



# ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 17<sup>th</sup> July 2025**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 11<sup>th</sup> July 2025

*[Signed on Original]*

Neil Williams

Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">25/00902/FULHH</a> Mr Liam Cutbush 102 Colchester Road, St Osyth	Householder Planning Application - New enclosed porch formed to principal elevation. Porch finished with oak posts and new composite door.
b.	<a href="#">25/00939/FUL</a> Clay Lane Solar Ltd Land to the East of Clay Lane St Osyth	Planning Application - Installation of a solar farm comprising ground mounted solar PV panels with an installed capacity of 20MW AC including mounting system, inverters, underground cabling, stock proof fence, CCTV, internal tracks and associated infrastructure, landscaping, biodiversity net gain and environmental enhancements for a temporary period of 50 years.
c.	<a href="#">25/01010/LUEX</a> Mr C Capon Willow Falls, Dairy Farm Meadow Point Clear	Application for Lawful Development Certificate for Existing Development for front porch and side extension to existing dwelling.

Please note all applications can be viewed on the Tendring District Council website.

4. **Planning Correspondence:**  
To hear correspondence in respect of Planning as listed:
  - a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 13<sup>th</sup> June 2025 to 4<sup>th</sup> July 2025 **encl 2**
  - b. Email of 4<sup>th</sup> July 2025 from TDC re changes to the weekly lists of applications and determinations

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 19<sup>th</sup> June 2025 **encl 3**

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 19<sup>th</sup> June 2025

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Emails of 29<sup>th</sup> & 30<sup>th</sup> June 2025 between an allotment holder and St Osyth Parish Council re offer of a second-hand defibrillator at the allotments **see agenda item 11 b i**
- b. Letter of 3<sup>rd</sup> July 2025 from St Osyth Parochial Church Council re use of Cowley Park for car parking **see agenda item 12 d ii**

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for June 2025 **encl 4 a-c**
- b. Balances  
Current a/c: £76,117.05  
Deposit: £151,082.56

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**10. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Public Realm
- b. Highways Working Party
  - i. to view footage of vehicles failing to stop at the crossroads
- c. Martin's Farm Park
  - i. to receive the notes of the site-meeting of 8<sup>th</sup> July 2025 **encl 5 - to follow**

**11. Updates from Representatives:**

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) **encl 6 - to follow**
- b. Allotments
  - i. to receive and discuss the request to house a second-hand defibrillator within the allotments toilet
- c. Community Matters & Well-being (Cllr. Venables)
- d. Essex Police (Cllr. Cooper)
  - i. to receive Crime Statistics for May 2025 **encl 7 a-b - to follow**
- e. Footpaths (Cllr. Atkins)
- f. Tree Warden (Cllr. Atkins)
- g. TDALC (Cllr's Sinclair & Talbot)
- h. District Council Report (Cllr's Talbot & White)
  - i. to receive a report from Cllr's Talbot & White
- i. Website (Clerk)
  - i. to receive a report from the Clerk

**12. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - i. to receive a report on the meeting of 3<sup>rd</sup> July 2025
- b. St Osyth Playing Field Charity (Clerk)
  - ii. to receive a report from the Clerk
  - iii. to receive and discuss the request from the Church to use Cowley Park for car parking
- c. Point Clear Community Association (Cllr. Thomas)
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

**13. Further Parish Matters:** *(exchange of information only)*

**Future Meeting Dates:** *(information only)*

<b>Month</b>	<b>Date</b>	<b>Time</b>	<b>Committee</b>	<b>Location</b>
August	21 <sup>st</sup>	7.00 pm	Ordinary Council Meeting	Village Hall Annex
	28 <sup>th</sup>	9.30 am	Cemetery Committee	Committee Room
	28 <sup>th</sup>	10.15 am	Public Realm Working Party	Committee Room