



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 19<sup>th</sup> October 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 12<sup>th</sup> October 2023

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">23/01142/FULHH</a> Mrs B Hogsden 57 West Field Lane, St Osyth	Proposed garage door to existing car port and insertion of interior timber stud wall.
b.	<a href="#">23/01302/TCA</a> Mr R Barker 28 Mill Street, St Osyth	1 No. Leylandii - remove.
c.	<a href="#">23/01314/VOC</a> Mr C Gibbs Land West of Clay Lane St Osyth	Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition(s) 2 (Approved plans) of 23/00542/FUL to allow minor movement southwest and reorientation of the holiday units, additional landscaping, and the addition of an ancillary decking area for the enjoyment of guests.
d.	<a href="#">23/01320/WTPO</a> St Osyth Parochial Church Council Church of St Peter and St Paul Church Square, St Osyth	2 No. Limes - pollard.

e.	<a href="#">23/01356/TCA</a> Mr T O'Dell Kings Arms Public House 10 Colchester Road, St Osyth	1 No Sycamore - remove.
f.	<a href="#">23/01357/WTPO</a> Ms M Claiborne 17 Point Clear Road, St Osyth	1 No. Oak Holm - 50% reduction to crown and branches.
g.	<a href="#">23/01366/WTPO</a> Ms M Claiborne 15 Point Clear Road, St Osyth	1 No. Holm Oak - remove overhanging branches.
h.	<a href="#">23/01370/FUL</a> Hutleys Caravan Park Beach Road, St Osyth	Proposed demolition of existing building and redevelopment of Hutleys Shopping Parade with additional maintenance and equipment / vehicle storage buildings.
i.	<a href="#">23/01377/FUL</a> Mr S Harrington Land to the rear of 12 Rochford Road St Osyth	Proposed detached dwelling fronting Johnson Road and erection of 1.8m high fencing.
j.	<a href="#">23/01379/TCA</a> Ms M Claiborne 17 Point Clear Road, St Osyth	T3 Oak - pollarded to 50% reduction of crown and branches.
k.	<a href="#">23/01384/FULHH</a> Mr & Mrs Dunn 9 Beacon Heights, Point Clear	Proposed single storey side extension, first floor rear extension and external alterations (alterations to planning approval 22/02094/FULHH).
l.	<a href="#">23/01303/AGRIC</a> Mr D Fairley Norwood Lodge, Bentley Road, St Osyth	Proposed agricultural farm storage and workshop building.  <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 15<sup>th</sup> September 2023 to 6<sup>th</sup> October 2023 *encl 2*

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 21<sup>st</sup> September 2023 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 21<sup>st</sup> September 2023

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

**9. Reports from Representatives:**

To receive a report from Essex County Councillor Alan Goggin *encl 4 – to follow*

**10. Finance:**

To approve cheques and payments, and receive balances as listed:

- |    |                          |                |                   |
|----|--------------------------|----------------|-------------------|
| a. | Approval of payments for | September 2023 | <i>encl 5 a-c</i> |
| b. | Balances                 | Current a/c:   | £115,108.61       |
|    |                          | Deposit:       | £53,569.46        |

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**11. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Blooms & Planters
- b. Highways Working Party
  - i. if received, to receive an update from the Clerk on the recent parking survey
- c. Martin's Farm Park
- d. Playground, Youth & Open Spaces
  - i. to receive an update from Cllr. Ward on the installation of gym equipment at Cowley Park and Dumont Avenue play areas

**12. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Allotments (Cllr. Blockley)
- b. Dumont Luncheon Club (Cllr. Ward)
- c. Essex Police (Cllr. Cooper)
  - i. to receive Crime Statistics for September 2023 *encl 6 a (b – to follow)*
- d. Footpaths (Cllr. Atkins)
- e. Tree Warden (Cllr. Atkins)
- f. TDALC (Cllr. Talbot)
  - i. to receive a report from Cllr. Talbot
- g. District Council Report (Cllr's Talbot & White)
- h. Website (Clerk)

**16. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Cllr. Thomas)
- c. Point Clear Community Association (Cllr. Blockley)
  - i. to receive a report on the meeting of 28<sup>th</sup> September 2023
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- e. St Osyth Priory & Parish Trust (Cllr. Thomas)

**17. Casual Vacancy - Co-option of a Parish Councillor:**

To receive a report from the Clerk on the process for the co-option of a Councillor

**18. Preparation of the Management Plan:**

To receive a report from the Chairman

**19. Annual Parish Appraisal:**

To receive and review the report in respect of the Annual Parish Appraisal of 15<sup>th</sup> August 2023 *encl 7*

**20. Meeting with Brightlingsea Harbour Master:**

- a. To agree the invitation to the Brightlingsea Harbour Master to attend the Council Meeting on 16<sup>th</sup> November 2023
- b. To agree which agenda items to defer until December 2023

**21. Climate Change:**

To acknowledge the requirement of the Parish Council to respond to Climate Change

**22. Further Parish Matters: (exchange of information only)**