



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 15<sup>th</sup> February 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 8<sup>th</sup> February 2024

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">23/01274/FUL</a> Mr G Clarke Sandys Farm Heath Road, St Osyth	Retrospective application for proposed change of use of land into a care farm for land and environmental based learning, care of farm animals, horticulture and other activities (Sui Generis) – (in a class by itself).
b.	<a href="#">23/01783/FULHH</a> A Ahmed 106 Clacton Road St Osyth	Proposed new drop kerb to give access to parking on front garden.  <i>Amended application.</i>
c.	<a href="#">24/00033/FULHH</a> Mr T Proctor 264 Point Clear Road, St Osyth	Installation of a new velux roof light to front elevation and new dormer window to rear elevation.
d.	<a href="#">24/00030/VOC</a> Mr J Finbow 35 Tower Estate Point Clear Bay	Variation of conditions 2 and 7 and removal of condition 6 of planning permission 21/02177/FUL for the approved plans to be changed for new plans and updated plans now to show 1.8m obscure glazed balcony side screen to protect privacy of No.36 and location and style of windows changed.

e.	<a href="#">24/00061/FULHH</a> Mr L Poole 48 West Field Lane, St Osyth	To install 2 x velux windows.
f.	<a href="#">24/00141/FULHH</a> Mr & Mrs A Poole 79 Mill Street, St Osyth	Erection of single storey annexe (following demolition of garage) to provide ancillary living accommodation.
g.	<a href="#">24/00179/WTPO</a> Mr B Gilbert 28A Mill Street, St Osyth	T1 - Horse Chestnut. G1 - Two Sycamore Trees. Fell all three trees.
h.	<a href="#">24/00054/NMA</a> Ms L Blyth 15 Withrick Walk St Osyth	Non material amendment to application reference 23/00754/FULHH for a change of material on front extension from face brickwork to block and render.  <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 12<sup>th</sup> January 2024 to 2<sup>nd</sup> February 2024 *encl 2*
- b. Planning Inspectorate letter of 30<sup>th</sup> January 2024 re dismissal of Appeal APP/P1560/W/23/3319881 (TDC 21/01932/FUL) Bushwood, Rectory Road, St Osyth
- c. TDC email of 2<sup>nd</sup> February 2024 re Tendring District Council Local Plan review Call for Site 2024

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 18<sup>th</sup> January 2024 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 18<sup>th</sup> January 2024

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Correspondence of 17<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> January 2024 respectively between St Osyth Parish Council and Tendring District Council re fly-tipping *encl 4 a-c*
- b. Letter of 19<sup>th</sup> January 2024 from The People's Club re change of Officers and membership
- c. Letter of 26<sup>th</sup> January 2024 from the Editorial Team of St Osyth News re Annual Parish Grant
- d. Correspondence of 5<sup>th</sup> and 6<sup>th</sup> February 2024 respectively between St Osyth Parish Council and Barclays Bank re closure of Clacton on Sea branch *encl 5 a-b*
- e. Email of 6<sup>th</sup> February 2024 from Cllr. Goggin, Essex County Council (ECC) re Essex Minerals Local Plan Review *(emailed to Cllr's on 6<sup>th</sup> February 2024)*

**9. Reports from Representatives:**

To receive a report from Essex County Councillor Alan Goggin *encl 6 - to follow*

**10. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for January 2024 *encl 7 a-c*
- b. Balances
 

Current a/c:	£144,749.79
Deposit:	£53,950.78

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

- Parish Councillors – 2 Minutes**
- District Councillors – 3 Minutes**
- County Councillors – 5 Minutes**

- 11. Updates from Working Groups:**  
To receive reports from the following (if applicable):
- a. Public Realm
    - i. to receive an update on the allocation of funds by way of a Deed of Variation (18/00379/OUT refers)
  - b. Highways Working Party
    - i. to receive the report on the parking survey conducted by Ayen Consulting *encl 8*
    - ii. to receive the recommendation of the Clerk as to how to proceed
  - c. Martin's Farm Park
- 12. Updates from Representatives:**  
To receive reports from the following (if applicable):
- a. Allotments (Cllr. Blockley)
  - b. Community Matters & Well-being (Cllr. Venables)
  - c. Essex Police (Cllr. Cooper)
    - i. to receive Crime Statistics for December 2023 *encl 9 a (b - to follow)*
    - ii. to receive comparison statistics for October to December 2024 *encl 10*
  - d. Footpaths (Cllr. Atkins)
  - e. Tree Warden (Cllr. Atkins)
    - i. to receive a report on the successful application for tree packs from the Woodland Trust
  - f. TDALC (Cllr. Talbot)
    - i. to receive a report from Cllr. Talbot
  - g. District Council Report (Cllr's Talbot & White)
    - i. to receive a report from Cllr's Talbot & White
  - h. Website (Clerk)
- 13. Reports from Nominated Charity/ Trust Representatives:**  
To receive reports from the following (if applicable):
- a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - b. St Osyth Playing Field Charity (Clerk)
  - c. Point Clear Community Association (Cllr. Thomas)
  - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e. St Osyth Priory & Parish Trust (Cllr. Thomas)
- 14. Casual Vacancy - Co-option of a Parish Councillor:**  
To receive an update from the Clerk
- 15. The Local Government Boundary Commission for England:**
- a. To receive the proposed response of the Parish Council in respect of draft proposals for changes to Electoral Divisions in Essex *encl 11*
  - b. To receive a report from the Clerk following liaison with Cllr. Paul Honeywood, Essex County Councillor for West Clacton, and the Clerk for Elmstead Parish Council
- 16. The Essex County Council (Various Roads, St Osyth) (30mph & 40mph Speed Limit) Order 202\***  
To receive proposals from Essex Highways on the change to the speed limit along the B1027 in the vicinity Westwood Park and to consider an appropriate response to be submitted on 16<sup>th</sup> February 2024 *encl 12 a-d*
- 17. Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**  
To receive the notes of the meeting of 29<sup>th</sup> January 2024 *encl 13*
- 18. Use of Sheep in the Cemetery:**  
To consider the use of sheep within the Wild Flower Meadow
- 19. Further Parish Matters: (exchange of information only)**