



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at
St Osyth Village Hall at **7.00 pm on Thursday 15th January 2026**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 9th January 2026

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. Apologies for Absence

To receive apologies for absence & welcome to the newly co-opted Councillor

2. Members Declarations of Interest:

To receive any Pecuniary or Non-Pecuniary Interests for matters set out below

3. Public Participation:

To receive representations (if any) from members of the public

Any representation from members of the public should relate to items listed on the agenda. Matters raised which are not listed on the agenda may, at the discretion of the Council, be discussed at a future meeting.

Members of the public are not permitted to join discussions or debate with Councillors.

4. Planning Applications:

To receive planning applications and comment thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	25/01815/FUL Mr K Butcher Woodlands Farm, Rectory Road Weeley Heath, St Osyth	Proposed change of use to holiday lets.

Please note all applications can be viewed on the Tendring District Council website.

5. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- Tendring District Council (TDC) notification of Decisions (Determinations) for the period 12th December 2025 to 2nd January 2026 **encl 2**

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 18th December 2025 **encl 3**

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 18th December 2025

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 1st January 2026 from Bruno Peek CVO OBE OPR, Pageantmaster re Lamp Light of Peace on 11th November 2026 **encl 4**
- b. Email of 2nd January 2026 from a resident of Mill Street re criminal damage following the setting off of fireworks at Cowley Park on New Years Eve
- c. Open letter of 5th January 2026 from the Chair of the National Association of Local Councils (NALC) to all Town & Parish Councils **encl 5**
- d. Email of 5th January 2026 from Weeley Parish Council Clerk re purchase of land at Rectory Road, St Osyth
- e. Email of 8th January 2026 from Essex Highways re closure of Church Square as of 2nd February 2026 for 5 days to facilitate works by Openreach

9. Finance:

To approve cheques and payments, and receive balances as listed:

a. Approval of payments for	December 2025	encl 6 a-b
b. Balances	Current a/c:	£80,717.49
	Deposit:	£151,082.56

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Reports from Committees:

a. Finance Committee

- i. to receive (in draft format) the Minutes of the Finance Committee meeting of 5th January 2026 **encl 7 - to follow**
- ii. to formally approve grant applications payable by the Parish Council, in October 2026, as recommended by the Finance Committee at the meeting of 5th January 2026 **encl 8**

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
- b. Highways Working Party
- c. Martin's Farm Park

12. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) **encl 9 - to follow**
- b. Community Matters & Well-being (Cllr. Venables)
- c. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for November 2025 **encl 10 a-b - to follow**
- d. Footpaths (Cllr. Atkins)
- e. Tree Warden (Cllr. Atkins)
- f. TDALC (Cllr's Sinclair & Talbot)
- g. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White
- h. Website (Clerk)

13. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Clerk)
 - i. to receive and approve the accounts as at 31st March 2025, to allow for the submission of accounts to the Charity Commission **encl 11**

- c. St Osyth Village Hall Management Committee (Cllr. Thomas)
- d. Point Clear Community Association (Cllr. Thomas)
 - i. to receive a report on the meeting of 6th January 2026

14. Management Plan:

To receive the approved Management Plan for 2026/2027 **encl 12 (Paper copies provided at the meeting)**

15. Approval of the Budget:

To formally approve the budget for 2026/2027, as recommended by the Finance Committee at the meeting of 5th January 2026

16. Setting of the Precept:

Subject to the approval of the budget, to agree and set the Precept for 2026/2027, as recommended by the Finance Committee at the meeting of 5th January 2026

17. Further Parish Matters: (exchange of information only)

Future Meeting Dates: (information only)

Month	Date	Time	Committee	Location
February	19 th	7.00 pm	Ordinary Council Meeting	Village Hall Annex