



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 19<sup>th</sup> January 2023**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 12<sup>th</sup> January 2023

*[Signed on Original]*

Neil Williams

Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a.	<a href="#">21/02129/FUL</a> Park Holidays UK Ltd Oaklands Holiday Village Colchester Road St Osyth	Proposed use of land for the stationing of static holiday caravans and lodges and associated works.
b.	<a href="#">22/01627/FULHH</a> Mr T Whaymand 7 Point Clear Road St Osyth	Proposed rear elevation dormer.
c.	<a href="#">22/01991/FUL</a> Mr C Gibbs Land West of Clay Lane St Osyth	Proposed stationing of 5 self-contained holiday units and associated parking.
d.	<a href="#">22/02020/FULHH</a> Mrs C Vickery 11 D'Arcy Road St Osyth	Proposed two storey rear extension.

e.	<a href="#">22/02043/FULHH</a> Mrs J Higgins 6 Tower Estate Point Clear Bay	Proposed works to increase overall height of building to form new first floor level. Creation of upper ground floor and first floor overhang to increase living area. Relocation of entrance to side elevation at ground floor. Weatherproof cladding to the external finish of property and existing pitch roof replaced with new EPDM Split Skillion roof.
f.	<a href="#">22/02070/TCA</a> St Osyth Priory Estates Ltd St Osyth Priory, The Bury, St Osyth	1 No. Sycamore and 6 No. Poplar adjacent to precinct wall - remove.
g.	<a href="#">22/02083/LBDISC</a> Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory, The Bury, St Osyth	Discharge of condition 4 (Building Record) of application 22/00662/LBC.
h.	<a href="#">22/02094/FULHH</a> Mr & Mrs Dunn 9 Beacon Heights, Point Clear	Proposed single storey side extension, first floor rear extension and external alterations.
i.	<a href="#">22/02104/FULHH</a> Mr A Emery 308 Point Clear Road, Point Clear	Proposed first floor extension.
j.	<a href="#">22/02122/VOC</a> St Osyth Priory Estates Ltd St Osyth Priory The Bury St Osyth	Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition(s) 2 (Approved plans) of 19/00032/FUL to enable/allow amendments to the North Lodges, including raising the lodges from two-storey buildings to three-storey and the reorientation the garages with the addition of a wall with gates.
k.	<a href="#">23/00001/FULHH</a> Mr & Mrs Barnard Hazel Brook House, Daltes Lane, St Osyth	Proposed erection of habitable annex accommodation to rear of existing dwelling.

*Please note all applications can be viewed on the Tendring District Council website*

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 9<sup>th</sup> December 2022 to 6<sup>th</sup> January 2023 *encl 2*
- b. Email of 2<sup>nd</sup> December 2022 from a resident of Clay Lane re Planning Application 22/01991/FUL
- c. TDC email of 9<sup>th</sup> January 2023 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/22/3308647 (TDC 21/01000/FUL) St John's Plant Centre, Earls Hall Drive, St Osyth

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 15<sup>th</sup> December 2022 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 15<sup>th</sup> December 2022

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Emails of 18<sup>th</sup> November, 21<sup>st</sup> November and 9<sup>th</sup> December 2022 respectively, between Point Clear Community Association (PCCA) and St Osyth Parish Council re various issues *encl 4 a-c*
- b. Email of 14<sup>th</sup> December 2022 from Lisa Hastings, TDC Monitoring Officer re Disclosable Pecuniary Interests
- c. Letter of 19<sup>th</sup> December 2022 from St Osyth Parish Council to Cllr. Lee Scott, Essex County Council Cabinet Member for Highways Maintenance & Sustainable Transport re installation of speed cushions, and the subsequent response of 19<sup>th</sup> December 2022 *encl 5 a-b*
- d. Email of 19<sup>th</sup> December 2022 from Cllr. Peter Pyke, Layer De La Haye Parish Council, re 20's Plenty campaign
- e. Open letter of 5<sup>th</sup> January 2023 from Cllr. Keith Stevens, Chairman of the National Association of Local Councils (NALC) *emailed to Cllr's on 13<sup>th</sup> December 2022*
- f. Email of 10<sup>th</sup> January 2023 from the Essex & Herts Air Ambulance Trust (EHAAT) re Annual Parish Grant

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for December 2022 *encl 6 a-c*
- b. Balances
 

Current a/c:	£154,749.88
Deposit:	£53,268.77

**10. Reports from Committees:**

- a. Finance Committee
  - i. to receive the Minutes of the Finance Committee meeting of 14<sup>th</sup> December 2022 *encl 7*
  - ii. to receive (in draft format) the Minutes of the Finance Committee meeting of 11<sup>th</sup> January 2023 *encl 8*

**11. Approval of the Budget:**

To formally approve the budget for 2023/2024 as recommended by the Finance Committee at the meeting of 11<sup>th</sup> January 2023

**12. Setting of the Precept:**

Subject to the approval of the budget, to agree and set the Precept for 2023/2024

**13. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Blooms in St. Osyth
- b. Highways Working Party
- c. Martin's Farm Park
- d. Playground, Youth & Open Spaces

**14. Reports from Representatives:**

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Goggin)
  - i. to receive the monthly report from Cllr. Goggin *encl 9 - to follow*
- b. Essex Police
  - i. to receive Crime Statistics for November 2022 *encl 10*
- c. Footpaths (Cllr. Atkins)
- d. Benches (Cllr. Coe)
- e. Litter Bins (Cllr. Ward)
- f. Village Planters (Cllr. Ward)
- g. Tree Warden (Cllr. French)
- h. TDALC (Cllr. Talbot)
- i. District Council Report (Cllr's Talbot & White)
- j. Website (Cllr. Lockwood)

- 15. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
- a. St Osyth Almshouse Charity (Cllr. Sinclair) *encl 11*
  - b. St Osyth Playing Field Charity (Cllr. Thomas)
    - i. to receive a report from the Clerk on proposed improvements to the pavilion *encl 12 - to follow*
    - ii. to receive a report from Cllr. Thomas regarding the Queen Elizabeth II Arboretum *encl 13 - to follow*
  - c. Point Clear Community Association (Cllr. Blockley)
  - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e. St Osyth Priory & Parish Trust (Clerk)
- 16. Management Plan:**  
To receive, discuss and approve the Management Plan for 2023-2025 *encl 14 - to follow*
- 17. Placement/ Use of Sheep in the Cemetery:**  
To receive a report from Cllr. Sinclair and to discuss further the placement of sheep in the Cemetery
- 18. Opening of the Cemetery Chapel:** *encl 15*  
To receive a report from Cllr. Sinclair with regards to the opening of the Cemetery Chapel on significant dates
- 19. Coronation of His Majesty King Charles III:**  
To discuss the Coronation of His Majesty The King, on Saturday 6<sup>th</sup> May 2023, and to consider how St Osyth Parish Council should celebrate the occasion
- 20. Brightlingsea Harbour Commissioners:**
- a. To receive a report from the Clerk, on the meeting of 7<sup>th</sup> December 2022, between Brightlingsea Harbour Commissioners and a resident of St Osyth, attended by Cllr. Lockwood
  - b. To formally appoint Cllr. Lockwood as the Council's representative to attend future meetings
- 21. Use of Personal Water Craft (PWC) in Point Clear Bay Stone Point:**  
To receive an update from the Clerk in respect of the anti-social use of PWC within the vicinity of Point Clear Bay, and to appoint a Council representative to attend future meetings which have been requested by interested parties, including Brightlingsea Harbour Master and Essex Police Marine Unit
- 22. Councillors Allowances:**  
To receive a proposal from Cllr. White, that following the Finance Committee meeting of 14<sup>th</sup> December 2022, at which the Committee reviewed the District Council's Parish Independent Remuneration Panel Report of May 2020, the Parish Council consider increasing Councillor's Allowances
- 23. Further Parish Matters:** *(exchange of information only)*