



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 19<sup>th</sup> September 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 12<sup>th</sup> September 2024

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">24/00979/VOC</a> Mr C Gibbs Land West of Clay Lane, St Osyth	Application under Section 73(a) of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans) of application 23/01314/VOC to retain the western boundary treatment adjacent to the highway and the retention of four CCTV poles with a proposed reduction in height.
b.	<a href="#">24/01215/TCA</a> Ms J Julie 26 Point Clear Road, St Osyth	Trees in a Conservation Area Notification - To pollard 1 x Eucalyptus. To fell 1 x Fir Tree.
c.	<a href="#">24/01239/TCA</a> & <a href="#">24/01241/TCA</a> IG Environmental Services 17 Point Clear Road, St Osyth	Trees in a Conservation Area Notification - T5 Oak (Holm) Remove & Trees in a Conservation Area Notification - H2 Lonicera - Remove. S1 Pyracantha - Remove. T3 Oak - Remove close.
d.	<a href="#">24/01302/VOC</a> Mr M Purdom Park Holidays UK Ltd Oaklands Holiday Village Colchester Road St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Plans and Drawings); Condition 6 (Holiday Occupation); Condition 12 (Highway Works Completion); Condition 13 (Highways Provision of Parking and Turning) of application 21/02129/FUL to amend the restrictive holiday occupation period, and to amend the Phasing Plan to reflect the proposed new construction access to be utilised.

e.	<a href="#">24/01325/VOC</a> Mr P Brown Hill House Flag Hill, St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans and Documents) of application 23/01522/FULHH to allow for changes to the design of replacement garages.
f.	<a href="#">24/01341/VOC</a> Mr C Gibbs Anvil Barn Farm Clay Lane, St Osyth	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans and Documents) of application 24/00411/FUL to allow for changes to the floor layout, and movement of the structure 5m northeast.
g.	<a href="#">24/01269/OHL</a> UK Power Networks Lodge Farm, Lodge Farm Lane St Osyth	Overhead Lines Application - install new 11m intermediate pole on existing 11kV overhead network.  <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 9<sup>th</sup> August 2024 to 6<sup>th</sup> September 2024 *encl 2*
- b. Email of 20<sup>th</sup> August 2024 from TDC re Air BnB
- c. Correspondence of 30<sup>th</sup> August 2024 from North Falls Offshore Wind Farm re Acceptance of Application for a Development Consent Order (DCO)
- d. Email of 11<sup>th</sup> September 2024 from North Falls Offshore Wind Farm re Registering to become an Interested Party *emailed to Cllrs on 12<sup>th</sup> September 2024*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 15<sup>th</sup> August 2024 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 15<sup>th</sup> August 2024

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Letter of 15<sup>th</sup> August 2024 from St Osyth Parish Council to Cllr. Goggin, Essex County Councillor for St Osyth re Recovery of Expenditure and creation of a Service Level Agreement (SLA) *encl 4*
- b. Email of 20<sup>th</sup> August 2024 from Cllr. Goggin, Essex County Council (ECC) to St Osyth Parish Council re Members Locality Fund *emailed to Cllrs on 12<sup>th</sup> September 2024*
- c. Email of 29<sup>th</sup> August 2024 from TDC re Careline Stakeholder Consultation *emailed to Cllrs on 9<sup>th</sup> September 2024*
- d. Email of 1<sup>st</sup> September 2024 from Bruno Peek LVO OBE OPR Pageantmaster re VE Day 80<sup>th</sup> Anniversary on 8<sup>th</sup> May 2025
- e. Email of 10<sup>th</sup> September 2024 from Tendring Colchester Borders Garden Community (TCB Garden Community) re Notification of Consultation *emailed to Cllrs on 12<sup>th</sup> September 2024*
- f. Email of 11<sup>th</sup> September 2024 from Cllr. Goggin, ECC to St Osyth Parish Council re Repair of Damaged Sign at the Crossroads *emailed to Cllrs on 12<sup>th</sup> September 2024*
- g. Letter of 9<sup>th</sup> September 2024 from St Osyth Parish Council to Cllr. Cunningham, ECC Cabinet Member for Highways, Infrastructure & Sustainable Transport re Clarification of Extent of the Publicly Maintainable Highway *encl 5*
- h. Letter of 10<sup>th</sup> September 2024 from St Osyth Parish Council to Cllr. Cunningham, ECC Cabinet Member for Highways, Infrastructure & Sustainable Transport re the County Council of Essex (Stone Alley, St Osyth) (Prohibition of Through Traffic) Order dated 6<sup>th</sup> March 1972/ Traffic Regulation Order (TRO) *encl 6*

- i. Letter of 10<sup>th</sup> September 2024 from St Osyth Parish Council to Cllr. Cunningham, ECC Cabinet Member for Highways, Infrastructure & Sustainable Transport re Review of Traffic Calming Measures & Collision Data *encl 7*

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- |    |                          |              |                   |
|----|--------------------------|--------------|-------------------|
| a. | Approval of payments for | August 2024  | <i>encl 8 a-c</i> |
| b. | Balances                 | Current a/c: | £98,857.32        |
|    |                          | Deposit:     | £104,390.33       |

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**10. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Public Realm
  - i. to receive the notes of the meeting of 12<sup>th</sup> September 2024 *encl 9 - to follow*
  - ii. to approve the recommendation of the Working Party with regard to the proposed installation of children's play equipment at Priory Meadow play area
- b. Highways Working Party
- c. Martin's Farm Park
  - i. to receive the notes of the meeting of 13<sup>th</sup> August 2024 *encl 10*

**11. Updates from Representatives:**

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) *encl 11 - to follow*
- b. Allotments (Cllr. Blockley)
- c. Community Matters & Well-being (Cllr. Venables)
- d. Essex Police (Cllr. Cooper)
  - i. to receive Crime Statistics for July 2024 *encl 12 a-b - to follow*
- e. Footpaths (Cllr. Atkins)
  - i. to receive a report from the Clerk on the meeting with Essex Highways of 11<sup>th</sup> September 2024 re the relocation of staggered barriers on Footpath 29
  - ii. to receive a report from the Clerk on vehicular use of Footpath 3
- f. Tree Warden (Cllr. Atkins)
- g. TDALC (Cllr's Sinclair & Talbot)
  - i. to receive a report from Cllr's Sinclair & Talbot
- h. District Council Report (Cllr's Talbot & White)
  - i. to receive a report from Cllr's Talbot & White
- i. Website (Clerk)

**12. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - i. to receive a report on the meeting of 20<sup>th</sup> August 2024
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
  - i. to receive a report on the quarterly meeting of 29<sup>th</sup> August 2024
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

- 13. Preparation of the Management Plan:**  
To receive a report from the Chairman, and to remind all Committees, Working Parties and Councillors with individual responsibilities to ensure that proposals for items to be included in the Management Plan for 2025/2026 are to be submitted by Friday 11<sup>th</sup> October 2024
- 14. Grant Award Policy:**  
To review and ratify the recommendation of the Finance Committee, at its meeting of 17<sup>th</sup> July 2024, that the Parish Council adopt the amended Grant Award Policy as distributed *encl 13*
- 15. Special Expenses:**  
To receive correspondence from Tendring District Council & consider the need for Special Expenses
- 16. Casual Vacancy - Co-option of a Parish Councillor:**  
To receive a report from the Clerk on the process for the co-option of a Councillor
- 17. Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**
- a. To receive the notes of the meeting of 11<sup>th</sup> September 2024 *encl 14 - to follow*
  - b. To receive a report from the Chairman on the creation of two Working Groups to ascertain:
    - i. the need for access to Stone Point; and
    - ii. by whom
  - c. To receive a report from Cllr. Talbot with regard to the charging of Harbour Dues, to those residents of the Parish of St Osyth who use the waters in St Osyth Creek, by the Brightlingsea Harbour Master
- 18. Code of Conduct Training:**  
To receive a report from the TDC Clerk on the Code of Conduct training scheduled for 24<sup>th</sup> September 2024
- 19. Further Parish Matters:** *(exchange of information only)*

**Future Meeting Dates:** *(information only)*

Month	Date	Time	Committee	Location
September	26 <sup>th</sup>	10.00 am	Cemetery Committee Meeting	PC Committee Room
October	17 <sup>th</sup>	7.00 pm	Ordinary Council Meeting	Village Hall Annex
	23 <sup>rd</sup>	2.00 pm	PWC Meeting	Village Hall Annex