



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 20<sup>th</sup> July 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 12<sup>th</sup> July 2023

*[Signed on Original]*

Neil Williams

Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	<a href="#">22/01100/FUL</a> Mr & Mrs Hooper Land south of St Cleres Hall Cottages & St Cleres Hall St Cleres Hall Lane, St Osyth	Proposed erection of single self-build/custom build dwelling with access onto the highway.
b.	<a href="#">23/00707/LBC</a> Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury, St Osyth	Proposed internal fixtures and fittings pursuant to 22/00662/LBC.
c.	<a href="#">23/00826/FULHH</a> Mr J Morton Sunnydene Nassau Road, St Osyth	Erection of part single storey part two storey rear extension.
d.	<a href="#">23/00879/FULHH</a> Mr & Mrs Nazaru Lakeside Oaks 19 Point Clear Road, St Osyth	Proposed single storey rear extension to form kitchen/lounge area.

e.	<a href="#">23/00978/FULHH</a> Mr R Freeman 147 Clacton Road, St Osyth	Proposed removal of existing conservatory and replace with new single storey rear extension.
f.	<a href="#">23/00924/TELCOM</a> Freshwave Facilities Limited c/o Haven Orchards Holiday Village Colne Way Point Clear Bay	Prior Approval Application under Part 16, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed erection of a 22.5m monopole, supporting 3 no. antenna apertures and associated ancillary work.  <i>For information only – no comment required.</i>
g.	<a href="#">23/00994/TELLIC</a> Telefonica UK Limited The Warren Cow Lane, Point Clear	Proposed installation of an electronic communications apparatus in an emergency, as defined in Schedule 2 to the Telecommunications Act 1984, as amended by the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (as amended).  <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 9<sup>th</sup> June 2023 to 7<sup>th</sup> July 2023 *encl 2*
- b. Email of 3<sup>rd</sup> July 2023 from St Osyth Church of England Primary School to TDC / St Osyth Parish Council re permanent advertising at the entrance to St Osyth *encl 3*
- c. TDC letter of 10<sup>th</sup> July 2023 re Breach of Planning Control - Unauthorised Advertising (23/00178/ADV refers)

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 15<sup>th</sup> June 2023 *encl 4*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 15<sup>th</sup> June 2023

**7. Public Participation:**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Email of 2<sup>nd</sup> June from Cllr. Frank Belgrove, Chairman of the Tendring Association of Local Councils (TDALC) re Affiliation Fee & Elected Representatives *encl 5*  
*see agenda item 15 f ii*
- b. Emails of 2<sup>nd</sup> June and 14<sup>th</sup> June 2023 respectively between a resident of Lee-Over-Sands and Giles Watling, Member of Parliament for Clacton on Sea *encl 6*
- c. Email of 15<sup>th</sup> June 2023 from Essex Highways re Essex Electric Vehicle Charge Point Strategy *emailed to Cllr's on 14<sup>th</sup> July 2023*
- d. Correspondence of 17<sup>th</sup> and 19<sup>th</sup> June 2023 respectively, between a resident and the Clerk re the lack of maintenance of verges within the village *encl 7 a-b*
- e. Correspondence of 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> June 2023 respectively, between a resident and the Clerk re various issues *encl 8 a-c*
- f. Email of 20<sup>th</sup> June from Bruno Peek LVO OBE OPR Pageantmaster re D-Day 80
- g. Letter of 23<sup>rd</sup> June 2023 from St Osyth Parish Council to TDC re maintenance of greenswards and verges within the village *encl 9 - (and to discuss the response - if received)*
- h. Letter of 5<sup>th</sup> July 2023 from St Osyth Parish Council to Cllr. Ivan Henderson, TDC Portfolio Holder for Economic Growth, Regeneration & Tourism, re the Corbeau Rally held on 23<sup>rd</sup> April 2023 *encl 10 - (and to discuss the response - if received)*

- i. Email of 11<sup>th</sup> July 2023 from a resident in respect of the Corbeau Rally held on 23<sup>rd</sup> April 2023 *encl 11 see agenda item 21*

**9. Reports from Representatives:**

To receive a report from Essex County Councillor Alan Goggin *encl 12 – to follow*

**10. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for June 2023 *encl 13 a-c*
- b. Balances
  - Current a/c: £170,989.58
  - Deposit: £53,569.46

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**11. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Blooms & Planters
- b. Highways Working Party
  - i. to receive notes of the meeting of 12<sup>th</sup> July 2023 *encl 14 – to follow*
  - ii. to receive the recommendation of the Working Party to commission a Parking Survey
  - iii. to receive the recommendation of the Working Party that an application be submitted to the Tending Local Highways Panel (LHP) in respect of the implementation of parking restrictions or the pedestrianisation of Stone Alley
- c. Martin's Farm Park
  - i. to receive a report from the Clerk, following attempts to gain access to the car park
- d. Playground, Youth & Open Spaces
  - i. to receive an update from Cllr. Ward with regards to the replacement of the safety surfacing at Dumont Avenue and Cowley Park play areas
  - ii. to receive an update from Cllr. Ward with regards to the reallocation of Public Open Spaces Contributions (POSC) by way of a Variation of Condition in respect of planning application 18/00379/OUT

**12. Reports from Representatives:**

To receive reports from the following (if applicable):

- a. Allotments (Cllr. Blockley)
  - i. to receive a report on the request from the Allotments Association for the use of polytunnels on site
- b. Dumont Luncheon Club (Cllr. Ward)
- c. Essex Police (Cllr's Cooper & Kelly)
  - i. to receive Crime Statistics for May 2023 *encl 15 a-c – to follow*
- d. Footpaths (Cllr. Atkins)
- e. Tree Warden (Cllr. Atkins)
  - i. to receive a report on the Tree Condition Survey in respect of the Holm Oak in the Cemetery
- f. TDALC (Cllr. Talbot)
  - i. to receive a report from Cllr. Talbot
  - ii. to consider the appointment of a second Parish Councillor
- g. District Council Report (Cllr's Talbot & White)
- h. Website (Clerk)

- 13. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
- a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - b. St Osyth Playing Field Charity (Cllr. Thomas)
    - i. to receive a report from the Clerk on the request from the St Osyth Rotary Club to place a defibrillator within the pavilion
  - c. Point Clear Community Association (Cllr. Blockley)
  - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e. St Osyth Priory & Parish Trust (Cllr. Thomas)
- 14. Committee/ Working Party Meeting Dates:**  
To receive and approve dates of Council / Committee Meetings for July 2023 to May 2024 *encl 16*
- 15. Criminal Damage:**  
To receive a report from the Clerk following an act of Criminal Damage at Cowley Park on 14<sup>th</sup> June 2023
- 16. Councillor's Allowances:**  
To receive and consider a motion from Cllr. White for an increase to Councillor's Allowances
- 17. St Osyth Priory:**  
To receive the notes of the meeting of 15<sup>th</sup> June 2023, with Mr Tim Sargeant and Harriet Vincett-Wilson, City & Country, view plans received and to comment thereon *encl 17*
- 18. Corbeau Seats Motor Rally:**  
To receive an update from the Clerk with regards to the complaint received from a resident in respect of the Corbeau Rally held on 23<sup>rd</sup> April 2023
- 19. Co-option of a Councillor:**  
To receive a report from the Clerk and to agree the process for the co-option of a new Councillor
- 20. Annual Parish Appraisal:**  
To receive confirmation from the Clerk with regards to the Annual Parish Appraisal
- 21. Climate Change:**  
To acknowledge the requirement of the Parish Council to respond to Climate Change
- 22. Further Parish Matters:** (*exchange of information only*)