



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.15 pm on Thursday 21st November 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 14th November 2024

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Resignation of Vice-Chairman**
To formally receive the resignation of Cllr. Julie Ward as a member of the Parish Council
3. **Election of a Vice- Chairman of the Parish Council**
To elect a Vice-Chairman of the Council and receive the Declaration of Acceptance of Office
4. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
5. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	24/01040/LBC Rev G Edwards The Cottage, 60 Colchester Road St Osyth	Application for Listed Building Consent - treatment of damp chimney breast with lime render.
b.	24/01519/COUNOT Mr R Gibbs Land off Heath Road St Osyth	Prior Approval Application under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for conversion of an agricultural building into one dwelling.
c.	24/01520/TCA St Osyth Parochial Church Council Church of St Peter & St Paul Church Square, St Osyth	1 No. Cedar - Crown lift, and 1 No. Prunus - remove lower branches to provide ground clearance of approximately 2.5m.

d.	24/01561/VOC St Osyth Priory Estate Limited St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans) and Condition 3 (Materials) of application 18/01596/FUL to enable/allow details pertaining to the garage doors need to be amended in order to regularise the doors in situ.
e.	24/01562/VOC St Osyth Priory Estate Limited St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans), Condition 3 (Materials - Phase 1) and Conditions 4 (Materials - Phase 2) of application 18/01166/FUL to enable/allow details pertaining to the garage doors need to be amended in order to regularise the doors in situ.
f.	24/01591/FULHH Mr G Ilott Edenhurst Oakmead Road, Point Clear	Householder Planning Application - Construction of outbuilding/shed.
g.	24/01597/FUL Mr F Muggeridge Inky Lab Studios Limited 16 Beach Road, Lee Over Sands Point Clear	Planning Application - demolition and replacement of existing house with raised floor level to improve flood resilience to the one in 200-year flood event level (amended proposal following approved planning 23/01166/FUL).
h.	24/01621/FUL St Osyth Priory Estate Marketing Suite, West Field Lane St Osyth	Planning Application - Change of Use of sales and marketing suite to two bed dwelling under C1 use (holiday let).

Please note all applications can be viewed on the Tendring District Council website.

6. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 11th October 2024 to 8th November 2024 *encl 2*
- b. North Falls Offshore Wind Farm Community Newsletter of 31st October 2024
- c. Five Estuaries Offshore Wind Farm Project letter of 6th November 2024 re Notice of proposed changes to an accepted application for a Development Consent Order: Five Estuaries Offshore Wind Farm (application reference EN010115) – Regulation 7 of the Infrastructure Planning (Compulsory Acquisition) Regulations 2010

7. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 17th October 2024 *encl 3*

8. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 17th October 2024

9. Public Participation:

10. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 22nd October 2024 from Clacton on Sea Stillbirth and Neonatal Death Charity (Sands) re Baby Loss Awareness Week Ribbon Display
- b. Email of 1st November 2024 from Essex Association of Local Councils (EALC) re Remote Meetings Consultation
- c. Consultation Response of 5th November 2024 from St Osyth Parish Council to Essex Highways *encl 4*
- d. Email of 6th November 2024 from Deputy Clerk re Priory Park
- e. Email of 9th November 2024 from Bruno Peek LVO OBE OPR Pageantmaster re VE Day 80th Anniversary on 8th May 2025 (Beacon Lighting and singing of I Vow to Thee My Country)

- f. Email of 13th November 2024 from The Bread And Roses Barge re Invitation to Social Event on 30th November 2024 (RSVP required)

11. Finance:

To approve cheques and payments, and receive balances as listed:

- | | | | |
|----|--------------------------|--------------|-------------------|
| a. | Approval of payments for | October 2024 | <i>encl 5 a-c</i> |
| b. | Balances | Current a/c: | £113,380.50 |
| | | Deposit: | £150,000.00 |

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

12. Reports from Committees:

- a. Finance Committee
- i. to receive the Minutes of the meeting of 16th October 2024 *encl 6*
 - ii. to receive (in draft format) the Minutes of the meeting of 13th November 2024 *encl 7*
 - iii. to move acceptance of the recommendation in respect of staff salaries, as per F-24-041 f i

13. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
- i. to receive an update from the Clerk with regard to the installation of children's play equipment at Priory Meadow play area
- b. Highways Working Party
- c. Martin's Farm Park

14. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) *encl 8 - to follow*
- b. Allotments (Cllr. Blockley)
- c. Community Matters & Well-being (Cllr. Venables)
- d. Essex Police (Cllr. Cooper)
- i. to receive Crime Statistics for September 2024 *encl 9 a-b - to follow*
 - ii. to receive comparison Crime Statistics for July to September 2024 *encl 10*
- e. Footpaths (Cllr. Atkins)
- f. Tree Warden (Cllr. Atkins)
- g. TDALC (Cllr's Sinclair & Talbot)
- i. to receive a report from Cllr's Sinclair & Talbot
- h. District Council Report (Cllr's Talbot & White)
- i. to receive a report from Cllr's Talbot & White
- i. Website (Clerk)

15. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- i. to receive a report on the quarterly meeting of 29th October 2024
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
- i. to receive a report on the quarterly meeting of 14th November 2024
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- i. to receive a report on the quarterly meeting of 30th October 2024

16. Draft Management Plan:

To receive, discuss and approve in principle the draft Management Plan for 2025-2026 *encl 11*

A paper copy will be distributed to all Councillors once the Management Plan has been approved by the Council and costings therein scrutinised by the Finance Committee ahead of the setting of the budget/ Precept for 2025/2026

- Allotments Cllr. Blockley
- Cemetery Cemetery Committee
- Play Areas Public Realm Working Party
- Benches & Notice Boards Public Realm Working Party
- Bus shelters Public Realm Working Party
- Litter Bins & Planters Public Realm Working Party
- Tree Planting, Vegetation & Wildflower Areas Public Realm Working Party
- War Memorial Public Realm Working Party
- Highways Highways Working Party
- Martin's Farm Park Cllr. Atkins
- Public Footpaths Cllr. Atkins
- Website Clerk

- Cowley Park Recreation Ground Cllr. Thomas
- Queen Elizabeth II Arboretum Mrs Sonia Grantham

17. Casual Vacancy - Co-option of a Parish Councillor:

To receive a report from the Clerk on the process for the co-option of a Councillor

18. Further Parish Matters: (exchange of information only)

Future Meeting Dates: (information only)

Month	Date	Time	Committee	Location
December	tbc	9.15 am	Finance Committee Meeting	PC Committee Room
December	19 th	7.00 pm	Ordinary Council Meeting	Village Hall Annex