



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 16<sup>th</sup> January 2025**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 9<sup>th</sup> January 2025

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">24/01852/LBDISC</a> Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of conditions application for 21/00838/LBC - Condition 3 (New or replacement windows, doors and gates) and Condition 4 (Samples of all new wall and roofing construction materials, schedule of repair for the existing wall, arch feature and retained structures, and Queen closers flanking apertures).
b.	<a href="#">24/01869/TCA</a> c/o RBL Tree Surgery 98 Clacton Road, St Osyth	Trees in a Conservation Area Notification - Pollard Acacia tree in front garden of property. Remove dead Holly tree in front garden.
c.	<a href="#">24/01910/FUL</a> Messrs Cook & Wicken Rear of 140 Point Clear Road Point Clear	Planning Application - Erection of two detached self-build bungalows.
d.	<a href="#">25/00026/TCA</a> c/o Eastwood Tree Services Ltd 17 Point Clear Road, St Osyth	Trees in a Conservation Area Notification - T2. Horse Chestnut - Pollard to historic pruning points just above the level of the fence on the tree house.

*Please note all applications can be viewed on the Tendring District Council website.*

4. **Planning Correspondence:**  
To hear correspondence in respect of Planning as listed:
  - a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 13<sup>th</sup> December 2024 to 3<sup>rd</sup> January 2025 *encl 2*
5. **Approval of Minutes:**  
To approve as correct the Minutes of the Ordinary Meeting of 19<sup>th</sup> December 2024 *encl 3*
6. **Matters arising from the Minutes of the Ordinary Council Meeting:**  
To receive an update on matters arising from the meeting of 19<sup>th</sup> December 2024
7. **Public Participation:**
8. **Correspondence:**  
To hear correspondence as listed (if applicable):
  - a. Letter of 18<sup>th</sup> December 2024 from Essex & Herts Air Ambulance Trust re Annual Parish Grant
  - b. Email of 2<sup>nd</sup> January 2025 from a resident of St Osyth re provision of Dog Waste Bins
  - c. Email of 2<sup>nd</sup> January 2025 from a resident of St Osyth re Cowley Park Zip Wire
  - d. Email of 3<sup>rd</sup> January 2025 from Point Clear Community Association (PCCA) re Annual Parish Grant
  - e. Email of 3<sup>rd</sup> January 2025 from Brightlingsea Harbour Master re Annual Parish Grant
  - f. Email of 6<sup>th</sup> January 2025 from Essex & Herts Air Ambulance Trust re Annual Parish Grant

9. **Finance:**  
To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for December 2024 *encl 4 a-d*
- b. Balances
 

Current a/c:	£47,635.70
Deposit:	£150,000.00

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

10. **Updates from Working Groups:**  
To receive reports from the following (if applicable):
  - a. Public Realm
    - i. to receive an update from the Clerk with regard to the installation of children's play equipment at Priority Meadow play area
  - b. Highways Working Party
  - c. Martin's Farm Park
11. **Updates from Representatives:**  
To receive reports from the following (if applicable):
  - a. Essex County Council (Cllr. Alan Goggin) *encl 5 - to follow*
  - b. Community Matters & Well-being (Cllr. Venables)
  - c. Essex Police (Cllr. Cooper)
    - i. to receive Crime Statistics for November 2024 *encl 6 a-b - to follow*
  - d. Footpaths (Cllr. Atkins)
  - e. Tree Warden (Cllr. Atkins)
    - i. to receive a report from the Clerk in respect of the Willow Plantation
  - f. TDALC (Cllr's Sinclair & Talbot)
    - i. to receive a report from Cllr's Sinclair & Talbot
  - g. District Council Report (Cllr's Talbot & White)
    - i. to receive a report from Cllr's Talbot & White

- h. Website (Clerk)
- i. to receive a report from the Clerk

**12. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
  - i. to receive a report on the meeting of 9<sup>th</sup> January 2025
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

**13. Christmas Decorations:**

To receive a report from the Clerk in respect of the planting of a permanent Christmas Tree and the replacement of the festoon lighting along the northern side of Clacton Road

**14. Implementation of a Safe Swimming Area in Point Clear Bay:**

To receive a report from Cllr. Ball

**15. Further Parish Matters:** *(exchange of information only)*

**Future Meeting Dates:** *(information only)*

Month	Date	Time	Committee	Location
February	20 <sup>th</sup>	7.00 pm	Ordinary Council Meeting	Village Hall Annex