



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 20th April 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 13th April 2023

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	22/02020/FULHH Mrs C Vickery 11 D'Arcy Road, St Osyth	Proposed two storey rear extension.
b.	23/00361/FUL Mr R East Oakdene, Wenlock Road, St Osyth	Replacement dwelling (following demolition of existing dwelling and detached garage).
c.	23/00381/LUEX Mr A Gibbs Chapel Barn, Crosslands Game Farm Clay Lane, St Osyth	Proposed application for a Certificate of Lawfulness for Existing Use for continued use of land for bottling and sale of gas cylinders (Use Class Sui Generis)
d.	23/00441/FULHH Mrs D Townsend 177 Point Clear Road, St Osyth	Proposed ground floor rear extension, part garage conversion and internal alterations to provide disabled facilities.
e.	23/00509/TCA Mr Osborne 95 Mill Street, St Osyth	1 No. Eucalyptus - fell to ground level.

Please note all applications can be viewed on the Tendring District Council website.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 10th March 2023 to 7th April 2023 *encl 2*
- b. Letter of 1st March 2023 from residents of Cow Lane to Essex County Fire & Rescue Service (cc St Osyth Parish Council) re obstruction of Fire Hydrant as a result of Unauthorised Development
- c. Planning Inspectorate letter of 7th March 2023 re approval of Appeal APP/P1560/W/22/3308647 (TDC 21/01000/FUL) 700 & 762 St John's Road and St John's Nursery, St John's Road, St Osyth *encl 3*
- d. Planning Inspectorate letter of 7th March 2023 re approval of Costs in respect of Appeal APP/P1560/W/22/3308647 (TDC 21/01000/FUL) *encl 4*
- e. Five Estuaries Offshore Wind Farm letter of 13th March 2023 re Statutory Consultation 14th March to 12th May 2023 - Section 42 of the Planning Act 2008 ('the Act') and Regulations 11 and 13 of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 ('the 2017 Regulations')
- f. SOPC letter of 12th April 2023 to PINs re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/22/3311836 (TDC 22/00315/FUL) Land Rear of 172 Point Clear Road, Point Clear
- g. TDC email of 12th April 2023 re Appeal under Part 1 of the Town & Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009 re APP/P1560/D/23/3318207 (TDC 22001763/FULHH) High Birch Farmhouse, High Birch Road, St Osyth

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 16th March 2023 *encl 5*

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 16th March 2023

7. Public Participation

8. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 20th March 2023 from TDC re Discharging of Waste at St Osyth Boatyard
- b. Email of 28th March 2023 from The Local Government Boundary Commission for England re Electoral Divisions in Essex *emailed to Cllr's on 14th April 2023*
- c. Letter of 28th March 2023 from the Chairman of St Osyth Allotment Association re Lease of Site and use of Polytunnels
- d. Email of 29th March 2023 from TDC re Adoption of New Code of Conduct and return of Disclosable Pecuniary Interest Forms *Council to review in May 2023*
- e. Letter of 30th March 2023 from His Majesty King Charles III expressing his appreciation to the Parish of St Osyth for its condolences following the passing of Her Majesty Queen Elizabeth
- f. Email of 31st March 2023 from TDC re Parish Independent Remuneration Panel Review of January 2023 *Finance Committee to review*
- g. Letter of 3rd April 2023 from St Osyth News Editorial Team re Annual Parish Grant

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for March 2023 *encl 6 a-d*
- b. Balances
Current a/c: £120,325.81
Deposit: £53,268.77

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

- 10. Reports from Committees:**
 - a. Cemetery Committee
 - i. to receive an update from Cllr. Sinclair following liaison with the Commonwealth War Graves Commission (CWGC)
 - ii. to receive a report from Cllr. Sinclair on the opening of the Cemetery Chapel on Saturday 18th March 2023
- 11. Updates from Working Groups:**

To receive reports from the following (if applicable):

 - a. Blooms in St. Osyth
 - b. Highways Working Party
 - i. to receive notes of the meeting of 15th March 2023 *encl 7 - to follow*
 - c. Martin's Farm Park
 - i. to receive notes of the meeting of 11th April 2023 *encl 8 - to follow*
 - d. Playground, Youth & Open Spaces
 - i. to receive a report from Cllr. Ward on the removal of the hedge adjacent to Dumont Avenue play area
- 12. Reports from Representatives:**

To receive reports from the following (if applicable):

 - a. Essex County Council (Cllr. Goggin)
 - b. Essex Police (Cllr's Cooper & Kelly)
 - i. to receive Crime Statistics for February 2023 *encl 9*
 - c. Footpaths (Cllr. Atkins)
 - d. Benches (Cllr. Coe)
 - e. Litter Bins (Cllr. Ward)
 - f. Village Planters (Cllr. Ward)
 - g. Tree Warden (Cllr. French)
 - i. to receive a report from Cllr. French on the Tree Condition Survey of the Willow Plantation
 - h. TDALC (Cllr. Talbot)
 - i. District Council Report (Cllr's Talbot & White)
 - j. Website (Cllr. Lockwood)
- 13. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

 - a. St Osyth Almshouse Charity (Cllr. Sinclair)
 - b. St Osyth Playing Field Charity (Cllr. Thomas)
 - c. Point Clear Community Association (Cllr. Blockley)
 - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
 - e. St Osyth Priory & Parish Trust (Clerk)
- 14. Community Reach Grant:**

To receive a report from Cllr. Talbot *encl 10*
- 15. Use of Personal Water Craft (PWC) in Point Clear Bay:**

To receive a report from Cllr. Lockwood
- 16. Street Lighting Along Point Clear Road:**

To receive a report from the Clerk
- 17. Climate Change:**

To acknowledge the requirement of the Parish Council to respond to Climate Change
- 18. Further Parish Matters:** (*exchange of information only*)