



# ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Tuesday 16<sup>th</sup> September 2025**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 10<sup>th</sup> September 2025

*[Signed on Original]*

Neil Williams  
Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">25/01251/ADV</a> City and Country Wellwick Ltd The Priory Estate, The Bury, St Osyth	Application for Advertisement Consent - Development advertisements, including board signs and flags, in relation to the development at land known as Wellwick.
b.	<a href="#">25/01271/FULHH</a> Mr P Maffia 16 Broadstrood St Osyth	Householder Planning Application - Convert and extend existing garage to serve as annexe accommodation for the main dwelling, and erection of new fence to the boundary.
c.	<a href="#">25/01285/TCA</a> Miss J Stephenson 26 Point Clear Road, St Osyth	Trees in a Conservation Area Notification - To crown reduce 2 x Conifers and 2 x Holm Oaks.
d.	<a href="#">25/01289/WTPO</a> Mr TO'Dell 35 Clacton Road, St Osyth	Works related to Tree Preservation Order (06/00018/TPO) - T1 Oak tree - Reduce by 30%.

**Please note all applications can be viewed on the Tendring District Council website.**

4. **Planning Correspondence:**  
To hear correspondence in respect of Planning as listed:
  - a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 15<sup>th</sup> August 2025 to 5<sup>th</sup> September 2025 **encl 2**
  - b. Email of 20<sup>th</sup> August 2025 from Bluefield Solar Developers re Hartley Wood Solar Farm (22/00518/FUL refers)

- c. TDC email of 27<sup>th</sup> August 2025 re Enforcement Appeals APP/P1560/C/22/3309012 (Western side of Cow Lane, Point Clear) and APP/P1560/C/22/3308415 (Forty Winks, Cow Lane, Point Clear)
- 5. Approval of Minutes:**  
To approve as correct the Minutes of the Ordinary Meeting of 21<sup>st</sup> August 2025 **encl 3**
- 6. Matters arising from the Minutes of the Ordinary Council Meeting:**  
To receive an update on matters arising from the meeting of 21<sup>st</sup> August 2025
- 7. Public Participation:**
- 8. Correspondence:**  
To hear correspondence as listed (if applicable):
- a. Emails of 21<sup>st</sup> August and 4<sup>th</sup> September 2025 from TDC and Colchester City Council (CCC) respectively in respect of the creation of a safe swimming area in at Ray Creek, Point Clear Bay
  - b. Email of 9<sup>th</sup> September 2025 from a resident re the siting of flags throughout St Osyth
- 9. Finance:**  
To approve cheques and payments, and receive balances as listed:
- a. Approval of payments for August 2025 **encl 4 a-c**
  - b. Balances Current a/c: £52,178.65  
Deposit: £151,082.56
- When giving their respective reports, Cllr's are reminded to adhere to the following times:**  
**Parish Councillors – 2 Minutes**  
**District Councillors – 3 Minutes**  
**County Councillors – 5 Minutes**
- 10. Reports from Committees:**
- a. **Cemetery Committee**
    - i. to receive (in draft format) the Minutes of the Cemetery Committee meeting of 28<sup>th</sup> August 2025 **encl 5**
    - ii. to receive the recommendation of the Cemetery Committee not to proceed with the creation of a 'Living Memorial' on the grounds of cost
- 11. Updates from Working Groups:**  
To receive reports from the following (if applicable):
- a. Public Realm
    - i. to receive the notes of the meeting of 28<sup>th</sup> August 2025 **encl 6**
  - b. Highways Working Party
  - c. Martin's Farm Park
- 12. Updates from Representatives:**  
To receive reports from the following (if applicable):
- a. Essex County Council (Cllr. Alan Goggin) **encl 7 - to follow**
  - b. Community Matters & Well-being (Cllr. Venables)
  - c. Essex Police (Cllr. Cooper)
    - i. to receive Crime Statistics for July 2025 **encl 8 a-b - to follow**
  - d. Footpaths (Cllr. Atkins)
  - e. Tree Warden (Cllr. Atkins)
  - f. TDALC (Cllr's Sinclair & Talbot)
    - i. to receive a report on the meeting of 10<sup>th</sup> September 2025
  - g. District Council Report (Cllr's Talbot & White)
    - i. to receive a report from Cllr's Talbot & White
  - h. Website (Clerk)
    - i. to receive a report from the Clerk

**13. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - i. to receive a report from Cllr. Sinclair
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

**14. Preparation of the Management Plan:**

To receive a report from the Chair and to remind all Committees, Working Parties and Councillors with individual responsibilities that proposals for items to be included in the Management Plan for 2026/2027 are submitted by Monday 13<sup>th</sup> October 2025

**15. Further Parish Matters:** *(exchange of information only)*

**Future Meeting Dates:** *(information only)*

Month	Date	Time	Committee	Location
October	16 <sup>th</sup>	7.00 pm	Ordinary Council Meeting	Village Hall Annex