



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 15<sup>th</sup> August 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 8<sup>th</sup> August 2024

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">24/01006/FULHH</a> Mrs J Martin Oakwood, Rectory Road, St Osyth	Householder Planning Application - Three bay car port to front of property.
b.	<a href="#">24/01047/PIP</a> Mr Clarke Land South of Plough Lodge Rectory Road, St Osyth	Application for Permission in Principle - Erection of a single self/custom-build dwelling.
c.	<a href="#">24/01052/FULHH</a> Miss V Peck 139 Clacton Road, St Osyth	Householder Planning Application - Erection of two storey side extension.
d.	<a href="#">24/01041/DOVO5</a> Messrs R.A T.R D.R & A.I Sargeant & St Osyth Priory Estates Ltd St Osyth Priory The Bury, St Osyth	Deed of variation, under the Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992, of the terms of the legal agreement dated 30 November 2018 linked to planning permission 16/00671/FUL and 16/00656/FUL in respect of the holding of escrow monies.

e.	<a href="#">24/01148/FULHH</a> Mr C Cook 140 Point Clear Road, Point Clear	Householder Planning Application - Single storey flat roof rear extension and single storey flat roof side extension.
f.	<a href="#">24/01069/NMA</a> Mr P Brown Hill House, Flag Hill St Osyth	Non material Amendment to 23/01522/FULHH - to amend ridge height of the garage roof from 6.4m to 6.8m.  <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 12<sup>th</sup> July 2024 to 2<sup>nd</sup> August 2024 *encl 2*
- b. TDC letter of 23<sup>rd</sup> July 2024 re Breach of Planning Control – Alleged Change of Use to HMO: 2 Spring Road, St Osyth (24/00242/COUHMO refers)

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 18<sup>th</sup> July 2024 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 18<sup>th</sup> July 2024

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Letter of 28<sup>th</sup> June 2024 (received 25<sup>th</sup> July 2024) from Essex County Council re Fly-tipping *encl 4*
- b. Emails of 31<sup>st</sup> July 2024 from TDC Licensing Section *emailed to Cllrs on 31<sup>st</sup> July 2024*
  - i. Licensing Enforcement & Inspection Policy 2024-2028
  - ii. Gambling Policy 2025-2028
  - iii. Sex Establishment Policy 2024-2028
  - iv. Pavement Licence Policy 2024-2028
- c. Email of 8<sup>th</sup> August 2024 from TDC re Implementation of Public Spaces Protection Order (PSPO)

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for July 2024 *encl 5 a-c*
- b. Balances
 

Current a/c:	£112,571.90
Deposit:	£104,390.33

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

- Parish Councillors – 2 Minutes**
- District Councillors – 3 Minutes**
- County Councillors – 5 Minutes**

**10. Reports from Committees:**

**a. Finance Committee**

- i. to receive (in draft format) the Minutes of the Finance Committee meeting of 17<sup>th</sup> July 2024 *encl 6*
- ii. **Grant Award Policy:**  
to receive, review and reaffirm adoption of the Council's Grant Award Policy dated 30<sup>th</sup> April 2018 *encl 7*
- iii. **Addendum to Grant Award Policy:**  
to receive, review and ratify the inclusion of an additional paragraph in respect of Proof of Expenditure *encl 8*

**11. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Public Realm
  - i. to receive a report from the Clerk with regard to quotations in respect of Priory Meadow
- b. Highways Working Party
  - i. to receive the notes of the meeting of 30<sup>th</sup> July 2024 *encl 9 - to follow*
  - ii. to consider and agree the course of action in respect of parking restrictions in Stone Alley
  - iii. to consider and discuss options to prevent parking within the vicinity of the crossroads
  - iv. to receive a report from the Clerk on a number of collisions at the crossroads
- c. Martin's Farm Park
  - i. to receive a report on the meeting of 13<sup>th</sup> August 2024 *notes to be received on 19<sup>th</sup> September 2024*

**12. Updates from Representatives:**

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) *encl 10 - to follow*
- b. Allotments (Cllr. Blockley)
- c. Community Matters & Well-being (Cllr. Venables)
- d. Essex Police (Cllr. Cooper)
  - i. to receive Crime Statistics for June 2024 *encl 11 a-b - to follow*
- e. Footpaths (Cllr. Atkins)
- f. Tree Warden (Cllr. Atkins)
- g. TDALC (Cllr's Sinclair & Talbot)
  - i. to receive a report from Cllr's Sinclair & Talbot
- h. District Council Report (Cllr's Talbot & White)
  - i. to receive a report from Cllr's Talbot & White
- i. Website (Clerk)

**13. Reports from Nominated Charity/ Trust Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

**14. Witch Heritage Trail:**

To receive and consider the request from TDC of 27<sup>th</sup> June 2024 to site an information board and memorial bench on either The Bury or Cowley Park

**15. Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**

To receive the notes of the meeting of 30<sup>th</sup> July 2024 *encl 12 - to follow*

**16. Further Parish Matters: (exchange of information only)**

**Future Meeting Dates: (information only)**

Month	Date	Time	Committee	Location
September	11 <sup>th</sup>	2.00 pm	PWC Meeting	Village Hall Annex
	12 <sup>th</sup>	9.30 am	Public Realm Working Party	PC Committee Room
	19 <sup>th</sup>	7.00 pm	Ordinary Council Meeting	Village Hall