



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: [clerk@stosyth.gov.uk](mailto:clerk@stosyth.gov.uk)

Web: [www.stosyth.gov.uk](http://www.stosyth.gov.uk)



Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 17<sup>th</sup> October 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 10<sup>th</sup> October 2024

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">24/01027/FUL</a> Essex Wildlife Trust Howlands Marsh Nature Reserve St Osyth	Planning Application - Application for environmental improvement works to facilitate wetland enhancement project.
b.	<a href="#">24/01303/FULHH</a> Mr & Mrs Booth 96 Clacton Road, St Osyth	Householder Planning Application - Proposed cart lodge.
c.	<a href="#">24/01390/TCA</a> c/o Absolute Tree Services 65 Clacton Road, St Osyth	Trees in a Conservation Area Notification - 1 No. Conifer - reduce, 1 No. Sycamore - reduce.
d.	<a href="#">24/01398/LUEX</a> Mr & Mrs Grantham St Cleres Hall Farm St Cleres Hall Lane, St Osyth	Application for Lawful Development Certificate for Existing Use or Development for flat above cart lodge to be used as accommodation.
e.	<a href="#">24/01404/LBC</a> & <a href="#">24/01405/FUL</a> Duncan Clark and Beckett Ltd 5 Clacton Road St Osyth	Planning Application - Change of Use from C3 to E(c)(ii) (Professional Services (other than medical services)) (partly within listed building) and installation of timber floating floor construction (within listed building) - (Retrospective).

e.	<a href="#">24/01414/VOC</a> City & Country Wellwick Ltd St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 1 (Approved Plans); Condition 2 (Landscaping Scheme); Condition 4 (Parking and Turning Areas) of application 24/00673/VOC to make changes to the layout and housetypes within phase 1, and to adjust the phasing plan.
f.	<a href="#">24/01455/TCA</a> Mr Joe Unknown 28 Point Clear Road, St Osyth	Trees in a Conservation Area Notification - To fell 1 x Holly. To reduce 1 x prunus cherry.
g.	<a href="#">24/01418/FUL</a> City & Country St Osyth Priory The Bury, St Osyth	Planning Application - Initial phase of improvement works to The Bury, including new vehicular access, a temporary car park, reordering of internal roads, landscaping, installation of fencing and other associated works.
h.	<a href="#">24/01419/FULHH</a> Ms T Riley 9 Castle Way, St Osyth	Householder Planning Application - carport to facilitate disabled access arrangements.
i.	<a href="#">24/01413/AGRIC</a> G&J FORD Park Farm Clay Lane St Osyth	Application to determine if prior approval is required under Part 6, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for agricultural machinery storage and workshop building.  <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 13<sup>th</sup> September 2024 to 4<sup>th</sup> October 2024 *encl 2*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 19<sup>th</sup> September 2024 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 19<sup>th</sup> September 2024

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Letter of 16<sup>th</sup> September 2024 from TDC re Anti-Social Behaviour/ Nuisance Communal Areas
- b. Email of 16<sup>th</sup> September 2024 from Rural Community Council of Essex (RCCE) re Martyn's Law (The Terrorism (Protection of Premises) Bill)
- c. Email of 23<sup>rd</sup> September 2024 from Sunshine Coast Greenway Project re Tendring specific circular, accessible route
- d. Email of 26<sup>th</sup> September 2024 from TDC re Polling Districts and Places Review
- e. Email of 1<sup>st</sup> October 2024 from Essex County Council (ECC) Network Assurance Traffic Regulation & Licencing Officer re Sealed Order - The Essex County Council (Various Roads, Arlesford and Elmstead) (30mph Speed Limit and 40mph Speed Limit) Order 2024 (TRAF/7822)

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for September 2024 *encl 4 a-c*
- b. Balances
 

Current a/c:	£84,949.24
Deposit:	£104,390.33

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**10. Reports from Committees:**

a. Cemetery Committee

- i. to receive (in draft format) the Minutes of the Cemetery Committee meeting of 26<sup>th</sup> September 2024  
*encl 5 - to follow*

b. Finance Committee

- i. to receive a verbal report on the Finance Committee meeting of 16<sup>th</sup> October 2024  
*notes to be received on 21<sup>st</sup> November 2024*
- ii. to receive, review and approve the draft Asset Register Policy *encl 6 - to follow*

**11. Updates from Working Groups:**

To receive reports from the following (if applicable):

a. Public Realm

- i. to receive an update from the Clerk with regard to the proposed installation of children's play equipment at Priory Meadow play area

b. Highways Working Party

- i. to receive the notes of the meeting of 9<sup>th</sup> October 2024 *encl 7 - to follow*

c. Martin's Farm Park

- i. to receive a report on the meeting of 15<sup>th</sup> October 2024 *notes to be received on 21<sup>st</sup> November 2024*

**12. Updates from Representatives:**

To receive reports from the following (if applicable):

a. Essex County Council (Cllr. Alan Goggin) *encl 8 - to follow*

b. Allotments (Cllr. Blockley)

c. Community Matters & Well-being (Cllr. Venables)

d. Essex Police (Cllr. Cooper)

- i. to receive Crime Statistics for August 2024 *encl 9 a-b - to follow*

e. Footpaths (Cllr. Atkins)

f. Tree Warden (Cllr. Atkins)

g. TDALC (Cllr's Sinclair & Talbot)

- i. to receive a report from Cllr's Sinclair & Talbot

h. District Council Report (Cllr's Talbot & White)

- i. to receive a report from Cllr's Talbot & White

i. Website (Clerk)

**13. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

a. St Osyth Almshouse Charity (Cllr. Sinclair)

b. St Osyth Playing Field Charity (Clerk)

c. Point Clear Community Association (Cllr. Thomas)

- i. to receive a report on the quarterly meeting of 3<sup>rd</sup> October 2024

d. St Osyth Village Hall Management Committee (Cllr. Thomas)

**14. Preparation of the Management Plan:**

To receive a report from the Clerk

**15. Casual Vacancy - Co-option of a Parish Councillor:**

To receive a report from the Clerk on the process for the co-option of a Councillor

**16. Further Parish Matters:** *(exchange of information only)*

**Future Meeting Dates:** *(information only)*

<b>Month</b>	<b>Date</b>	<b>Time</b>	<b>Committee</b>	<b>Location</b>
October	23 <sup>rd</sup>	2.00 pm	PWC Meeting	Village Hall Annex
November	21 <sup>st</sup>	7.00 pm	Ordinary Council Meeting	Dumont Hall