



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 18th December 2025**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 11th December 2025

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
- 3. Public Participation:**
- 4. Visit of Tendring District Commander:**
To receive an overview of reported crime within the parish from Chief Inspector Austin, Essex Police District Commander for Tendring, in addition to the Crime Statistics for September 2025 *encl 2 a-b - to follow*
- 5. Planning Applications:**
To receive planning applications and comment thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	25/01557/FUL Mr Burgoyne Land adjacent to 117A Dumont Avenue, Point Clear	Planning Application - Erection of a detached self-build bungalow.
b.	25/01619/VOC Miss Pittman Land rear of 172 Point Clear Road Point Clear	Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans) and Condition 7 (Vehicle Passing Bay Area) of application 22/00315/FUL to enable/allow minor amendment to passing bay.
c.	25/01750/VOC Mr J Quilligan Pretoria Caravan Park Point Clear Bay	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 1 (occupancy) of application 15/01446/FUL to vary the current seasonal occupancy of the park, extending the permitted use from 9 months to 12 months.

Please note all applications can be viewed on the Tendring District Council website.

6. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 14th November 2025 to 5th December 2025 **encl 3**
- b. Correspondence of 4th December 2025 between St Osyth Parish Council and TDC re potential Enabling Development in St Osyth **encl 4 a-b**

7. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 20th November 2025 **encl 5**

8. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 20th November 2025

9. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 25th November 2025 from UK Power Networks (UKPN) re Tenancy at Will in respect of Cowley Park electricity substation **encl 6 a-b - see agenda item 12 b i**
- b. Email of 1st December 2025 from Essex Highways re the repair of St Osyth Priory wall, Mill Street, St Osyth **encl 7**

10. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for October 2025 **encl 8 a-c**
- b. Balances
Current a/c: £94,436.79
Deposit: £151,082.56

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

11. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) **encl 9 - to follow**
- b. TDALC (Cllr's Sinclair & Talbot)
- c. District Council Report (Cllr's Talbot & White)

12. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Playing Field Charity (Clerk)
 - i. to receive and consider the renewal of the Tenancy at Will in respect of Cowley Park electricity substation
- b. St Osyth Village Hall Management Committee (Cllr. Thomas)
 - i. to receive and consider the request from the Village Hall Management Committee to site an InBox locker on the grounds of the Village Hall

13. Appointment of Co-opted Councillor:

To receive a report from the Chair and to endorse the recommendation of the Personnel Committee, following the interview of applicants on 3rd December 2025

14. Further Parish Matters: (exchange of information only)

Future Meeting Dates: (information only)

Month	Date	Time	Committee	Location
January	5 th	10.00 a	Finance Committee	Committee Room
January	15 th	7.00 pm	Ordinary Council Meeting	Village Hall Annex