



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 18<sup>th</sup> January 2024**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 11<sup>th</sup> January 2024

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">23/01654/VOC</a> Mr & Mrs Beaumont 7 Castle Way St Osyth	Variation of Condition 2 of planning permission 08/01552/DETAIL to substitute the previously approved drawings with new drawings, to convert the loft space and install new windows.
b.	<a href="#">23/01743/FUL</a> Mr C Gibbs The Little House, Clay Lane, St Osyth	Erection of 1.5 storey replacement dwelling.
c.	<a href="#">23/01756/FULHH</a> & <a href="#">23/01783/FULHH</a> A Ahmed 106 Clacton Road St Osyth	Proposed single storey rear extension.  Proposed new drop kerb to give access to parking on front garden.
d.	<a href="#">23/01770/TCA</a> c/o Absolute Tree Services 52 Mill Street, St Osyth	To crown reduce 1 Oak Tree by 30%.
e.	<a href="#">23/01820/LBC</a> Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory, The Bury, St Osyth	Internal fixtures and fittings and service runs to Darcy House.

f.	<a href="#">23/01751/VOC</a> Environment Agency The Promenade, Belsize Avenue, Jaywick	Variation of Conditions 2 (approved plans) and 7 (temporary footbridge) of planning permission 23/00181/FUL to make amendments to the approved scheme.
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Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 8<sup>th</sup> December 2023 to 4<sup>th</sup> January 2023 *encl 2*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 14<sup>th</sup> December 2023 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 14<sup>th</sup> December 2023

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Letter of 13<sup>th</sup> December 2023 from Essex & Herts Air Ambulance Trust re funding
- b. Email of 19<sup>th</sup> December 2023 from the Essex Association of Local Councils (EALC) re Essex Minerals Local Plan Review *(emailed to Cllr's on 12<sup>th</sup> January 2024)*
- c. Email of 4<sup>th</sup> January 2024 from EALC re Essex County Council (ECC) Climate Action Annual Report 2022/2023 *(emailed to Cllr's on 12<sup>th</sup> January 2024)*

**9. Reports from Representatives:**

To receive a report from Essex County Councillor Alan Goggin *encl 4 - to follow*

**10. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for December 2023 *encl 5 a-c*
- b. Balances

Current a/c:	£135,959.57
Deposit:	£53,569.46

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**11. Reports from Committees:**

a. Cemetery Committee

- i. to receive (in draft format) the Minutes of the Cemetery Committee meeting of 2<sup>nd</sup> January 2024 *encl 6 - to follow*
- ii. to receive and consider the recommendation of the Cemetery Committee, following the meeting 2<sup>nd</sup> January 2024, that there be an increase to fees for 2024/2025 as listed *encl 7*

b. Finance Committee

- i. to receive (in draft format) the Minutes of the Finance Committee meeting of 10<sup>th</sup> January 2024 *encl 8*

**12. Approval of Grant Applications:**

To formally approve grant applications payable by the Parish Council, in October 2024, as recommended by the Finance Committee at the meeting of 10<sup>th</sup> January 2024

- 13. Award of Contracts:**  
To formally approve the award of contracts, as recommended by the Finance Committee at the meeting of 10<sup>th</sup> January 2024
- 14. Approval of the Budget:**  
To formally approve the budget for 2024/2025, as recommended by the Finance Committee at the meeting of 10<sup>th</sup> January 2024
- 15. Setting of the Precept:**  
To set the Precept for 2024/2025, as recommended by the Finance Committee at the meeting of 10<sup>th</sup> January 2024
- 16. Updates from Working Groups:**  
To receive reports from the following (if applicable):

  - a. Public Realm
  - b. Highways Working Party
  - c. Martin's Farm Park
- 17. Updates from Representatives:**  
To receive reports from the following (if applicable):

  - a. Allotments (Cllr. Blockley)
  - b. Community Matters & Well-being (Cllr. Venables)
  - c. Essex Police (Cllr. Cooper)
    - i. to receive Crime Statistics for November 2023 *encl 9 a (b – to follow)*
  - d. Footpaths (Cllr. Atkins)
  - e. Tree Warden (Cllr. Atkins)
  - f. TDALC (Cllr. Talbot)
    - i. to receive a report from Cllr. Talbot
  - g. District Council Report (Cllr's Talbot & White)
  - h. Website (Clerk)
- 18. Reports from Nominated Charity/ Trust Representatives:**  
To receive reports from the following (if applicable):

  - a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - b. St Osyth Playing Field Charity (Cllr. Thomas)
  - c. Point Clear Community Association (Cllr. Thomas)
  - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e. St Osyth Priory & Parish Trust (Cllr. Thomas)
- 19. Casual Vacancy - Co-option of a Parish Councillor:**  
To receive a report from the Clerk on the process for the co-option of a Councillor
- 20. Management Plan:**  
To receive the approved Management Plan for 2023-2025 *encl 10 (Cllr's will receive paper copies at the meeting)*
- 21. The Local Government Boundary Commission for England:**  
To receive and discuss draft proposals for changes to Electoral Divisions in Essex, and to consider an appropriate response to the consultation, to be submitted by 19<sup>th</sup> February 2024
- 22. Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**  
To receive a report from the Clerk in respect of a meeting to be held between representatives of the Parish Council and appointed representatives of agencies/ organisations to discuss and consider a mutually acceptable approach as to how to resolve the problem of PWC related anti-social behaviour
- 23. Climate Change:**  
To acknowledge the requirement of the Parish Council to respond to Climate Change
- 24. Further Parish Matters: (exchange of information only)**