



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 16th October 2025**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 10th October 2025

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Local Government Reorganisation:**
To receive a report from Ian Davidson, Chief Executive of Tendring District Council
3. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
4. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	25/01300/VOC Mr Will Adkison HW Solar Farm Ltd Land North of Hartley Wood Weeley Heath	Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 5 (Biodiversity Survey and Report) of application 22/00518/FUL to enable/allow for the implementation of a revised Skylark Mitigation Strategy, which seeks to replace the strategy as approved within the Ecology Response (July 2022).
b.	25/01447/LUPROP Mr D Patel Harley House Children's Care Ltd 686 St Johns Road St Osyth	Application for Lawful Development Certificate for Proposed Use or Development for change of use from dwelling (use class C3a) to small children's home (use class C2) for 3 children.

Please note all applications can be viewed on the Tendring District Council website.

5. **Planning Correspondence:**
To hear correspondence in respect of Planning as listed:
 - a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 12th September 2025 to 3rd October 2025 **encl 2**

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 16th September 2025 **encl 3**

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 16th September 2025

8. Public Participation:

9. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 12th September 2025 from City & Country's Planning Manager re attendance at the Council meeting scheduled for 20th November 2025
- b. Email of 16th September 2025 from Cllr. Cunningham, ECC Cabinet Member for Highways, Infrastructure & Sustainable Transport re access to Martello Beach Holiday Park, Jaywick and review of traffic calming measures at Bar Corner crossroads **encl 4**
- c. Email of 19th September 2025 from the Rural Community Council of Essex (RCCE) and Essex Wellbeing Service re Community Agents
- d. Email of 24th September 2025 from Colchester City Council (CCC) Parks, Open Spaces Improvement Officer re responsibility for Ray Creek, Point Clear
- e. Email of 24th September 2025 from Cllr. White re TDC public consultations in respect of the Conservation Area Appraisals for St Osyth **emailed to Cllr's on 10th October 2025**
- f. Email of 29th September 2025 from Essex County Council (ECC) re Supported Local Bus Services 2025 Consultation **emailed to Cllr's on 10th October 2025**
- g. Email of 1st October 2025 from Transport Made Simple re acquisition of Go-East Anglia
- h. Email of 1st October 2025 from the RCCE re Water Literacy training
- i. Email of 2nd October 2025 from Essex Highways re closure of Clay Lane between 27th and 31st October 2025
- j. Email of 5th October 2025 from St Osyth Village Hall Management Committee (VHMC) re access to Defibrillator
- k. Email of 6th October 2025 from the Essex Association of Local Councils (EALC) re ECC Community Initiatives Fund (CIF)
- l. Email of 6th October 2025 from TDC re Notice of Public Consultation on Hartley Gardens Supplementary Planning Document **emailed to Cllr's on 10th October 2025**

10. Finance:

To approve cheques and payments, and receive balances as listed:

- | | | | |
|----|--------------------------|----------------|-------------------|
| a. | Approval of payments for | September 2025 | encl 5 a-c |
| b. | Balances | Current a/c: | £31,204.31 |
| | | Deposit: | £151,082.56 |

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
- b. Highways Working Party
- c. Martin's Farm Park

12. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) **encl 6 - to follow**
 - i. to receive a request from Cllr. White for the installation of a street light at the junction of Clacton Road and the B1027, and a footpath linking St Osyth to St Johns Road
- b. Community Matters & Well-being (Cllr. Venables)
- c. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for August 2025 **encl 7 a-b - to follow**
- d. Footpaths (Cllr. Atkins)

- e. Tree Warden (Cllr. Atkins)
- f. TDALC (Cllr's Sinclair & Talbot)
 - i. to receive a report on the meeting of 24th September 2025
- g. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White
- h. Website (Clerk)

13. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
 - i. to receive a report on the meeting of 22nd September 2025
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

14. Preparation of the Management Plan:

To receive a report from the Clerk

15. Casual Vacancy - Co-option of a Parish Councillor:

To receive a report from the Clerk

16. Further Parish Matters: *(exchange of information only)*

Future Meeting Dates: *(information only)*

Month	Date	Time	Committee	Location
October	29 th	9.30 am	Finance Committee	Committee Room
November	20 th	7.00 pm	Ordinary Council Meeting	Village Hall Annex