



# ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 19<sup>th</sup> March 2026**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 12<sup>th</sup> March 2026

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**  
To receive apologies for absence & welcome to the newly co-opted Councillor
- 2. Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
- 3. Public Participation:**  
To receive representations (if any) from members of the public

*Any representation from members of the public should relate to items listed on the agenda. Matters raised which are not listed on the agenda may, at the discretion of the Council, be discussed at a future meeting.*

*Members of the public are not permitted to join discussions or debate with Councillors.*

- 4. Planning Applications:**  
To receive planning applications and comment thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">26/00205/FULHH</a> Mr A Lea 26 Mill Street, St Osyth	Householder Planning Application - Replacement windows/doors, pitched roof to front flat roof element, material changes to facade and driveway alterations.
b.	<a href="#">26/00257/FULHH</a> Mr P Gibbons 3 Lakeside Oaks, 23 Point Clear Road St Osyth	Householder Planning Application - Single storey rear extensions.
c.	<a href="#">26/00260/FULHH</a> Mr & Mrs Cullip 61 St Clairs Road, St Osyth	Householder Planning Application - Single storey rear extension.
a.	<a href="#">26/00099/VOC</a> Miss Pitman Land rear of 172 Point Clear Road Point Clear	Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans) and Condition 7 (Vehicle Passing Bay Area) of application 22/00315/FUL to enable amendment to passing bay.

e.	<a href="#">26/00301/FUL</a> Mr D Stewart (Agent) St Osyth C of E Primary School Norman Close, St Osyth	Erection of 2 freestanding canopies in playground.
f.	<a href="#">26/00349/FUL</a> City & Country St Osyth Priory, The Bury, St Osyth	Planning Application - Retention of hardstanding access arrangement.
g.	<a href="#">26/00413/FUL</a> Mr Gibbs Anvil Barn Farm, Clay Lane, St Osyth	Planning Application - Erection of two livestock barns.
h.	<a href="#">26/00290/TCA</a> Mrs C Venables The Paddock, 50 Colchester Road St Osyth	Trees in a Conservation Area Notification - 1 No. Walnut Tree - To Fell to ground level.
i.	<a href="#">26/00291/WTPO</a> Mrs C Venables The Paddock, 50 Colchester Road St Osyth	Works related to Tree Preservation Order (84/00031/TPO) - 1 No. Horse Chesnut - To re-pollard.
j.	<a href="#">26/00289/AGRIC</a> Mr Akers Land South of The Leys Clay Lane St Osyth	Application to determine if prior approved is required under Part 6, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for agricultural storage barn.  <b>For information only – no comment required.</b>
k.	<a href="#">26/00385/HAB</a> RE Lord & TG Hunt Ltd Lee Wick Marshes, Lee Wick Lane St Osyth	Creation of Habitat Bank.  <b>For information only – no comment required.</b>

**Please note all applications can be viewed on the Tendring District Council website.**

**5. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 13<sup>th</sup> February 2026 to 6<sup>th</sup> March 2026 **encl 2**
- b. Email of 26<sup>th</sup> February 2026 from the Director of St Osyth Priory re the repair of the Mill Street wall
- c. Email of 27<sup>th</sup> February 2026 from Perry Williams Ltd re pre-planning Consultation in respect of a Mobile Phone Base Station at the Orchards Holiday Village
- d. TDC email of 3<sup>rd</sup> March 2026 re submission of Anonymous Planning Objections

**6. Tendring District Local Plan 2025-2042 & Beyond-Preferred Options:**

To receive the proposed response on behalf of the Parish Council to the above consultation, to be submitted by 23<sup>rd</sup> March 2026 **encl 3 - to follow**

**7. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 17<sup>th</sup> February 2026 **encl 4**

**8. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 17<sup>th</sup> February 2026

**9. Correspondence:**

To hear correspondence as listed (if applicable):

**10. Finance:**

To approve cheques and payments, and receive balances as listed:

- |                             |               |                   |
|-----------------------------|---------------|-------------------|
| a. Approval of payments for | February 2026 | <b>encl 5 a-c</b> |
| b. Balances                 | Current a/c:  | £62,543.21        |
|                             | Deposit:      | £151,082.56       |

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**11. Reports from Committees:**

**a. Cemetery Committee**

- i. to receive (in draft format) the Minutes of the Cemetery Committee meeting of 16<sup>th</sup> February 2026 **encl 6**
- ii. to receive, consider and approve the proposed increase to Cemetery fees for 2026/2027, as recommended by the Cemetery Committee at the meeting of 16<sup>th</sup> February 2026 **encl 7**

**12. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Public Realm
  - i. to receive the notes of the meeting of 16<sup>th</sup> February 2026 **encl 8**
  - ii. to discuss the suggestion that future Public Open Spaces Contributions (POSC) in respect of the play areas, when necessary, be allocated to fund repairs of the pavilion
- b. Highways Working Party
- c. Martin's Farm Park

**13. Updates from Representatives:**

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) **encl 9 - to follow**
- b. Community Matters & Well-being (Cllr. Venables)
- c. Essex Police (Cllr. Cooper)
  - i. to receive Crime Statistics for January 2026 **encl 10 a-b - to follow**
- d. Footpaths (Cllr's Atkins & Hall)
- e. Tree Warden (Cllr. Atkins)
- f. TDALC (Cllr's Sinclair & Talbot)
- g. District Council Report (Cllr's Talbot & White)
  - i. to receive a report from Cllr's Talbot & White
- h. Website (Clerk)

**14. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Cllr. Thomas)
  - i. to receive a report from the Clerk on the meeting of 26<sup>th</sup> February 2026 with the Chair of Elmden Rover Football Club
- c. St Osyth Village Hall Management Committee (Cllr. Thomas)
  - i. to receive an update from the Clerk on the proposed installation of an Inbox Locker at the Village Hall
- d. Point Clear Community Association (Cllr. Thomas)
  - i. to receive a report on the meeting of 17<sup>th</sup> March 2026

**15. Local Nature Recovery Strategy:**

To receive a report from Cllr's Ball & Hall on the meeting of 24<sup>th</sup> September 2025

**16. Annual Parish Report:**

To receive a report from the Clerk

**17. Annual Parish Meeting:**

To remind Councillors of the Annual Parish Meeting, scheduled for Wednesday 8<sup>th</sup> April 2026

**18. Further Parish Matters: (exchange of information only)**

**Future Meeting Dates: (information only)**

Month	Date	Time	Committee	Location
April	8 <sup>th</sup>	7.00 pm	Annual Parish Meeting	Village Hall Annex
April	16 <sup>th</sup>	7.00 pm	Ordinary Council Meeting	Village Hall Annex