



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: clerk@stosyth.gov.uk

Web: www.stosyth.gov.uk



Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 19th December 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 12th December 2024

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	24/01755/TCA Mrs J Clinton Summer Cottage, The Quay Mill Street, St Osyth	Trees in a Conservation Area Notification - To crown reduce 1 x Willow Tree by 50%.
b.	24/01756/TCA Mr I Leggett The Old Chapel 30 Colchester Road, St Osyth	Trees in a Conservation Area Notification - To fell 1 x Acer Sycamore to a 10ft stump
c.	24/01773/FUL Haven Ltd Orchards Holiday Village Colne Way, Point Clear Bay	Planning Application - Installation of a modular single storey building to serve a hot food offering.

Please note all applications can be viewed on the Tendring District Council website.

4. **Planning Correspondence:**
To hear correspondence in respect of Planning as listed:
 - a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 15th November 2024 to 6th December 2024 *encl 2*

- b. Planning Inspectorate letter of 19th November 2024 re dismissal of Appeal APP/P1560/W/24/3338935 (TDC 23/00924/TELCOM) The Orchards Holiday Village, Point Clear Bay
 - c. TDC email of 2nd December 2024 re Call for Heritage Sites Consultation (2nd December 2024 – 2nd June 2025)
5. **Approval of Minutes:**
To approve as correct the Minutes of the Ordinary Meeting of 21st November 2024 *encl 3*
6. **Matters arising from the Minutes of the Ordinary Council Meeting:**
To receive an update on matters arising from the meeting of 21st November 2024
7. **Public Participation:**
8. **Correspondence:**
To hear correspondence as listed (if applicable):
- a. Correspondence of 20th November 2024 and 2nd December 2024 respectively between St Osyth Parish Council and Cllr. Cunningham, ECC Cabinet Member for Highways, Infrastructure & Sustainable Transport re Maintenance of Amenities and Verges *encl 4 a-b*
 - b. Email of 21st November 2024 from Essex County Council re Essex Wide Cycling and Walking Infrastructure Plan
 - c. Email of 3rd December 2024 from St Osyth Parish Council to Cllr. Goggin, Essex County Councillor for St Osyth re request for works as part of the Member-Led Repair Programme in respect of the County Council of Essex (Stone Alley, St Osyth) (Prohibition of Through Traffic) Order dated 6th March 1972/ Traffic Regulation Order (TRO) *encl 5*
 - d. Email of 9th December 2024 from a resident re the upkeep of the flowerbed at the Clacton Road entrance to the village *see agenda item 11 a ii*
 - e. Email of 12th December 2024 from Cllr. Susan Ball re Essex Rural Crime Summit *emailed to Cllr's on 12th December 2024*
9. **Finance:**
To approve cheques and payments, and receive balances as listed:
- a. Approval of payments for November 2024 *encl 6 a-c*
 - b. Balances

Current a/c:	£70,263.70
Deposit:	£150,000.00
 - c. To receive the Annual Governance & Accountability Return for Year Ending 31st March 2024 from PFK Littlejohn *encl 7 a-b*
- When giving their respective reports, Cllr's are reminded to adhere to the following times:**
Parish Councillors – 2 Minutes
District Councillors – 3 Minutes
County Councillors – 5 Minutes
10. **Reports from Committees:**
- a. Finance Committee
 - i. to receive (in draft format) the Minutes of the meeting of 12th December 2024 *encl 8 - to follow*
 - ii. to formally approve grant applications payable by the Parish Council, in October 2025, as recommended by the Finance Committee at the meeting of 12th December 2024 *encl 9*
11. **Updates from Working Groups:**
To receive reports from the following (if applicable):
- a. Public Realm
 - i. to receive an update from the Clerk with regard to the installation of children's play equipment at Priory Meadow play area
 - ii. to receive and consider a request for a sponsored planter at the Clacton Road entrance to the village

- b. Highways Working Party
 - i. to receive a report from the Clerk on the site meeting of 25th November 2024, attended by representatives of St Osyth Priory (City & Country), St Osyth Parish Council, Tendring District Council and St Osyth Parochial Church Council (PCC) to discuss parking on The Bury
 - ii. to receive a report from the Clerk on the proposed withdrawal of parking along Warren Farm Lane
 - c. Martin's Farm Park
- 12. Updates from Representatives:**
To receive reports from the following (if applicable):
- a. Essex County Council (Cllr. Alan Goggin) *encl 10 - to follow*
 - b. Community Matters & Well-being (Cllr. Venables)
 - c. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for October 2024 *encl 11 a-b - to follow*
 - d. Footpaths (Cllr. Atkins)
 - e. Tree Warden (Cllr. Atkins)
 - f. TDALC (Cllr's Sinclair & Talbot)
 - i. to receive a report from Cllr's Sinclair & Talbot
 - g. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White
 - h. Website (Clerk)
 - i. to receive a report from the Clerk
- 13. Reports from Nominated Charity/ Trust Representatives:**
To receive reports from the following (if applicable):
- a. St Osyth Almshouse Charity (Cllr. Sinclair)
 - b. St Osyth Playing Field Charity (Clerk)
 - c. Point Clear Community Association (Cllr. Thomas)
 - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- 14. Management Plan:**
To receive the approved Management Plan for 2025-2026 *encl 12 (Cllr's will receive paper copies at the meeting)*
- 15. Approval of the Budget:**
To formally approve the budget for 2025/2026, as recommended by the Finance Committee at the meeting of 12th December 2024
- 16. Setting of the Precept:**
Subject to the approval of the budget, to agree and set the Precept for 2025/2026, as recommended by the Finance Committee at the meeting of 12th December 2024
- 17. Casual Vacancy - Co-option of a Parish Councillor:**
To receive a report from the Clerk on the process for the co-option of a Councillor
- 18. Meeting Dates for 2025/2026:**
To receive the list of Council meetings for 2025/2026
- 19. Implementation of a Safe Swimming Area in Point Clear Bay:**
To receive a report from Cllr. Ball
- 20. Point Clear Bay Interest Group:**
To receive a report from Cllr. Ball
- 21. Further Parish Matters: (exchange of information only)**

Future Meeting Dates: (information only)

Month	Date	Time	Committee	Location
January 2025	16 th	7.00 pm	Ordinary Council Meeting	Village Hall Annex