



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 18th July 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 11th July 2024

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	24/00548/FULHH Mrs J McGuinness 49 West Field Lane, St Osyth	Householder Planning Application - installing two velux windows to facilitate a loft conversion including the provision of an en-suite on second floor.
b.	24/00856/FULHH Mrs C Hunt South Barn St Cleres Hall Lane, St Osyth	Householder Planning Application - Retention of garden room to rear of property and fencing to front of the property.
c.	24/00915/FULHH Ms C Burrows 100 Dumont Avenue Point Clear	Householder Planning Application - Alterations to existing fenestration and balconies, rear extension with balcony above, and loft conversion with rooflights, solar PV panels and large rear gable window within new roof.
d.	24/00952/TCA Estates Director St Osyth Priory, The Bury, St Osyth	Trees in a Conservation Area Notification - Oak - reduce canopy inwards approx. 4m. Lime - lifted to thin out and not block the gate house entrance.

e.	24/00979/VOC Mr C Gibbs Land West of Clay Lane St Osyth	Application under Section 73(a) of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans) of application 23/00542/FUL to enable/allow the retention of a boundary treatment to the western boundary of the site adjacent to the highway and the retention of four CCTV poles with a proposed reduction in height.
f.	24/01022/TCA Estates Director St Osyth Priory 22 West Field Lane, St Osyth	Trees in a Conservation Area Notification - Position of Willow Tree to be reduced.
g.	24/01039/WTPO Mr D Burton Haven Orchard, Point Clear	Works related to Tree Preservation Order (95/00016/TPO) - Broadleaf black Poplar trees around Hollows 99 at Haven Orchard require re.pollarding.

Please note all applications can be viewed on the Tendring District Council website.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 14th June 2024 to 5th July 2024 *encl 2*
- b. TDC letter of 1st July 2024 re Breach of Planning Control – Alleged Works to Listed Building: Anvil Cottage, Church Square, St Osyth (24/00223/LB refers)
- c. TDC letter of 1st July 2024 re Breach of Planning Control – Alleged Unauthorised Works in Conservation Area: 20 Colchester Road, St Osyth (24/00219/BWK refers)

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 20th June 2024 *encl 3*

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 20th June 2024

7. Public Participation:

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 24th June 2024 from TDC re Tree Preservation Orders (TPO's)
- b. Email of 26th June 2024 from Bruno Peek LVO OBE OPR Pageantmaster re VE Day 80th Anniversary on 8th May 2025
- c. Email of 27th June 2024 from TDC to St Osyth Parish Council re Witch Heritage Trail
- d. Emails of 28th June 2024 between Cllr. Talbot and TDC re Roads in Point Clear Bay *encl 4 a-b*
- e. Email of 28th June 2024 from a resident of Spring Road, St Osyth re removal of tyres from Greenswards
- f. Emails of 1st, 2nd & 3rd July 2024 respectively between St Osyth Parish Council and TDC re use of the bridge between St Osyth Beach Holiday Park and Martello Beach Holiday Park *encl 5*
- g. Letter of 3rd July 2024 from St Osyth Parish Council to TDC re Licencing Applications TENOP/5161/24 & TENOP/5162/24 *encl 6*
- h. Email of 5th July 2024 from Essex County Council Passenger Transport re Summer Meetings
- i. Email of 9th July 2024 from The Local Government Boundary Commission for England re Electoral Divisions in Essex *encl 7 – see agenda item 13*

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for June 2024 *encl 8 a-c*
- b. Balances

Current a/c:	£151,581.27
Deposit:	£54,390.33

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Public Realm
 - i. to receive the notes of the meeting of 26th June 2024 *encl 9*
- b. Highways Working Party
 - i. to receive an update on the meeting of 26th June 2024, between representatives of the Parish Council, Essex County Council and Essex Highways
- c. Martin's Farm Park

11. Updates from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Alan Goggin) *encl 10 - to follow*
- b. Allotments (Cllr. Blockley)
- c. Community Matters & Well-being (Cllr. Venables)
- d. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for May 2024 *encl 11 a-b - to follow*
- e. Footpaths (Cllr. Atkins)
- f. Tree Warden (Cllr. Atkins)
- g. TDALC (Cllr's Sinclair & Talbot)
 - i. to receive a report from Cllr's Sinclair & Talbot
- h. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White
- i. Website (Clerk)

12. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Clerk)
- c. Point Clear Community Association (Cllr. Thomas)
 - i. to receive a report on the meeting of 27th June 2024
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)

13. Local Government Boundary Commission for England re Electoral Divisions in Essex:

To receive a report from the Clerk

14. Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:

To receive a report from the Chairman

15. Point Clear Bay Information Group:

To receive a report from Cllr. Ball

16. Further Parish Matters: (exchange of information only)

Future Meeting Dates: (information only)

Month	Date	Time	Committee	Location
July	30 th	2.00 pm	PWC Meeting	Village Hall Annex
August	13 th	10.00 am	Martin's Farm Park Meeting	via Zoom
	15 th	7.00 pm	Ordinary Council Meeting	Village Hall