



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: clerk@stosyth.gov.uk

Web: www.stosyth.gov.uk



Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at Dumont Hall, Point Clear at **7.00 pm on Thursday 16th March 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 9th March 2023

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	22/01459/FUL Mr P Wright Land adjacent to Recess Villas Bypass Road, St Osyth	Proposed 2no. five bed detached dwellings together new vehicle and pedestrian access with vehicle hardstanding, car ports, cycle parking, soft landscaping and private gardens.
b.	23/00073/FULHH Mr J Woolford 74 Colne Way, Point Clear Bay	Retrospective application for the erection of extension.
c.	23/00275/LUPROP Mr R Bates 16 Melinda Lane, St Osyth	Proposed conversion of existing rear roof loft space to create habitable accommodation.
d.	23/00283/HHPNOT Mr S Clarke 143 Clacton Road St Osyth	Prior Approval Application under Part 1, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed flat roof parapet wall kitchen extension complete with sky light (Depth 4.3m, Maximum Height 3m, Eaves Height 3m).

e.	23/00325/COUNOT R. Gibson and Sons Ltd Land off Heath Road St Osyth	Prior Approval Application under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for change of use of existing agricultural building into one 2 bedroom single storey dwelling with two parking spaces.
f.	23/00341/NDPNOT Bourne Leisure Limited Orchards Holiday Village Colne Way Point Clear Bay	Application under Part 14, Class J of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed installation of panels with the following proposed system: 263.2 kwp (max 658 panels) east, west and south facing system, the majority of which will be mounted flat-to-roof with the remainder ballasted, panels will not come within 1.5 metres of the roofs edge.
g.	23/00353/FULHH Mr & Mrs Blofield Maple House, Old School Close, St Osyth	Proposed loft conversion, including rooflight windows externally.
h.	23/00356/TCA Roman River Trees Ltd 91 Mill Street, St Osyth	1 No. Eucalyptus - fell to ground level.
i.	23/00359/TCA Ms M Eales Kassia, Old School Close, St Osyth	1 No. Eucalyptus - fell.

Please note all applications can be viewed on the Tendring District Council website.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 10th February 2023 to 3rd March 2023 *encl 2*
- b. Letter of 9th February 2023 (received 15th February 2023) from residents of Point Clear re unauthorised development in Cow Lane
- c. TDC email of 10th March 2023 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/22/3311836 (TDC 22/00315/FUL) Land Rear of 172 Point Clear Road, Point Clear

5. Format of Meetings & Councillor's Reports:

To receive a report from the Vice-Chairman, Cllr. Sinclair

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 16th February 2023 *encl 3*

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 16th February 2023

8. Public Participation

9. Correspondence:

To hear correspondence as listed (if applicable):

- a. Letter of 26th January 2023 (received 13th February 2023) from the Department for Levelling Up, Housing & Communities re Coronation of His Majesty King Charles III *encl 4*
- b. Email of 3rd February 2023 from 20's Plenty for Essex
- c. Email of 6th March 2023 from a resident of The Bury re potholes and condition of footways
- d. Email of 10th March 2023 from a resident of Point Clear Road re Speed Cushions

10. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for February 2023 *encl 5 a-c*
- b. Balances
Current a/c: £134,792.26
Deposit: £53,268.77

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

11. Reports from Committees:

To receive (in draft format):

- a. The Minutes of the Cemetery Committee meeting of 20th February 2023 *encl 6 - to follow*
 - i. to receive and consider the recommendation of the Cemetery Committee, following the meeting 20th February 2023, that there be an increase to fees for 2023/2024 as listed *encl 7*
 - ii. to receive a report from Cllr. Sinclair following correspondence from the Commonwealth War Graves Commission (CWGC)
 - iii. to receive a report from Cllr. Sinclair on the opening of the Cemetery Chapel on Saturday 18th March 2023

12. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Blooms in St. Osyth
- b. Highways Working Party
 - i. to receive a verbal report on the meeting of 15th March 2023
- c. Martin's Farm Park – Meeting scheduled for 11th April 2023
- d. Playground, Youth & Open Spaces
 - i. to receive notes of the meeting of 21st February 2023 *encl 8*

13. Reports from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Goggin)
 - i. to receive the monthly report from Cllr. Goggin *encl 9 - to follow*
- b. Essex Police (Cllr's Cooper & Kelly)
 - i. to receive Crime Statistics for January 2023 *encl 10*
- c. Footpaths (Cllr. Atkins)
- d. Benches (Cllr. Coe)
- e. Litter Bins (Cllr. Ward)
- f. Village Planters (Cllr. Ward)
- g. Tree Warden (Cllr. French)
- h. TDALC (Cllr. Talbot)
- i. District Council Report (Cllr's Talbot & White)
- j. Website (Cllr. Lockwood)

14. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Cllr. Thomas)
 - i. to receive a report from the Clerk on the recent installation of the new CCTV system
- c. Point Clear Community Association (Cllr. Blockley)
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- e. St Osyth Priory & Parish Trust (Clerk)

15. **Preparation of the Annual Parish Report:**
To receive a report from the Clerk
16. **Council Elections – Thursday 4th May 2023:**
To receive Election Packs together with a report from the Clerk
17. **Maintenance of Parish Street Signs:**
To receive areas of responsibility for the inspection of street signs (required by 31st March 2023)
18. **TDC Survey of the Bel-Air Chalet Estate:**
To enquire of Cllr. White as to the outcome of the survey undertaken in respect of Winter Occupancy
19. **Culling of Deer:**
To receive a report from Cllr. Lockwood
20. **Climate Change:**
To acknowledge the requirement of the Parish Council to respond to Climate Change
21. **Further Parish Matters:** (*exchange of information only*)