



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: [clerk@stosyth.gov.uk](mailto:clerk@stosyth.gov.uk)

Web: [www.stosyth.gov.uk](http://www.stosyth.gov.uk)



Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 21<sup>st</sup> September 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 14<sup>th</sup> September 2023

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Welcome to New Councillor**  
To welcome Catherine Venables as a co-opted member of the Parish Council
4. **Resignation of Cllr. Mandy Kelly**  
To formally receive the resignation of Cllr. Mandy Kelly as a member of the Parish Council
5. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">23/00671/FUL</a> Mr C Gibbs The Little House, Clay Lane, St Osyth	Change of use of the land from agricultural use to residential use and relocation and replacement of existing dwelling
b.	<a href="#">23/01038/FULHH</a> Mr K Cooke 28 James Gardens St Osyth	Proposed removal of existing lean to and new rear extension formed. Existing garage converted into habitable space. Garage flat roof to be removed and replaced with new dual pitch roof.
c.	<a href="#">23/01154/ADV</a> Mr K Green Bentley Fencing Supplies Ltd Field West Side of Rectory Road, St Osyth	Retrospective consent to display 1no. pole mounted directional sign.

d.	<a href="#">23/01166/FUL</a> Mr Van Oss 16 Beach Road Lee Over Sands, St Osyth	Proposed demolition and replacement of existing house to an enhanced design with raised floor level to improve flood resilience (Renewal of approved planning 21/00011/FUL).
e.	<a href="#">23/01184/FULHH</a> Mr P Thorp 688 St Johns Road, St Osyth	Erection of single storey rear extension (following demolition of existing rear extensions), and conversion of loft space including front, side and rear dormer windows.

Please note all applications can be viewed on the Tendring District Council website.

**6. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 11<sup>th</sup> August 2023 to 8<sup>th</sup> September 2023 *encl 2*
- b. Planning Inspectorate letter of 16<sup>th</sup> August 2023 re approval of Appeal APP/P1560/W/22/3311836 (TDC 22/00315/FUL) Land to the Rear of 172 Point Clear Road, Point Clear
- c. Planning Inspectorate letter of 16<sup>th</sup> August 2023 re refusal of costs application in respect of Appeal APP/P1560/W/22/3311836 (TDC 22/00315/FUL) Land to the Rear of 172 Point Clear Road, Point Clear

**7. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 17<sup>th</sup> August 2023 *encl 3*

**8. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 17<sup>th</sup> August 2023

**9. Public Participation:**

**10. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Correspondence between a former resident of St Osyth, complaining about the Queen Elizabeth II Arboretum and the subsequent response of the Clerk *encl 4 a-b*
- b. Letter of 4<sup>th</sup> August 2023 from BASICS Essex (Emergency Medical Chairty) re funding
- c. Letter of 21<sup>st</sup> August 2023 from the Essex Association of Local Councils (EALC) re Consultation Response in respect of the National Grid “Norwich to Tilbury” Pylons and Substations Proposal
- d. Emails of 24<sup>th</sup> and 28<sup>th</sup> August 2023 respectively between a resident and Cllr. Talbot re Parish magazine *encl 5 – see agenda item 20*
- e. Letter of 31<sup>st</sup> August 2023 from Hutleys Caravan Park re donation from Hutleys St Osyth Beach Trust
- f. Email fo 31<sup>st</sup> August 2023 from Cllr. Ivan Henderson, TDC Portfolio Holder for Economic Growth, Regeneration & Tourism, re the Corbeau Rally held on 23<sup>rd</sup> April 2023
- g. Email of 7<sup>th</sup> September 2023 from Essex County Council (ECC) re Expansion of Great Bentley Primary School
- h. Email of 11<sup>th</sup> September 2023 from TDC re Public Spaces Protection Order (PSPO) in respect of irresponsible dog owners

**11. Reports from Representatives:**

To receive a report from Essex County Councillor Alan Goggin *encl 6 – to follow*

**12. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for August 2023 *encl 7 a-c*
- b. Balances
 

Current a/c:	£127,691.78
Deposit:	£53,569.46
- c. To receive the Annual Governance & Accountability Return for Year Ending 31<sup>st</sup> March 2023 from PFK Littlejohn *encl 8*

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**13. Reports from Committees:**

a. Cemetery Committee

- i. to receive (in draft format) the Minutes of the Cemetery Committee meeting of 16<sup>th</sup> August 2023  
*encl 9- to follow*
- ii. to receive a report from the Chairman in respect of alternative green burials

**14. Updates from Working Groups:**

To receive reports from the following (if applicable):

a. Blooms & Planters

b. Highways Working Party

- i. to receive notes of the meeting of 15<sup>th</sup> September 2023 *encl 10 – to follow*
- ii. to receive and consider the submission of an application to the Tendring Local Highways Panel (LHP) in respect of the implementation of parking restrictions or the pedestrianisation of Stone Alley, as recommended by the Working Party

c. Martin's Farm Park

d. Playground, Youth & Open Spaces

- i. to receive notes of the meeting of 11<sup>th</sup> September 2023 *encl 11 – to follow*
- ii. to formally acknowledge the donation from Hutleys St Osyth Beach Trust

**15. Updates from Working Groups:**

To receive reports from the following (if applicable):

a. Allotments (Cllr. Blockley)

b. Dumont Luncheon Club (Cllr. Ward)

c. Essex Police (Cllr. Cooper)

- i. to receive Crime Statistics for June 2023 *encl 12 a (b-c – to follow)*

d. Footpaths (Cllr. Atkins)

e. Tree Warden (Cllr. Atkins)

f. TDALC (Cllr. Talbot)

- i. to receive a report from Cllr. Talbot

g. District Council Report (Cllr's Talbot & White)

h. Website (Clerk)

**16. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

a. St Osyth Almshouse Charity (Cllr. Sinclair)

b. St Osyth Playing Field Charity (Cllr. Thomas)

- i. to receive and consider a request from Elmden Rovers Youth Football Club for the use of the football pitch on Saturday's by Elmden Rovers FC mens team
- ii. to receive a report from the Clerk following a meeting with Mr G Pyke, Essex Cricket Development Manager

c. Point Clear Community Association (Cllr. Blockley)

d. St Osyth Village Hall Management Committee (Cllr. Thomas)

e. St Osyth Priory & Parish Trust (Cllr. Thomas)

**17. Casual Vacancy - Co-option of a Parish Councillor:**

To receive a report from the Clerk on the process for the co-option of a Councillor

**18. Preparation of the Management Plan:**

To receive a report from the Chairman

19. **Anti-social Use of Personal Watercraft (PWC) in Point Clear Bay:**
  - a. To receive a report on the meeting of 12<sup>th</sup> September 2023, attended by Cllr's Sinclair, Ball and Moore and Mr James Thomas, Brightlingsea Harbour Master
  - b. To consider deferring some items of business to the November meeting, so as to facilitate a meeting with the Harbour Master at the October meeting of the Council
20. **St Osyth Life (Parish Magazine):**

To receive the concerns of a resident and to discuss an appropriate course of action by the Parish Council
21. **Climate Change:**

To acknowledge the requirement of the Parish Council to respond to Climate Change
22. **Further Parish Matters:** (*exchange of information only*)