essex Police:** Having been previously circulated, Cllr. Cooper briefed the Council on reported crime during April 2026 in St Osyth and Point Clear, by offence and location, and where practicable the status of the investigation.
 - i. St Osyth
 - a) Criminal Damage/ Arson
 - i) Botanical Way x 2 - both under investigation
 - b) Other Crime
 - i) Kincaid Road x 2 - both under investigation
 - c) Possession of Weapons
 - i) Rochford Road - under investigation
 - d) Public Order
 - i) Clinton Close x 2 - both unable to prosecute suspect
 - e) Vehicle Crime
 - i) Brook Vale - under investigation
 - f) Violence & Sexual Offences
 - i) Clinton Close x 2 - both action to be taken by another organisation
 - ii) James Gardens - unable to prosecute suspect
 - iii) Johnson Road - under investigation

- iv) Meadow View -under investigation
- v) Chapel Lane - under investigation
- vi) Chapel Lane - unable to prosecute suspect
- vii) Chapel Lane - action to be taken by another organisation
- viii) Castle Way - under investigation
- ix) West Field Lane - under investigation

ii. St Osyth Beach

a) Bicycle Theft

- i) Beach Road - investigation complete; no suspect identified

b) Burglary

- i) First Avenue - under investigation
- ii) First Avenue - investigation complete; no suspect identified

c) Other Crime

- i) First Avenue - under investigation

d) Possession of Weapons

- i) First Avenue - unable to prosecute suspect

e) Public Order

- i) First Avenue - under investigation

f) Theft (other)

- i) Seaview Road - under investigation
- ii) First Avenue - under investigation

g) Vehicle Crime

- i) Beach Road - investigation complete; no suspect identified

h) Violence & Sexual Offences

- i) Beach Road x 2 - both unable to prosecute suspect
- ii) Beach Road - investigation complete; no suspect identified
- iii) First Avenue x 4 - all under investigation
- iv) First Avenue x 2 - both unable to prosecute suspect
- v) Second Avenue - under investigation
- vi) Fourth Avenue x 2 - both unable to prosecute suspect

iii. Bel Air Chalet Estate

a) Antisocial Behaviour

- i) Seawick Road

b) Public Order

- i) Willow Avenue - under investigation

- c) Violence & Sexual Offences
 - i) Bishops Drive - under investigation
- iv. Point Clear
 - a) Antisocial Behaviour
 - i) Wall Street
 - b) Burglary
 - i) Dumont Avenue - under investigation
 - c) Violence & Sexual Offences
 - i) Leewick Lane - under investigation
- v. Point Clear Bay
 - a) Antisocial Behaviour
 - i) Colne Way
 - b) Public Order
 - i) Colne Way - unable to prosecute suspect
 - c) Theft (other)
 - i) Cruce Way x 2 - both under investigation
 - d) Violence & Sexual Offences
 - i) Mersea View - Unable to prosecute suspect
 - ii) Mersea View - Under investigation
 - iii) Cruce Way - Under investigation
 - iv) New Way - Under investigation
 - v) New Way - Unable to prosecute suspect
 - vi) New Way - Action to be taken by another organisation
 - vii) Colne Way - Investigation complete; no suspect identified
- vi. Flag Hill
 - a) Bicycle Theft
 - i) Martin's Farm Park (car park) - investigation complete; no suspect identified
 - b) Vehicle Crime
 - i) Martin's Farm Park (car park) - investigation complete; no suspect identified

vii. Outcome & Percentage

- a) Under investigation x 31 (55%)
- b) Unable to prosecute suspect x 14 (25%)
- c) Investigation complete; no suspect identified x 7 (13%)
- d) Action to be taken by another organisation x 4 (7%)

viii. Cllr. Cooper provided a comparison of crimes reported during April 2025 and April 2026, during which the following was noted:

- a) April 2025: 68 reported crimes, of which 34 (50%) were classed as violent or sexual.
- b) April 2026: 59 reported crimes, of which 31 (53%) were classed as violent or sexual.

A decrease of 9 reported crimes or 13%, and a decrease of 3 violent or sexual offences, which equated to 9%.

ix. Cllr. Cooper provided a comparison of crimes reported during April 2024 and April 2025, during which the following was noted:

- a) April 2024: 32 reported crimes, of which 17 (53%) were classed as violent or sexual.

When comparing 2025 to 2024, the statistics represented an increase of 36 reported crimes or 113%, and an increase of 17 violent or sexual offences, which equated to 100%.

c. **Footpaths:** Nothing to report.

d. **Tree Warden:** Cllr. C Atkins gave the following report:

- i. That together with Cllr. Hall and the Deputy Clerk he had placed mulch around the base of the trees at the arboretum, which would aid in the retention of moisture.
- ii. That of the 54 trees planted in 2023, only 3, all of which were the same species, needed to be replaced in the autumn.
- iii. That as a considerable number of tree guards had degraded, he had liaised with Mrs Sonia Grantham with a view to obtaining unused guards from the grounds of St Osyth Priory.

e. **Tendring District Association of Local Councils (TDALC):** Cllr. Sinclair gave the following report:

- i. That the Association met on 27th May and this was our Annual General Meeting. Frank Belgrove was re-elected as Chair and I am now joint Vice-Chair with Danny Boterill.
- ii. We received a report on the North Shore Wind Farm which is set to go ahead as it has been signed off by the Government. There is still a long way to go with this project, and it could be subject to a judicial review.
- iii. There was nothing to report from the Highways panel.

- iv. Discussion took place around the Local Government Reorganisation. There is now uncertainty around this following the county elections but this is a government decision.
- v. The Essex Association of Local Councils (EALC) has interviewed for a new Chief Executive. There is no business plan yet as the post has still not been filled so work on this cannot go ahead. There was no news on grants as they are unsure whether funding will be withdrawn. Grants to local organisations are their financial lifeline and withdrawal of funds affects the end user.
- vi. There was interest in joint training courses.
- vii. Members mentioned problems getting bins emptied. This was not just one or two councils but most members spoke of issues.
- viii. We were also notified that e-bikes will be seized by the Police if they are seen on the streets as they are illegal.

f. District Councillor's Report:

- i. Cllr. Talbot gave the following report:
 - a) The business of Tendring District Council continues apace, but with thoughts of the disappearance of TDC and ECC dominating all decisions being made as we progress our day-to-day business in the best interests of our near 150,000 residents, soon becoming resident of the new 'North East Essex Council', with Colchester and Braintree. Today we also have three national By-Elections.
 - b) The results of the long period of consultation, since 1st July 2025, with the residents of the only unparished area of Tendring were put before the last Full Council Meeting. This formal Community Governance Review was for Clacton on Sea, Holland on Sea and Jaywick Sands and the three new authorities thereby created come into being on 1st April 2027. The areas will have a different style of address: Village for Holland on Sea; Town for Clacton on Sea and Community for West Clacton & Jaywick Sands, but all will be Parish Councils notwithstanding the names.
 - c) Cllr. John White did challenge, at Full Council, the boundary line on the map between us in St Osyth and West Clacton & Jaywick Sands, but I expect he will mention that himself.
 - d) The Council have been cracking down on fly-tipping, which we all know is a blight on the community. It is always difficult for our residents to understand the difference between fly-tipping on public and private land. TDC's responsibility is for waste tipped on public land and open spaces, but for the owner of private land the cost of the clearance of tipped waste unfortunately falls on them. It was good to note that two Dovercourt men have been issued with fines and formal Police warnings after waste was dumped in a remote rural lane near Harwich. Rural Engagement Officers and TDC staff responded to several reports of fly-tipped rubbish in the same location earlier this year.

- e) It has been formally agreed to continue to use the previously allocated health funding from Suffolk and North East Essex Integrated Care Board, which has now been replaced by the newly formed 'Essex Integrated Care Board', to deliver the following projects; £165,000.00 Health and Housing funding to undertake fuel poverty work, £4,000.00 Education and Socio-Economic funding to support local Science, Technology, Engineering, Art and Maths (STEAM) events, and £120,000.00 funding for Wellbeing Hubs in primary schools to fund training and staffing to deliver the project.
 - i) The Chair enquired as to how primary schools would apply for the funding.
 - ii) Cllr. Talbot stated that he was not aware of the application process.
- ii. Cllr. White gave the following report:
 - a) reported that during a meeting of the Council's Local Plan Committee, he had enquired as to the possibility of rectifying an anomaly in the boundary of St Osyth and West Clacton & Jaywick Sands, along Lodge Farm Lane, where the building occupied by the tenants was in the Parish of St Osyth, whilst the farmhouse itself was in West Clacton & Jaywick Sands. Cllr. White continued that officers of the District Council had stated that it was not possible to make any change to the boundary.

N.B. Any change to the boundary would require a full review and consultation by The Local Government Boundary Commission for England.
 - b) That with the creation of the three new Parish Councils following the Community Governance Review, the number of Town and Parish Councils in Tendring would increase from 27 to 30.
 - c) The Chair enquired as to whether the challenge to the Local Government Reorganisation (LGR) by the newly appointed Leader of Essex County Council would delay the process.
 - i) Cllr. White stated that he believed the challenge to be too late, adding that the new administration were planning a Judicial Review.
 - ii) The Chair commented that the alternative would be the retention of the current County Council.
 - d) Cllr. White stated that at this point in the meeting, the Council would usually receive a report from the County Councillor.
 - i) The Chair reported that the Clerk had written to the newly elected County Councillor, in addition to forwarding the agenda for the meeting, however, despite correspondence being forwarded to both the District and County Council email addresses, the County Councillor had not acknowledged receipt not responded to the emails.

- e) Cllr. Venables enquired as to what would happen to the Town Hall when the new Unitary Authority was formed, and whether there would be some form of hub in Clacton on Sea.
- i) Cllr. White stated that during a recent meeting, the District Council's Chief Executive had reported that nothing had been agreed and that any decision as to the location of offices would be down to the new administration.
- f) Cllr. Venables reported that she had seen people emptying the former Council office at Weeley.
- i) Cllr. White stated that the land had been sold for development, however, as opposed to the asking price of £2.25m, the Council had only received £340,000.00.

OM-26-039 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

a. St Osyth Almshouse Charity:

- i. Cllr. Sinclair gave the following report:
 - a) The Trustees met on 26th May 2026.
 - b) We have placed a works order for major refurbishment work to take place on the roof at Clacton Road. We can fund this from a very generous donation from a villager. The back doors on the houses in Clacton Road are also being replaced. Again, we have funded this from the donation.
 - c) In St Clairs Road we have installed a new shower and bathroom for a resident.
 - d) The Almshouses in Clacton Road were featured on the front of the parish magazine and an article talking about the history about these properties.
 - e) We will meet again in August.
- ii. Cllr. Sinclair informed the Council of a request to site a memorial bench at the Arboretum, which would be fully funded by the Almshouse Charity.
 - a) Cllr. C Atkins was requested to review the most suitable location for the bench to be sited.
 - b) **RESOLVED:** That in its capacity as the Sole Trustee of St Osyth Playing Field Charity, St Osyth Parish Council permit the siting of a memorial bench in the Arboretum on Cowley Park, which is to be fully funded by St Osyth Almshouse Charity. The motion was proposed by Cllr. Sinclair and seconded by Cllr. Blockley. All agreed.

b. St Osyth Playing Field Charity: Nothing to report.

- c. **Village Hall Management Committee:** Cllr. Thomas reported that the next meeting of the Management Committee was scheduled for 6th August 2027.
- d. **Point Clear Community Association:** Cllr. Thomas reported that the next meeting of the Association was scheduled for 23rd June 2026 and that work to install the InPost locker would commence on Monday 22nd June 2027.

OM-26-040 COUNCILLORS TRAINING:

The Clerk informed the Council that he would obtain dates of availability from CouncilWise which he would forward to members of the Council. The Clerk continued that the bespoke training package was only for members of St Osyth Pariah Council.

OM-26-041 FURTHER MATTERS:

- a. Cllr. Q Atkins commented on the number and severity of potholes along Clay Lane.
 - i. The Clerk informed the Council that the potholes had been reported to Essex Highways on several occasions. The Clerk added that he would chase the status of the reports.

There being no further business the meeting was closed at 8.35 pm.

The date and time of the next meeting was set for 7.00 pm on Thursday 16th July 2026. Due to a regular booking at Dumont Hall on a Thursday night, the Chair stated that the Clerk would confirm the location for the next meeting, however, it was likely to be held at St Osyth Village Hall.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 18th June 2026		
OM-26-034 b i	20mph for Safer Streets Campaign	Clk to action
OM-26-034 e i	Antisocial use of PWC	Clk to action
OM-26-040	Councillors Training	Clk to action

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