



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 16th November 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 9th November 2023

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Points of Order and Conduct of Meeting**
To receive a report from the Clerk
2. **Apologies for Absence**
3. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
4. **Public Participation:**
5. **Reports from Representatives:**
To receive a report from Essex County Councillor Alan Goggin *encl 2 – to follow*
6. **Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**
 - a. To receive a request from a resident, via Cllr. Ball, that the Parish Council implement a Public Spaces Protection Order (PSPO) applicable to the waters in Point Clear Bay, so as to prevent anti-social behaviour
 - b. If received, to hear the response of Mr Paul Flaum, CEO of Bourne Leisure, to correspondence of 18th October 2023 from the Clerk on behalf of St Osyth Parish Council *encl 3*
 - c. To receive a report on the anti-social use of PWC in Point Clear Bay and the surrounding waters, from Mr James Thomas, Brightlingsea Harbour Master, and to discuss and consider appropriate action by the Parish Council

7. Planning Applications received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	23/01438/TCA Mr I Legett The Old Chapel, 30 Colchester Road St Osyth	To crown reduce by 50% 1 x Acer Sycamore.
b.	23/01459/LUEX Mr A Gibson Chapel Barn Crosslands Game Farm Clay Lane, St Osyth	Certificate of Lawfulness for the use of the front/side part of the site for the storage of gas bottles for more than 10 years before the date of the application, and the development of the siting of gas tank/bottling equipment on the side/rear part of the site for more than 4 years before the date of the application.
c.	23/01492/FULHH Mr & Mrs Harman 60 Oakmead Road, St Osyth	Proposed single storey front extension and two storey side extension.
d.	23/01522/FULHH Mr P Brown Hill House, Flag Hill, St Osyth	Proposed revisions to design of replacement garages, approved 3rd October 2014 under application number 14/01130/FUL.

Please note all applications can be viewed on the Tendring District Council website.

8. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 13th October 2023 to 3rd November 2023 *encl 4*
- b. Planning Inspectorate letter of 30th October 2023 re approval of Appeal APP/P1560/D/23/3318207 (TDC 22/01763/FULHH) Highbirch Farmhouse, Highbirch Road, St Osyth

9. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 19th October 2023 *encl 5*

10. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 19th October 2023

11. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 29th & 30th October 2023 respectively, between Essex County Fire & Rescue Service and SOPC re flooding in Point Clear Bay
- b. Correspondence of 29th & 30th October 2023 respectively, between a resident of Chisbon Heath and SOPC re flooding along Rectory Road and Heath Road
- c. Email of 4th November 2023 from Rally Tendring & Clacton 2024 re cancellation of event
- d. Email of 6th November 2023 from Brightlingsea Harbour Master re Annual Parish Grant
- e. Letter of 7th November 2023 from St Osyth Carpet Bowls Club re Annual Parish Grant
- f. Letter of 6th November 2023 from the National Association of Local Councils (NALC) re 2023/2024 Local Government Service Pay Agreement (EO1-23)
- g. Email of 8th November 2023 from a resident re Hedingham Buses No74

12. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for October 2023 *encl 6 a-c*
- b. Balances

Current a/c:	£179,291.54
Deposit:	£53,569.46

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

13. Reports from Committees:

a. Finance Committee

- i. to receive (in draft format) the Minutes of the Finance Committee meeting of 25th October 2023
encl 7 - to follow

14. Updates from Working Groups:

To receive reports from the following (if applicable):

a. Public Realm

- i. to receive an update from Cllr. Ward on the installation of gym equipment at Cowley Park, Dumont Avenue and Priory Meadow play areas

b. Highways Working Party

- i. to receive an update from the Clerk on the recent parking survey

c. Martin's Farm Park

15. Updates from Representatives:

To receive reports from the following (if applicable):

a. Allotments (Cllr. Blockley)

b. Essex Police (Cllr. Cooper)

- i. to receive Crime Statistics for September 2023 *encl 8 a (b – to follow)*

- ii. to receive comparison statistics for July to September 2023 *encl 9*

c. Footpaths (Cllr. Atkins)

d. Tree Warden (Cllr. Atkins)

e. TDALC (Cllr. Talbot)

- i. to receive a report from Cllr. Talbot

f. District Council Report (Cllr's Talbot & White)

g. Website (Clerk)

16. Reports from Nominated Charity/ Trust Representatives:

To receive reports from the following (if applicable):

a. St Osyth Almshouse Charity (Cllr. Sinclair)

- i. to receive a report on the meeting of 6th November 2023 *encl 10 - to follow*

b. St Osyth Playing Field Charity (Cllr. Thomas)

- i. to receive a report from the Clerk

c. Point Clear Community Association (Cllr. Thomas)

- i. to receive a report on the meeting of 26th October 2023 *encl 11*

d. St Osyth Village Hall Management Committee (Cllr. Thomas)

- i. to receive a report on the meeting of 2nd November 2023 *encl 12*

e. St Osyth Priory & Parish Trust (Cllr. Thomas)

17. Casual Vacancy - Co-option of a Parish Councillor:

To receive a report from the Clerk on the process for the co-option of a Councillor

18. Draft Management Plan:

To receive, discuss and approve in principle the draft Management Plan for 2024-2026 *encl 13*

A paper copy will be distributed to all Councillors once the Management Plan has been approved by the Council and costings therein scrutinised by the Finance Committee ahead of the setting of the budget/ Precept for 2024/2025

- Allotments Cllr. Blockley
- Benches Cllr. Ward
- Bus shelters Cllr. Ward
- Cemetery Cemetery Committee
- Highways Highways Working Party
- Litter Bins & Planters Cllr. Ward
- Martin's Farm Park Cllr. Atkins
- Open Spaces Public Realm Working Party
- Public Footpaths Cllr. Atkins
- Tree Planting Cllr. Atkins
- War Memorial Clerk
- Website Clerk
- Cowley Park Recreation Ground Cllr. Thomas
- Queen Elizabeth II Arboretum Mrs Sonia Grantham

19. Climate Change:

To acknowledge the requirement of the Parish Council to respond to Climate Change

20. Further Parish Matters: *(exchange of information only)*