



ST OSYTH PARISH COUNCIL

**Minutes of the Ordinary Meeting of the Council
held at the Village Hall, St Osyth
on Thursday 21st September 2023 at 7.00 pm**



PRESENT: Chairman: Cllr. Karen Sinclair, Vice-Chairman: Cllr. Julie Ward
Cllr's Clive Atkins, Sue Ball, Alma Blockley, David Cooper,
Ray French, Michael Talbot, Michele Thomas, Catherine Venables
& John White

Cllr. Alan Goggin, Essex County Councillor

APOLOGIES: Cllr. Jake Moore (Prior Engagement)

RESIGNATION: Cllr. Mandy Kelly

MINUTES: Neil Williams (Parish Clerk)

PUBLIC PRESENT: One

OM-23-112 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary, Other Registerable or Non-Registerable Interests in any matter to be discussed.

OM-22-113 WELCOME TO NEW COUNCILLOR:

The Chairman welcomed Cllr. Venables to her first meeting of the Parish Council.

OM-23-114 RESIGNATION OF A COUNCILLOR:

The Clerk reminded the Council that following receipt of a letter of resignation from former Councillor Mandy Kelly a matter of days before the August meeting, it had not been possible to amend the agenda, therefore, it had been his recommendation that the Parish Council formally accept the resignation at the meeting scheduled for 21st September 2023.

- a. **RESOLVED:** That the Parish Council formally accept the resignation of Cllr. Mandy Kelly. The motion was proposed by Cllr. Talbot and seconded by Cllr. White. All agreed.
- b. It was requested that the Clerk formally minute the appreciation of the Parish Council for all that former Cllr. Kelly had done, both for the Council and more importantly for the residents of the Parish of St Osyth, during her tenure as a member of the Parish Council.
- c. The Chairman informed the Council that she had written to Ms Kelly following the meeting of 17th August 2023.

OM-23-115 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	23/00671/FUL Mr C Gibbs The Little House Clay Lane St Osyth	Change of use of the land from agricultural use to residential use and relocation and replacement of existing dwelling. No objections.
b.	23/01038/FULHH Mr K Cooke 28 James Gardens St Osyth	Proposed removal of existing lean to and new rear extension formed. Existing garage converted into habitable space. Garage flat roof to be removed and replaced with new dual pitch roof. No objections.
c.	23/01154/ADV Mr K Green Bentley Fencing Supplies Ltd Field to west side of Rectory Road, St Osyth	Retrospective consent to display 1no. pole mounted directional sign. No objections.
d.	23/01166/FUL Mr Van Oss 16 Beach Road Lee Over Sands St Osyth	Proposed demolition and replacement of existing house to an enhanced design with raised floor level to improve flood resilience (Renewal of approved planning 21/00011/FUL). No objections.
e.	23/01184/FULHH Mr P Thorp 688 St Johns Road St Osyth	Erection of single storey rear extension (following demolition of existing rear extensions), and conversion of loft space including front, side and rear dormer windows. No objections.

OM-23-116 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notifications of Decisions (Determinations) from 11th August 2023 to 8th September 2023.
- b. Correspondence from the Planning Inspectorate with regards to the approval of Appeal APP/P1560/W/22/3311836 (TDC 22/00315/FUL) Land to the Rear of 172 Point Clear Road, Point Clear.
- c. Correspondence from the Planning Inspectorate with regards to the refusal of a cost's application in respect of Appeal APP/P1560/W/22/3311836 (TDC 22/00315/FUL) Land to the Rear of 172 Point Clear Road, Point Clear

OM-23-117 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the Minutes of the Ordinary Meeting of 17th August 2023 be verified for accuracy by the Council and signed by the Chairman, as a true and accurate record. The motion was proposed by Cllr. Atkins and seconded by Cllr. Cooper. All agreed.

OM-23-118 SUMMARY OF ACTION:

- a. OM-23-094 a iii. The Clerk informed the Council that he had written to the resident who had requested the support of the Council in establishing an integrated cycle path as part of the Public Rights of Way (PRoW) network, to advise them as to the outcome of enquiries with Essex Highways.
- b. OM-23-094 b i. The Clerk informed the Council that having contacted the Manager of the Orchards Holiday Park, it had been ascertained that due to leave requirements for the Management Team of the holiday park, it was unlikely that any meeting would take place before mid-October.
- c. OM-23-094 e. The Clerk informed the Council that having been previously distributed for the attention of members, an application to the Local Highways Panel (LHP) would be submitted to Cllr. Goggin following the meeting.
- d. OM-23-094 i. The Clerk informed the Council that he had made several changes to the list of meeting dates, which once discussed with the Chairman, would be distributed to Councillors.
- e. OM-23-094 j i. The Clerk informed the Council that he had received a response from Cllr. Ivan Henderson, TDC Portfolio Holder for Economic Growth, Regeneration & Tourism, with regards to the damage to property during the Corbeau Seats Rally. The Clerk stated that whilst Cllr. Henderson had acknowledged the concerns of the Parish Council, he had subsequently advised the Clerk that any complaints should be directed to the organisers of the rally, and that the District Council would raise the concerns of the Parish Council ahead of any future event.
- f. OM-23-098 a i e). The Clerk informed the Council that the final recommendations of the Boundary Commission Review had been submitted to the Speaker of the House of Commons in June 2023, therefore, it was not possible for the Council to make any representation, as suggested by Cllr. Goggin at the previous meeting.
- g. OM-23-100 a ii. The Clerk informed the Council that the subject of alternative burials would be discussed later in the meeting.
- h. OM-23-100 c ii. The Clerk informed the Council that he had forwarded information on solar powered CCTV systems to the County Council's Land Operations Manager.
- i. OM-23-102 c ii. The Clerk informed the Council that Cllr. Cooper would be providing information on crime statistics in both St Osyth and Point Clear.
- j. OM-23-102 d ii. The Clerk informed the Council that he had forwarded details of the PRoW officer for the District to Cllr. Atkins.
- k. OM-23-103 b iii a). The Clerk informed the Council that he would arrange for the holes on Cowley Park to be filled as soon as possible.
- l. OM-23-109 a v. The Clerk informed the Council that the outcome of the initial meeting with Brightlingsea Harbour Master would be discussed during the course of the meeting.

OM-23-119 PUBLIC PARTICIPATION: None

OM-23-120 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence between the Clerk and a former resident of St Osyth, following a complaint from the later about the Queen Elizabeth II Arboretum.
- b. Correspondence from BASICS Essex (Emergency Medical Chairty) requesting assistance with funding.
- c. Correspondence from the Essex Association of Local Councils (EALC) regarding the Consultation Response in respect of the National Grid “Norwich to Tilbury” Pylons and Substations Proposal.
- d. Correspondence between a resident of Point Clear and Cllr. Talbot concerning the Parish magazine.
- e. Correspondence from Hutleys Caravan Park with regards to a donation from Hutleys St Osyth Beach Trust.
- f. Correspondence from Cllr. Ivan Henderson, TDC Portfolio Holder for Economic Growth, Regeneration & Tourism, in response to concerns raised by the Parish Council in respect of the Corbeau Rally held on 23rd April 2023.
- g. Correspondence from Essex County Council (ECC) with regard to the Expansion of Great Bentley Primary School.
- h. Correspondence from TDC concerning the possible implementation of a Public Spaces Protection Order (PSPO) in respect of irresponsible dog owners.

OM-23-121 REPORTS FROM REPRESENTATIVES:

- a. **Essex County Council:** Cllr. Goggin began his report by thanking former Councillor Kelly for her unselfish help and support over the years to the residents of St Osyth and Point Clear and also to himself in his capacity as County Councillor. Cllr. Goggin subsequently introduced himself to and welcomed Cllr. Venables.
- b. Cllr. Goggin gave the following report:
 - i. That devolution was the source of much conversation at County Hall, and that whilst Essex County Council was unlikely to agree to the option which would see a mayor appointed to the county, it would be keen to progress with some form of devolution, if the funding was provided by Central Government. Cllr. Goggin continued that where the County Council to sign up to the devolution scheme, the service provided by the County Council would not be cheaper, but it would be better.

- ii. A conversation ensued about the collapse of both Thurrock Unitary Authority and Birmingham City Council.
 - a) Cllr. Goggin informed the Council that financially Essex County Council was in a healthy position, due to prudent management and substantial reserves.
 - b) He continued that the County Council was currently being paid to oversee the running of Thurrock Unitary Authority.
- iii. That together with the Chairman and Clerk, he would be visiting Pump Hill, following concerns raised by a resident of Leisure Glades Park over the lack of a footpath.
- iv. That he was aware of the application to the LHP in respect of Stone Alley.
- v. That he had met with members of Highways with regards to the LHP application in respect of Flag Hill, a meeting which he had found uncomfortable having been informed of a bottleneck in the design phase of applications. Cllr. Goggin continued that of the 7 applications he had in the system, he had withdrawn 6, leaving the Flag Hill application as his priority.
- vi. For the benefit of Cllr. Venables, Cllr. Goggin reminded the Council that the County Council's budget was £2,000 million, and that the income received by way of Council Tax, paid by the residents of the county, only just covered Adult Social Care.
- vii. That of the 147 schools affected by reinforced autoclaved aerated concrete (RAAC), 57 were in Essex, although none were in Cllr. Goggin's ward. Cllr. Goggin stated that whilst the growth in academies over local authority schools had been seen to be a major benefit, one area which had been overlooked was the transfer of all building and assets to the respective academies, which of course included maintenance. This, Cllr. Goggin stated, meant that the responsibility to maintain academy buildings rested with the academies themselves.

Due to having to attend the meeting of Brightlingsea Town Council, Cllr. Goggin left the meeting at 7.30 pm.

OM-23-122 FINANCE:

- a. Approval of payments for August 2023, as per the circulated lists were agreed by the Council.
 - i. Cllr. Cooper enquired as to the additional expense incurred in respect of Dumont Avenue play area.
 - ii. Cllr. Ward informed the Council that a decision had been made to replace the previous cradle swings which were in a poor state of repair, in addition to the reinstatement of a springer.

- b. The following balances were noted and agreed:
 - i. Current a/c: £127,691.78
 - ii. Deposit: £53,569.46
- c. Having been previously circulated, the Council reviewed the Annual Return for the Year Ending 31st March 2023. The Clerk informed the Council that there were no adverse comments, and that the Council was conducting its financial affairs in accordance with proper practices, regulatory requirements and relevant legislation. The Council thanked the Responsible Financial Officer (RFO) and Clerk for their work.
 - i. **RESOLVED:** That the Council accept the Annual Return for the Year Ending 31st March 2023. The motion was proposed by Cllr. Ward and seconded by Cllr. Thomas. All agreed.

OM-23-123 REPORTS FROM COMMITTEES:

a. Cemetery Committee:

- i. The draft Minutes of the Cemetery Committee meeting of 16th August 2023 having been previously distributed, the Chairman invited questions. None were forthcoming.
- ii. In her capacity as Chairman of the Cemetery Committee, Cllr. Sinclair reminded the Council of her visit to Oakfield Wood, Wrabness, the site of a 7-acre green burial ground, during which time it had become apparent that there was insufficient space within the Cemetery to follow the system used at Wrabness, which required an area of 6 square metres around each grave.
 - a) Cllr. Sinclair added that the Clerk had attended a funeral in the Forest of Dean, during which time he had taken several photographs of the layout of the memorial garden, in which standard rose bushes were planted. By way of a PowerPoint presentation, the Clerk was able to show the photographs to the Council.
- iii. Cllr. Sinclair requested that the Council delegate authority to the Cemetery Committee to investigate an alternate system, such as that used in the Forest of Dean.
 - a) Cllr. Atkins enquired as to whether the Parish Council would be responsible for the upkeep and maintenance of the rose bushes, should that be the preferred option of the Committee/ Council. Cllr. Sinclair confirmed that this would indeed be the case.
 - b) **RESOLVED:** That the Parish Council delegate to the Cemetery Committee authority to investigate the use of standard rose bushes, or similar, to create an alternate/ green burial area within the Cemetery. The motion was proposed by Cllr. Cooper and seconded by Cllr. French. All agreed.

OM-23-124 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** Cllr. Ward informed the Council that she would report on blooms later in the meeting.
- b. **Highways Working Party:** The notes of the Highways Working Party meeting of 15th September 2023 having been previously distributed, the Chairman invited questions.
 - i. The Clerk informed the Council of an amendment to the notes as distributed, paragraph 9 I of which would change from:

The Working Party discussed several additional items for inclusion in the MP for 2024/2025, including:

to

The Working Party discussed several additional items which would require further investigation prior to consideration by the Council, should they be included in the MP for 2024/2025:
 - ii. Having been previously distributed, the Council reviewed the application form for submission to the Local Highways Panel in respect of the pedestrianisation of Stone Alley.
 - iii. The Clerk informed the Council that the parking survey, in respect of the area in and around The Bury, would be undertaken on Sunday 24th September and Saturday 30th September 2023 respectively, which would capture data on parking during the use of Cowley Park for football and the Church, for a wedding.
- c. **Martin's Farm Country Park:** Nothing to report.
- d. **Playground, Youth & Open Spaces Working Party:**
 - i. Cllr. Ward informed the Council of the proposal to change the name of the Working Parking from that of Playground, Youth and Open Spaces, to Public Realm. This, she continued would encompass all aspects of the Councils responsibilities for open spaces, including such areas as blooms, planters, benches and bins etc.
 - a) **RESOLVED:** That the name of the Working Party change from that of Playground, Youth and Open Spaces to Public Realm. The motion was proposed by Cllr. Thomas and seconded by Cllr. Cooper. All agreed.
 - ii. Cllr. Ward informed the Council of the very generous donation from Hutleys St Osyth Beach Trust, by way of funds raised from the regular Sunday market at St Osyth Beach. Cllr. Ward stated that the cessation of the Trust had resulted in the sum of £6,008.74 being gifted to the Parish Council, for use at the play areas within the Parish.
 - a) The Clerk was requested to write to the Hutley family, thanking them for their very generous donation.

- iii. The notes of the Playground, Youth & Open Spaces meeting of 11th September 2023 having been previously distributed, the Chairman invited questions of Cllr. Ward.
- a) Cllr. Ward informed the Council that the renewal of the safety surfacing at both Dumont Avenue and Cowley Park play areas was complete, and that both areas now looked very good.
 - b) Cllr. Ward informed the Council that whilst the installation of gym equipment at Priory Meadow was subject to the reallocation of Public Open Space Contributions (POSC), via a Variation of Condition from the development at Melinda Lane, St Osyth (18/00379/OUT refers), following the donation from the Hutley family, the Council was now in a position to be able to proceed with the installation of gym equipment at Cowley Park and Dumont Avenue play areas.
 - c) Cllr. White informed the Council that he had received an email, in his capacity as a District Councillor, from the District Council enquiring as to whether he would support the POSC from the development at Melinda Lane to the Parish Council, for use at Priory Meadow. Cllr. White stated that he had of course supported the reallocation of funds.
 - d) Cllr. Cooper enquired as to whether the cessation of the Hutleys St Osyth Beach Trust would have any impact on the allotments. The Chairman stated that the Clerk would write to the Hutley family to confirm the renewal of the lease for the allotments site.

OM-23-125 REPORTS FROM REPRESENTATIVES:

- a. **Allotments:** Nothing to report.
- b. **Dumont Luncheon Club:** Whilst Cllr. Ward reported that she had not attended the Luncheon Club, Cllr. Thomas informed the Council that as a result of the loss of water on 7th September, an Asda Community Contact had supplied bottled water to enable the Luncheon Club to continue despite the loss of water.
- c. **Essex Police:** Having been previously circulated, Cllr. Cooper briefed the Council on reported crime during July 2023 in St Osyth and Point Clear, by offence and location, and where practicable the status of the investigation.
 - i. St Osyth
 - a) Anti-social Behaviour
 - i) Withrick Walk
 - ii) Priory Meadow
 - b) Criminal Damage/ Arson
 - i) Old School Close - unable to prosecute suspect
 - ii) Clacton Road - further investigation not in the public interest

- c) Public Order
 - i) Beach Road - investigation complete; no suspect identified
- d) Theft (other)
 - i) Clacton Road - investigation complete; no suspect identified
 - ii) The Quay - investigation complete; no suspect identified
 - iii) Clinton Close - investigation complete; no suspect identified
- e) Violence & Sexual Offences
 - i) St. Clair's Road - under investigation
 - ii) South Close - under investigation
 - iii) West Field Lane - unable to prosecute suspect
 - iv) Beach Road - awaiting court outcome
- ii. St Osyth Beach
 - a) Drug Related
 - i) First Avenue - local resolution
 - b) Public Order
 - i) First Avenue - under investigation
 - c) Theft (from the Person)
 - i) Beach Road - investigation complete; no suspect identified
 - d) Theft (other)
 - i) Beach Road - under investigation
 - e) Vehicle Crime
 - i) Beach Road - unable to prosecute suspect
 - f) Violence & Sexual Offences
 - i) Beach Road x 3 - all under investigation
 - ii) First Avenue - under investigation
- iii. Bel Air Chalet Estate
 - a) Anti-social Behaviour
 - i) Seawick Road
 - b) Public Order
 - i) Club Parade - under investigation

- c) Violence & Sexual Offences
 - i) Lilac Avenue - under investigation
- iv. Point Clear
 - a) Vehicle Crime
 - i) Leewick Lane - under investigation
- v. Point Clear Bay
 - a) Anti-social Behaviour
 - i) Mersea View
 - ii) Colne Way x 3
 - b) Burglary
 - i) Mersea View - unable to prosecute suspect
 - c) Drug Related
 - i) North Wall - under investigation
 - d) Theft (other)
 - i) New Way - investigation complete; no suspect identified
 - e) Vehicle Crime
 - i) Mersea View - investigation complete; no suspect identified
 - f) Violence & Sexual Offences
 - i) Mersea View - investigation complete; no suspect identified
 - ii) Mersea View - unable to prosecute suspect
 - iii) North Wall - under investigation
 - iv) Colne Way - investigation complete; no suspect identified
 - v) Colne Way - under investigation
- vi. Chisbon Heath
 - a) Anti-social Behaviour
 - i) Bentley Road
- vii. Flag Hill
 - a) Public Order
 - i) Martin's Farm Park - unable to prosecute suspect

b) Violence & Sexual Offences

- i) Martin's Farm Park x 4 - all unable to prosecute suspect.

viii. Outcome & Percentage

- i) Under investigation x 14 (39%)
- ii) Unable to prosecute suspect x 10 (27%)
- iii) Investigation complete; no suspect identified x 9 (25%)
- iv) Further investigation is not in the public interest x 1 (3%)
- v) Local resolution x 1(3%)
- vi) Awaiting court outcome x 1 (3%)

ix. Criminal Damage at Cowley Park

- a) The Clerk reported that the investigation into the criminal damage of a bin by four local youths was ongoing, however, for reasons unknown the investigating officer could not be contacted.
- b) It was the consensus of the Council that should the Police not proceed with the investigation, the Parish Council would seek compensation by way of the Small Claims Court.

d. **Footpaths:** Cllr. Atkins reported that he had replaced several marker posts along Lee Wick Lane and the permissive footpath at the rear of Dumont Avenue, as well as placing new way signs on the respective posts.

e. **Tree Warden:** Nothing to report.

f. **Tendring District Association of Local Councils (TDALC):**

Cllr. Talbot gave the following report:

- i. TDALC has not met since our last Parish Council meeting. The next meeting, to be held via Zoom, is scheduled for 7.30 pm on Wednesday 27th September 2023.
- ii. There has of course been continuing contact with members by circulars from Frank Belgrove, our Chairman, particularly about the proposed line of electricity pylons planned to stretch across the East of England from Norfolk to Tilbury, to supply London, with power generated by offshore wind farms.
- iii. Ardleigh Parish Council is leading the local 'Stop The Pylons' campaign, along with both Essex County Council and our own District Council, all of whom have supported the proposal to direct the power transmission underwater around the coast to Tilbury. The main and seemingly only objection is the cost of the initial installation.
- iv. I would remind members that we need a second Parish Council member to represent us on TDALC as Mandy has now left us. Perhaps after giving the matter thought, a member may come forward to be appointed by the next Council meeting.
 - a) The Chairman requested that should any Councillor be interested in being appointed the second Parish Council representative to TDALC, they should notify the Clerk.

g. **District Councillor's Report:**

- i. Cllr. Talbot gave the following report:
 - a) Our new, post May 4th election, District Council, led by Mark Stephenson, seems to be dealing with our business in a way that shows no startling breaks with the previous administration's actions, and the newly appointed Cabinet is firmly in charge.
 - b) The Council is updating its Corporate Plan, the document which lays out the priorities for the authority over the next four years. The current Corporate Plan ends next year and has been the guide since year 2020.
 - c) '*Our Vision*', a draft new Corporate Plan, is currently out for consultation which closes next Monday, 25th September 2023, so the public will have had a quite long period when they could have their say. This proposed plan sets out as objectives the following: Pride in our area and services to residents; Raising aspirations and creating opportunities; Working with partners to improve quality of life; Championing our local environment and most importantly Financial sustainability and openness.
 - ii. Cllr. White briefed the Council on data from the 2021 Census, adding that should any Councillors wish to review the results further the information was available from the Clerk.
- h. **Website:** The Clerk informed the Council that he had a meeting with NagloTech on 25th September 2023 to discuss the structure of the new website.

OM-23-126 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

- a. **St Osyth Almshouse Charity:** Cllr. Sinclair gave the following report:
 - i. The Almshouses have received a very generous bequest from a local couple.
 - ii. This bequest will enable the Trustees to go ahead with the replacement of the whole roof at Clacton Road. Without this donation we would have had to apply for a loan from the Almshouses Association to be paid back over 10 years.
 - iii. This bequest ensures that the building will now be completely watertight, and the residents will get great benefit from this.
- b. **St Osyth Playing Field Charity:** At the request of the Chairman, the Clerk gave the following report:
 - i. That following the disbandment of St Osyth FC, Elmden Rovers had submitted a request for the use of Cowley Park for a men's team, to play Saturday fixtures as of 2025.

- a) The Clerk informed the Council that the use of Cowley Park on Saturdays by Elmden Rovers would of course add to the income already paid via monthly direct debit.
- ii. That Elmden Rovers were keen to revisit the rotation of the existing pitches, would enable all four pitches to be used at the same time.
- iii. That a meeting between Cllr. Thomas, the Clerk and the Chairman of Elmden Rovers would be arranged to discuss the minutiae of the use of Cowley Park by Elmden Rovers and the proposed rotation of the pitches.
- iv. That on Monday 4th September 2023, the Clerk had met with Mr Graham Pryke, Cricket Development Manager (Clubs & League), Essex Cricket and Mr Chris Russell, the contractor responsible for the marking of the pitches at Cowley Park, to discuss the retention of the cricket square, following an approach to Mr Pryke to bring cricket back to the village.
 - a) The Clerk informed the Council that the approach to Mr Pryke had been made by members of the Asian community living within the Greater London area. The Clerk stated that he had informed Mr Pryke that the retention of the cricket square would negate the possibility of Elmden Rovers being able to rotate the pitches, but more importantly would see a reduction in the number of pitches available, which in turn would see the loss of Elmden Rovers, something which the Council would not wish to see. The Clerk concluded that he had forwarded the contact details for Mr Pryke to the Chairman of Elmden Rovers.
 - b) A conversation ensued during which time the consensus of the Council was that it did not want to take any action likely to lead to the loss of Elmden Rovers from Cowley Park, and that any proposal submitted by Essex Cricket would need to be discussed further if and when it was received.
- v. Cllr. Cooper enquired as to whether there would be a requirement to provide facilities for spectators were Elmden Rovers men's team to be a higher league than that of St Osyth FC. The Clerk stated that whilst he was unaware of any requirements, he did know that Elmden Rovers would be in a lower league than St Osyth FC, and that the latter had been playing on a larger sized pitch than was necessary.
- c. **Point Clear Community Association:** Cllr. Thomas reported that a meeting was scheduled for Thursday 28th September 2023.
- d. **Village Hall Management Committee:** Cllr. Thomas reported that the Annual General Meeting and Quarterly meeting were scheduled for Thursday 2nd November 2023.
- e. **St Osyth Priory & Parish Trust:** Nothing to report.

OM-23-127 CASUAL VACANCY - CO-OPTION OF A PARISH COUNCILLOR:

The Clerk informed the Council of the process for the filling the casual vacancy resulting from the resignation of Cllr. Kelly. The Clerk stated that he would, on Friday 22nd September 2023, forward to TDC the Notice of Vacancy which would be displayed as of 25th September 2023, and that an election would be held if, within 14 days (excluding Saturdays, Sundays and bank holidays) after the date of the notice, a request for an election to fill the vacancy was made to the Returning Officer by 10 electors or more.

- a. The Clerk continued that if no request for an election was received, the Parish Council would then be instructed to fill the vacancy by way of co-option. The Clerk stated that if this was the case, he would look to submit an article advertising the vacancy in the December edition of the Parish magazine.
- b. The Clerk suggested that any applicants could then be shortlisted and interviewed by the Personnel Committee with a view to appointing a new Councillor at the January 2024 meeting of the Council.

OM-23-128 PREPARATION OF THE MANAGEMENT PLAN:

The Chairman informed the Council all Committees, Working Parties and Councillors with individual responsibilities were required to submit their respective contributions for inclusion in the Management Plan to the Clerk by 13th October 2023.

OM-23-129 ANTI-SOCIAL USE OF PERSONAL WATERCRAFT (PWC):

Having been previously distributed, the notes of the meeting of 12th September 2023, attended by Cllr's Sinclair, Ball and Moore and Mr James Thomas, Brightlingsea Harbour Master, were accepted as read.

- a. The Chairman suggested that in order to progress the issue of the anti-social use of PWC, the some of the agenda items at the November meeting be deferred, so as to allow the Harbour Master to attend the meeting and address the Council directly.
- b. Cllr. Ball stated that it had been a good meeting, and that the attendance of the Harbour Master at the November meeting would be beneficial.
- c. Cllr. Talbot gave a brief history of the actions of the current and previous Harbour Masters, who he [Cllr. Talbot] considered were trying to influence control over Stone Point.
 - i. The Chairman stated that whilst she appreciated the concerns raised by Cllr. Talbot, it would be best if any discussion take place in the presence of the Harbour Master.

OM-23-130 ST OSYTH LIFE:

Having been noted under correspondence, Cllr. Talbot informed the Council of the concerns of a resident at the decision of the Parish magazine to charge for the advertising of events to be held by organisations and clubs. Cllr. Talbot stated that having since discussed these concerns with the Church Warden, Mrs Sonia Grantham, the latter had confirmed that the magazine would be reintroducing a 'diary of events' in the centre of the publication, which would avoid the need to charge for the advertising of events, such as quiz nights etc.

- a. Cllr. White informed the Council that the Parish magazine was operating at a loss and could not continue to subsidise the publication of the magazine. He continued that the Council needed to be sympathetic to the Church in respect of the publication of the magazine, which was the envy of numerous other parishes.
- b. The Chairman suggested that the Editorial Team should submit a realistic grant application this year.

OM-23-131 CLIMATE CHANGE:

- a. The continued commitment of the Parish Council towards Climate Change was noted.

OM-23-132 FURTHER MATTERS:

- a. Cllr. Venables informed the Council that Community Volunteer Services Tendring (CVST) would be hosting a Winter Warner event in the Village Hall on Monday 6th November 2023. She continued that if any Councillors were aware of any other locations capable of hosting a similar event, they should let her know.
 - i. Cllr. Thomas stated that it would be good if a similar event could coincide with the Dumont Luncheon Club, held every Thursday at Dumont Hall.
- b. Cllr. Atkins informed the Council that the wildflower meadow needed topping.
- c. The Chairman informed the Council that the Clerk had received numerous complaints from residents with regards to the condition and appearance of a property in Clacton Road. The Chairman continued that the property was a District Council property, and that the District Council were aware of the complaints.

There being no further business the meeting was closed at 8.40 pm.

The date of the next meeting was set for 7.00 pm on Thursday 19th October 2023, at St Osyth Village Hall.

**Summary of 'Action Required' from the Minutes of the Ordinary Meeting
held on Thursday 21st September 2023**

OM-23-118 d	List of Meeting Dates	Clk to action
OM-23-123 a iii b)	Alternative Burials	CemCom to action
OM-23-124 d i a)	Change of Working Party Name	Clk to action
OM-23-124 d ii	Letter to Hutleys St Osyth Beach Trust	Clk to action
OM-23-124 d iii b)	Outdoor Gym Equipment	Clk to action
OM-23-124 d iii d)	Lease of Land for Allotments	Clk to action
OM-23-125 f iv a)	TDALC Representative	Cllrs to info Clk
OM-23-126 b iii	Meeting with Elmden Rovers Football Club	Cllr. Thomas & Clk to action
OM-23-127 a	Co-option of Councillor	Clk to action
OM-23-129 a	Meeting with Brightlingsea Harbour Master	Clk to action