



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 21st March 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 14th March 2024

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	24/00256/FUL St Osyth Priory & Parish Trust Land adjacent to the Garden Cottage Colchester Road, St Osyth	Planning Application - for the temporary retention of a relocatable building as an education centre and local museum (use Class F1(a)/(c)).
b.	24/00313/FULHH Mr & Mrs M Ford The Old Yard, Clay Lane, St Osyth	Householder Planning Application - erection of outbuilding.

Please note all applications can be viewed on the Tendring District Council website.

4. **Planning Correspondence:**
To hear correspondence in respect of Planning as listed:
 - a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 9th February 2024 to 8th March 2024 *encl 2*
 - b. Correspondence of 13th March 2024 from North Falls Offshore Wind Farm re Targeted Consultation under Section 42 of the Planning Act 2008 *encl 3*

5. **Approval of Minutes:**
To approve as correct the Minutes of the Ordinary Meeting of 15th February 2024 *encl 4*
6. **Matters arising from the Minutes of the Ordinary Council Meeting:**
To receive an update on matters arising from the meeting of 15th February 2024
7. **Public Participation:**
8. **Correspondence:**
To hear correspondence as listed (if applicable):
 - a. Correspondence of 22nd February 2024 from Tendring District Council to St Osyth Parish Council re fly-tipping *encl 5*
 - b. Letter of 29th February 2024 from The Bread And Roses Barge re request for funding
 - c. Emails of 5th & 6th March 2024 from St Osyth CofE Primary School re Annual Parish Grant
 - d. Letter of 5th March 2024 from Giles Watling, Member of Parliament for Clacton on Sea re support to constituents
 - e. Email of 14th March 2024 from St Osyth Priory Education Centre Manager re request to address Council in respect of a proposed memorial for the Witch Trials *encl 6 a-b*
9. **Reports from Representatives:**
To receive a report from Essex County Councillor Alan Goggin *encl 7 - to follow*
10. **Finance:**
To approve cheques and payments, and receive balances as listed:
 - a. Approval of payments for February 2024 *encl 8 a-c*
 - b. Balances

Current a/c:	£128,471.80
Deposit:	£53,950.78

When giving their respective reports, Cllr's are reminded to adhere to the following times:
Parish Councillors – 2 Minutes
District Councillors – 3 Minutes
County Councillors – 5 Minutes
11. **Updates from Working Groups:**
To receive reports from the following (if applicable):
 - a. Public Realm
 - i. to receive the notes of the meeting of 12th March 2024 *encl 9*
 - b. Highways Working Party
 - i. to receive the notes of the meeting of 6th March 2024 *encl 10*
 - c. Martin's Farm Park
 - i. to receive the notes of the meeting of 27th February 2024 *encl 11*
12. **Updates from Representatives:**
To receive reports from the following (if applicable):
 - a. Allotments (Cllr. Blockley)
 - b. Community Matters & Well-being (Cllr. Venables)
 - c. Essex Police (Cllr. Cooper)
 - i. to receive Crime Statistics for January 2024 *encl 12 a-b*
 - d. Footpaths (Cllr. Atkins)
 - e. Tree Warden (Cllr. Atkins)
 - f. TDALC (Cllr. Talbot)
 - i. to receive a report from Cllr's Sinclair. Talbot
 - g. District Council Report (Cllr's Talbot & White)
 - i. to receive a report from Cllr's Talbot & White
 - h. Website (Clerk)

- 13. Reports from Nominated Charity/ Trust Representatives:**
To receive reports from the following (if applicable):
 - a. St Osyth Almshouse Charity (Cllr. Sinclair)
 - b. St Osyth Playing Field Charity (Clerk)
 - c. Point Clear Community Association (Cllr. Thomas)
 - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- 14. Annual Parish Meeting:**
To remind Councillors of the Annual Parish Meeting, scheduled for Wednesday 3rd April 2024
- 15. Preparation of the Annual Parish Report:**
To receive a report from the Clerk
- 16. Casual Vacancy - Co-option of a Parish Councillor:**
To receive an update from the Clerk
- 17. Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**
To receive the notes of the meeting of 4th March 2024 *encl 13 - to follow*
- 18. Maintenance of Parish Street Signs:**
To receive areas of responsibility for the inspection of street signs (required by 12th April 2024)
- 19. Village Litter Pick:**
To receive a report from the Clerk on the proposed litter pick on 18th May 2024, being organised by the St Osyth and Point Clear Rotary Club
- 20. Further Parish Matters:** (*exchange of information only*)