



**Minutes of the Ordinary Meeting of the Council
held at St Osyth Village Hall
on Thursday 15th May 2025 at 7.10 pm**



PRESENT: Chairman: Cllr. Karen Sinclair, Vice-Chairman: Cllr David Cooper
Cllr’s Clive Atkins, Alma Blockley, Harvey Cohen Ray French,
Michael Talbot, Michele Thomas, Catherine Venables & John White

Cllr. Alan Goggin, Essex County Councillor (arrived at 7.50 pm)

APOLOGIES: Cllr. Susan Ball (Holiday)

NOT PRESENT: Cllr. Jake Moore

MINUTES: Neil Williams (Parish Clerk)

PUBLIC PRESENT: Four

OM-25-017 PUBLIC PARTICIPATION:

- a. A member of the public addressed the Council in respect of planning applications 25/00541/LBC and 25/00542/FUL. Amongst the concerns raised were:
 - i. The impact of the proposed change to the safety of both pedestrians and motorists, both of which would be affected by vehicles parking outside of 2 Spring Road, were it to become a takeaway pizzeria.
 - ii. The need for double red lines to prevent parking within the vicinity of the crossroads.
 - iii. The impact that the proposed change of use would have on the character of the Conservation Area, such as inappropriate signage and the disruption, by way of noise and litter, to the residents living within the vicinity of the property.

OM-25-018 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	25/00541/LBC Mr A Ozerin AM Realty Ltd 2 Spring Road St Osyth	Application for Listed Building Consent - Addition of extract flue to rear and internal changes to facilitate use as a pizzeria. The Parish Council strongly objects to this application on the basis that not only will the proposed change of use from Class E (Commercial, Business, and Service) to Sui Generis be detrimental to the character and historic setting of the Conservation Area, but that it will also have an impact on the residents of the properties within the immediate vicinity, in terms of noise, smell and litter.

b.	<p>25/00542/FUL Mr A Ozerin AM Realty Ltd 2 Spring Road St Osyth</p>	<p>Planning Application - Change of use from Class E (butchers) to Sui Generis (takeaway pizzeria) and erection of extract flue to rear.</p> <p>The Parish Council strongly objects to this application on the basis that not only will the proposed change of use from Class E (Commercial, Business, and Service) to Sui Generis be detrimental to the character and historic setting of the Conservation Area, but that it will also have an impact on the residents of the properties within the immediate vicinity, in terms of noise, smell and litter.</p> <p>Furthermore, the Council has serious concerns as to the potential impact on traffic, especially given that vehicles regularly ignore the existing double yellow lines and often park within feet of the junction. Whilst the Council is looking to apply for the implementation of parking restrictions, by way of double red lines, until such time as this happens, vehicles will continue to park outside of 2 Spring Road. This will only be exacerbated if the application is approved, as it will result in vehicles parking outside whilst waiting to collect orders, as well as the possibility of delivery vehicles/ scooters, parking outside.</p> <p>The proximity of the premises to the four-way junction and several public houses is also a cause for concern insofar as the proposed takeaway pizzeria will more than likely attract residents, who under the influence of alcohol, will be negotiating a junction where vehicles often fail to stop.</p>
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Three members of the public departed the meeting at 7.30 pm.

c.	<p>25/00600/FUL Mr Capon Jingling Johnny Dairy Farm Meadow, Point Clear</p>	<p>Planning Application - Retention of holiday dwelling.</p> <p>No objections.</p>
d.	<p>25/00624/FULHH Mr & Mrs Walker The Old House 27 Spring Road St Osyth</p>	<p>Householder Planning Application - Part conversion of existing oak framed cart lodge garage to form an annex ancillary to the dwelling.</p> <p>Whilst the Council has no objections to the application itself, there are concerns that the proposed annex could eventually become a separate dwelling.</p>

e.	25/00649/FUL Mr R Gibbs Land off Heath Road St Osyth	Demolition of barn and replacement with a one bed self-build bungalow (in lieu of deemed Prior Approval for conversion of a barn into a dwelling subject to planning application 24/01519/COUNOT). No objections.
f.	25/00672/VOC St Osyth Priory Estate Limited St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved plans) and Condition 3 (Materials) of application 18/01596/FUL to change approved garage doors. Whilst there are no objections to this application, the Parish Council refers this matter to both the District Council's planning department and County Council's Heritage Officer for consideration.
g.	25/00674/VOC St Osyth Priory Estate Limited St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans); Condition 3 (Phase 1 Approved Drawings); Condition 4 (Phase 2 Approved Drawings) of application 18/01166/FUL to allow for alteration of details of garage doors. Whilst there are no objections to this application, the Parish Council refers this matter to both the District Council's planning department and County Council's Heritage Officer for consideration.

OM-25-019 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notifications of Decisions (Determinations) for the period of 11th April 2025 to 2nd May 2025.

OM-25-020 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the Minutes of the Ordinary Meeting of 17th April 2025 be verified for accuracy by the Council and signed by the Chairman, as a true and accurate record. The motion was proposed by Cllr. Talbot and seconded by Cllr. French. All agreed.

OM-25-021 SUMMARY OF ACTION:

- a. OM-25-003 b v. The Clerk informed the Council that despite the information provided by Cllr's Talbot and White in respect of the authority to name streets/ roads having been delegated to the Parish Council by the District Council, there were no documents available to support this. The Clerk continued that he had obtained a District Council document in which the proposal had been made but could find nothing to indicate that it had been approved.

- i. The Clerk added that having spoken with the relevant officer at the District Council, the latter had stated that they had made a request to the Essex Records Office to ascertain whether any such document had been archived.
- b. OM-25-005 a. The Clerk reminded the Council that an approach to the owners of St Osyth Priory and the District Council to discuss the possible retention of the temporary car park would be an agenda item at the June meeting of the Council.
- c. OM-25-005 b. The Clerk reminded the Council that he was awaiting confirmation from the North Essex Parking Partnership (NEPP) as to how double red lines in the vicinity of the crossroads could cater for deliveries.
- d. OM-25-005 c. The Clerk reminded the Council that Cllr's Talbot and White had, in their capacity as District Councillors, been requested to liaise with the District Council's Planning Enforcement Team in respect of the access to Martello Beach Holiday Park via St Osyth Beach Holiday Park.
- e. OM-25-005 g. Having received further correspondence from the Ministry of Housing, Communities & Local Government in response to the Parish Council's letter regarding allowances for co-opted Councillors, the Clerk stated that he would again write to the Minister of State for Local Government and English Devolution on behalf of the Parish Council.
 - i. The Chairman added that the author of the MHCLG correspondence had, similarly to the author of the original correspondence, failed to acknowledge the concerns being raised by the Council.
- f. OM-25-011 d i). The Clerk reminded the Council that Cllr. Atkins would continue to assess the possibility of forming a volunteer working party to maintain the Public Rights of Way (PRoW) within the parish.
- g. OM-25-016 a i. The Clerk informed the Council that Cllr. Goggin would report on the inoperative Vehicle Activated Sign (VAS) on Point Clear Road upon his arrival.
- h. OM-25-016 a ii a). The Clerk informed the Council that Cllr. Goggin would report on the responsibility for the maintenance of two street lights in Chapel Lane upon his arrival.

OM-25-022 CORRESPONDENCE:

The following correspondence was noted:

- a. An email of 4th May 2025 from a new allotmentee, in which they commented positively on the welcome they had received was noted.
- b. Correspondence from the Ministry of Housing, Communities & Local Government in response to the Parish Council's letter of 4th April 2025 (F614/1/25/2 refers) regarding allowances for co-opted Councillors.
 - i. The Chairman stated that similarly to the author of the original correspondence, the author of this second letter had also failed to acknowledge the concerns raised by the Parish Council.

- ii. The Clerk stated that he would again write to the Minister of State for Local Government and English Devolution on behalf of the Parish Council.

OM-25-023 FINANCE:

- a. Approval of payments for April 2025, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:
 - ii. Current a/c: £140,537.49
 - iii. Deposit: £150,000.00

OM-25-024 REPORTS FROM WORKING GROUPS:

- a. **Public Realm Working Party:**
 - i. The Chairman reported that a meeting was scheduled for 4th June 2025.
- b. **Highways Working Party:**
 - i. The Clerk stated that although a date had yet to be set for the next meeting of the Highways Working Party, it was his suggestion that the Working Party look to invite a representative of Essex Highways, so as to be able to raise direct concerns over such issues as potholes, the time taken to respond to defect reports etc.
 - ii. It was agreed that the Clerk should liaise with Essex Highways to identify the best point of contact to schedule such a meeting.
- c. **Martin's Farm Country Park:**
 - i. The Clerk reported that the gate monitor had given notice that they would be stopping the daily opening and closing of the car park gate at the end of the summer. The Clerk stated that whilst the Parish Council would assist in identifying a replacement, the responsibility was that of Essex County Council. The Clerk added that this would be a matter for discussion at the next site meeting, which had yet to be scheduled.

OM-25-025 REPORTS FROM REPRESENTATIVES:

- a. **Community Matters & Well-being:** Cllr. Venables gave the following report:
 - i. That due to a new, ongoing booking, Coffee & Chat had been rescheduled to the first Friday of each month between 10 am and midday in the Village Hall Annex.
 - ii. That CHAPS was hosting a prostate cancer screening session between 10 am and 2 pm on Saturday 7th June 2025 at Colvin Memorial Hall, Clacton on Sea.

- iii. That a Community Health and Wellbeing Fair was being held at Great Bentley Methodist Church between 10 am and 1 pm on Tuesday 10th June 2025.
- iv. That Dementia Action Week was taking place between 19th May and 22nd May 2025.
- b. **Essex Police:** Having been previously circulated, Cllr. Cooper briefed the Council on reported crime during March 2025 in St Osyth and Point Clear, by offence and location, and where practicable the status of the investigation.
- c. **Footpaths:** Cllr. Atkins reported that he was awaiting dates for 'first aid in the outdoors' courses being run by the County Council's Public Rights of Way (PRoW) team
- d. **Tree Warden:** Nothing to report.
- e. **Tendring District Association of Local Councils (TDALC):** Cllr. Sinclair reported that the next meeting of the Association was scheduled for Wednesday 28th May 2025.
- f. **District Councillor's Report:**
 - i. Cllr. Talbot gave the following report:
 - a) Last night John and I attended an online Teams meeting for TDC Members about how the 'Overview and Scrutiny' Committees do their work, how they can influence Council Policy, and where necessary be critical about Cabinet policy, though remaining a critical friend. The meeting dealt with how the Committees themselves are run. It was a useful opportunity to remind ourselves that when the 2000 Local Government Act (LGA) introduced the system of a 'Cabinet' Led Authority, with all the power invested in the Cabinet, it introduced the Overview and Scrutiny Committees to counterbalance the Cabinet with a Committee examining all they do.
 - b) Seven beaches here on Tendring's Essex Sunshine Coast will proudly fly Blue Flags or Seaside Awards this summer. The environmental charity, Keep Britain Tidy, has today (Thursday 15th May), announced the winners of the prestigious awards for 2025. This year the beaches, in Tendring that have met the high standard required to be awarded the Blue Flag, are Brightlingsea, Dovercourt Bay, Frinton, Harwich, Walton-on-the-Naze's Albion and Naze Beaches, and Martello Bay in Clacton. All have been given a Seaside Awards in recognition of their quality. These latest Blue Flag and Seaside Awards are a clear sign that our beaches rank among the best in the country. The Blue Flag and Seaside Awards are aimed at improving the quality of England's coastline and promoting the country's best beaches.
 - i) Keep Britain Tidy's Chief Executive, Allison Ogden-Newton said "in England we are lucky enough to have some of the best beaches in the world.

It's wonderful to see the flags flying proudly over seven beaches in Tendring, demonstrating their quality to residents and visitors alike."

- c) If anyone wants the chance to raise any point about 'Crime and Disorder' they will be able to do so on Wednesday 21st May, when the Police Fire and Crime Commissioner will be holding a Public Meeting at Clacton Town Hall from between 7 pm and 8 pm.
- ii. Cllr. White gave the following report:
- a) That despite raising objections at the District Council's Planning Committee meeting on 13th May 2025, planning application [25/00029/FUL](#) (temporary construction access (up to 5 years) to facilitate the construction of the Holiday Park extension onto the B1027) adjacent to Oaklands Holiday Park had been approved.
 - i) Cllr. White stated that although he had provided information in respect of road traffic collisions (RTC) along the stretch of road where the entrance was to be located, the Planning Committee had approved the application on the grounds that it had been deemed safe by Essex Highways.
 - ii) Cllr. White subsequently gave an overview of planning application 21/01000/FUL (proposed demolition of nursery buildings and dwelling house (700 St Johns Road) and erection of 180 residential units at St Johns Plant Centre, which having been allowed at appeal, had resulted in costs being awarded against the District Council by the Planning Inspectorate, due to the District Council essentially challenging Essex Highways. Cllr. White continued that this was perhaps one of the reasons why the District Council had not challenged Highways over the creation of a new entrance adjacent to Oaklands Holiday Park.
- g. **Website:** The Clerk reported that whilst he was able to make some changes to the website, there were several which would have to be made by the developer. The Clerk added that he hoped to have the new website up and running within the next few weeks.
- h. **Essex County Council:** Having arrived at 7.50 pm, Cllr. Goggin gave the following report:
- i. That he was unable to provide an update in respect of the inoperative Vehicle Activated Sign (VAS) on Point Clear Road.
 - ii. That he was, at this time, unable to confirm as to whether two street lights in Chapel Lane were maintained by Essex Highways.
 - iii. That having received a copy of the Freedom of Information request written by the Clerk in respect of the recent white lining in the village, he had, earlier that day, driven the roads on which the lines had been repainted.

- a) For the benefit of all present, the Clerk, by way of a PowerPoint presentation, displayed photographs of the lining, some of which went through potholes and in some cases moved away from the centre of the carriageway so as not to line over or through a defect. The Clerk highlighted areas, such as junctions where the road marking had not been repainted, even though the central white lines had.
- b) Cllr. Goggin explained that there were two firms involved in highways maintenance, one which dealt with the actual repair of defects and maintenance of the roads, the other being responsible for white lining and road markings.
 - i) The Chairman enquired as to whether there was any communication between the two firms, as to repaint the lines before the repairs to the roads were completed was ridiculous.
 - ii) Cllr. Goggin stated that it was likely that only 200 metres or so of carriageway was being resurfaced and would therefore need to be repainted.
 - iii) Cllr. Cooper stated that to repaint the lines along part of Clacton Road, yet leave potholes, which had been repaired less than a year ago, but which were now just as bad as when they were originally reported was a waste of money.
 - iv) Cllr. French enquired as to why signs had been displayed warning of roadworks along Clacton Road, yet no repairs had been carried out. The Clerk stated that the works to which Cllr. French was referring was actually the replacement of several street lights.
 - v) The Chairman enquired as to whether the white lining was an indication that the carriageway repairs would not be taking place.
 - vi) Cllr. Goggin stated that to the best of his knowledge the resurfacing works were still scheduled to commence on 9th June 2025, however, it was possible that the Freedom of Information request might delay the scheduled works.
 - vii) Cllr. White stated that the Parish Council was not placing any fault with Cllr. Goggin, but that there did appear to be some structural failure with Essex Highways.
- c) Cllr. White informed Cllr. Goggin of the approval of planning application [25/00029/FUL](#), stating that to approve the creation of a new junction on a stretch of road, along part of which the speed limit was being reduced was a failure on the part of Essex Highways, given that when he had raised the matter, he had been informed that the decision to approve the reduction in the speed limit had yet to be authorised.

- i) Cllr. Goggin reminded the Council of the intervention of the Coroner, which had resulted in a delay to the reduction of the speed limit along the B1027, and that speed had not been a factor in the most recent fatal collision which had occurred in December 2022.
- d) Cllr. Goggin informed the Council that the Member-Led Repair Programme (MLRP) would be repeated in 2025/2026 and that the Parish Council could submit three applications for the repair of potholes. Cllr. Goggin stated that there was no guarantee that the repairs would take place due to the lack of funding and staff
 - i) The Chairman enquired as to why, if Essex Highways had created additional gangs to focus on the maintenance of roads, were there so many potholes in need of repair.
 - ii) Cllr. Goggin stated that the gangs had alleviated some of the work, but that the most expensive work for minimal improvement was the repair of potholes.
 - iii) Cllr. Goggin stated that the repairs to Point Clear Road would be using an experimental new resurfacing technique/ material.
 - iv) The Chairman stated that the comments were not a sign of dissatisfaction with the information provided by Cllr. Goggin, but was a sign of the frustration with Essex Highways.
- e) Cllr. Thomas enquired as why the Local Highways Panel (LHP) were on a 'sabbatical' when there was a backlog of schemes and repairs which warranted action.
 - i) Cllr. Goggin stated that although additional funding had been provided, it came with specific requirements/ caveats which had not been considered. He continued that the LHP did not want to allocate existing funds to new projects or new funds to projects which would not meet the specific criteria.

OM-25-026 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

- a. **St Osyth Almshouse Charity:** Due to Cllr. Sinclair having not been present at the meeting of 6th May 2025, Cllr. White gave the following report:
 - i. That internal repair works were now completed and that during the meeting to discuss the existing vacancy for which two applications had been received, the decision was made to delay the allocation due to the Clerk having been asked for two further application forms.
- b. **St Osyth Playing Field Charity:** Nothing to report.
- c. **Point Clear Community Association:** Cllr. Thomas gave the following report:
 - i. That the last meeting had taken place on 14th May 2025.

- ii. That light sensors were being installed.
 - iii. That a quote for the installation of a fire alarm system had been accepted, with the work due to commence on 2nd June 2025.
 - iv. That there were potentially two new members of the Committee, and that the Annual General Meeting (AGM) was scheduled for 5th June 2025.
- d. **Village Hall Management Committee:** Cllr. Thomas reported that she had not been informed as to the date of the next meeting.

OM-25-027 FURTHER MATTERS: None.

There being no further business the meeting was closed at 8.30 pm.

The date and time of the next meeting was set for 7.00 pm on Thursday 19th June 2025, at St Osyth Village Hall.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 16th May 2025		
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OM-25-022 b ii	Letter to Minister of State for Local Government	Cllr to action
OM-25-024 b ii	Meeting with Essex Highways	Cllr to action