



ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 17th April 2025**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 10th April 2025

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence**
- 2. Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
- 3. Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	25/00387/OUT c/o Margella Consult Limited Land rear of 142 Point Clear Road Greenland Grove, Point Clear	Outline Planning Application (Access to be considered) - Erection of 5no. dwellings following demolition of pig farm buildings.
b.	25/00421/FULHH Mr & Mrs Barnard Hazel Brook House Daltes Lane, St Osyth	Householder Planning Application - Single storey annexe building dependent to main house
c.	25/00473/LBC Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory, The Bury, St Osyth	Application for Listed Building Consent - Listed building Consent Application for internal fixtures and fittings (Darcy House).
d.	25/00435/TCA c/o Absolute Tree Services (ATS) 70 Colchester Road, St Osyth	Trees in a Conservation Area Notification - To crown reduce 1 x Ash Tree by 40%. To crown lift 1 x Holly Tree
e.	25/00571/TCA Mr C Unknown Ivy Cottage 72 Colchester Road, St Osyth	Trees in a Conservation Area Notification - 1 x Eucalyptus - Crown reduce by 40%. 1 x Eucalyptus - Crown reduce by 50%. 1 x Cherry - Fell to ground level.
f.	25/00510/ADV City & Country St Osyth Priory, The Bury, St Osyth	Application for Advertisement Consent - Single 'Welcome' board behind railings on two posts displaying St Osyth Priory Logo and directions to main access and Marketing Suite.

g.	25/00529/FULHH Mr A Booth 96 Clacton Road, St Osyth	Householder Planning Application - Cartlodge
h.	25/00533/FUL Mr C Gibbs The Partridge Retreat Clay Lane, St Osyth	Planning Application - Erection of a wellbeing unit for the enjoyment of guests.
i.	25/00538/FULHH Mr R Kent 126 Clacton Road, St Osyth	Householder Planning Application - garage conversion and alteration to form habitable space.
j.	25/00449/HHPNOT Mr J Webb 18 D'arcy Road St Osyth	Application to Determine if Prior Approval is Required for a Proposed Larger Home Extension - Proposed single storey rear extension measuring 7.64m in depth, 2.785m high and 2.785m at the eaves, assessed under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 1, Class A. Information only – no comment invited.

Please note all applications can be viewed on the Tendring District Council website.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 14th March 2025 to 4th April 2025 **encl 2**
- b. Email of 8th April 2025 from TDC re Consultation in respect of street naming for St Osyth Priory (Wellwick development)

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 20th March 2025 **encl 3**

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 20th March 2025

7. Public Participation:

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Letter of 4th April 2025 from SOPC to James McMahon MP, Minister of State for Local Government and English Devolution re Councillor's Allowances **encl 4**

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for March 2025 **encl 5 a-e**
- b. Balances

Current a/c:	£55,297.75
Deposit:	£150,000.00
- c. Petty Cash: £90.24

When giving their respective reports, Cllrs are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Reports from Committees:

- a. Finance Committee
 - i. to receive (in draft format) the Minutes of the meeting of 19th March 2025 **encl 6**
 - ii. to discuss and consider the recommendation that General Reserves be utilised to offset the cost of replacing play equipment at Cowley Park

- b. Cemetery Committee
 - i. to receive (in draft format) the Minutes of the meeting of 5th March 2025 **encl 7**
- 11. Updates from Working Groups:**
To receive reports from the following (if applicable):
 - a. Public Realm
 - i. to receive the notes of the meeting of 5th March 2025 **encl 8**
 - ii. to endorse the recommendations for the purchase of 2 x notice boards, festoon lighting and a self-watering planter
 - b. Highways Working Party
 - c. Martin's Farm Park
- 12. Updates from Representatives:**
To receive reports from the following (if applicable):
 - a. Essex County Council (Cllr. Alan Goggin) **encl 9 - to follow**
 - i. to receive an update of the repair of the Vehicle Activated Sign (VAS) on Point Clear Road
 - ii. to receive an update of the ownership of 2 x street lights in Chapel Lane
 - iii. to receive an update on the surface repairs to Mill Street and Point Clear Road
 - b. Allotments (Cllr. Blockley)
 - i. to receive a report on the introduction of a deposit scheme
 - ii. to endorse the recommendation that allotment rent increases to £50.00 and £25.00 for a whole plot and half plot respectively
 - c. Community Matters & Well-being (Cllr. Venables)
 - d. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for January 2025 & February 2025 **encl 10 a-d**
 - e. Footpaths (Cllr. Atkins)
 - i. to receive a report from Cllr. Atkins in respect of Public Rights of Way (PRoW)
 - f. Tree Warden (Cllr. Atkins)
 - i. to discuss the maintenance of the Arboretum
 - g. TDALC (Cllr's Sinclair & Talbot)
 - i. to receive a report from Cllr's Sinclair & Talbot
 - h. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White
 - i. Website (Clerk)
 - i. to receive a report from the Clerk
- 13. Reports from Nominated Charity/ Trust Representatives:**
To receive reports from the following (if applicable):
 - a. St Osyth Almshouse Charity (Cllr. Sinclair)
 - b. St Osyth Playing Field Charity (Clerk)
 - c. Point Clear Community Association (Cllr. Thomas)
 - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- 14. Appointment as Co-opted Councillors:**
To receive a report from the Chairman and to endorse the recommendation of the Personnel Committee, following the interview of applicants on 7th April 2024
- 15. VE Day 80:**
To receive a report from the Clerk on the lighting of the beacons at Cowley Park, as part of the commemoration of the 80th Anniversary of VE-Day on Thursday 8th May 2025 at 9.30 pm
- 16. Further Parish Matters: (exchange of information only)**

Future Meeting Dates: (information only)

Month	Date	Time	Committee	Location
May	15 th	7.00 pm	Ordinary Council Meeting	Village Hall Annex