



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 15th December 2022**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 8th December 2022

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Resignation of the Chairman, Cllr. Sonia Grantham**
To receive the formal resignation of Cllr. Sonia Grantham, as both Chairman and as a member of the Parish Council
2. **Election of the Chairman of the Parish Council**
To elect the Chairman of the Council, receive the Chairman's Declaration of Acceptance of Office, and if necessary to elect the Vice-Chairman of the Council and receive the Vice-Chairman's Declaration of Acceptance of Office
3. **Apologies for Absence**
4. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
5. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a.	22/01629/FULHH Mr White Suffolk House, Daltes Lane, St Osyth	Proposed side and rear two storey extensions to form additional living space and new garage (resubmission of approved planning 21/01944/FULHH to allow for alterations).
b.	22/01830/FULHH L Whitby Creek Cottage, Dairy Farm Meadow Point Clear	Proposed erection of cart lodge/garage with home office above.

c.	22/01878/FUL Mr N Young Land between The Hawthorns & 1 Heath Road, St Osyth	Proposed erection of an agricultural barn and stables.
d.	22/01959/FULHH Ms K Purkis 167 Point Clear Road, Point Clear	Proposed front infill extension to create porch, garage conversion, single storey rear extension and extension to existing rear dormer.
e.	22/02016/TCA Mr S Grimwood 70 Colchester Road, St Osyth	1 No. Pine - crown thin and reduce (remove dead wood).

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

6. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 18th November 2022 to 2nd December 2022 *encl 2*
- b. TDC letter of 7th December 2022 re closure of Breach of Condition in respect of Martello Beach Holiday Park

7. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 24th November 2022 *encl 3*

8. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 24th November 2022

9. Public Participation

10. Correspondence:

To hear correspondence as listed (if applicable):

- a. Email of 8th December 2022 from Bruno Peek LVO OBE OPR Pageantmaster re the Coronation of His Majesty King Charles III and the lighting of Beacons to commemorate the 80th Anniversary of D-Day

11. Finance:

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for November 2022 *encl 4*
- b. Balances

Current a/c:	£158,880.29
Deposit:	£53,268.77

12. Reports from Committees:

- a. Finance Committee
 - i. to receive a verbal report on the meeting of 14th December 2022 *Minutes to be received in January 2023*

13. Approval of the Budget:

Subject to the receipt of the approved TDC Tax Base figures and Ready Reckoner, to approve in principle the budget for 2023/2024, as reviewed by the Finance Committee, and to consider, in principle, the setting of the Precept for 2023/2024

N.B. Both the approval of the Budget and setting of the Precept will need to be formally moved at the Council meeting on 19th January 2023

14. Updates from Working Groups:

To receive reports from the following (if applicable):

- a. Blooms in St. Osyth
- b. Highways Working Party
- c. Martin's Farm Park
- d. Playground, Youth & Open Spaces

15. Reports from Representatives:

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Goggin)
 - i. to receive the monthly report from Cllr. Goggin **encl 5 - to follow**
- b. Essex Police
 - i. to receive Crime Statistics for October 2022 **encl 6**
- c. Footpaths (Cllr. Atkins)
- d. Benches (Cllr. Coe)
- e. Litter Bins (Cllr. Ward)
- f. Village Planters (Cllr. Ward)
- g. Tree Warden (Cllr. French)
- h. TDALC (Cllr. Talbot)
- i. District Council Report (Cllr's Talbot & White)
- j. Website (Cllr. Lockwood)

16. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a. St Osyth Almshouse Charity (Cllr. Sinclair)
- b. St Osyth Playing Field Charity (Cllr. Thomas)
 - i. to receive a report from the Clerk on the installation of the new effluent pump at Cowley Park
 - ii. to receive a report from the Clerk on parking on Cowley Park
- c. Point Clear Community Association (Cllr. Blockley)
- d. St Osyth Village Hall Management Committee (Cllr. Thomas)
- e. St Osyth Priory & Parish Trust (Clerk)

17. Preparation of the Management Plan:

a. To receive, discuss and approve in principle the draft Management Plan for 2021-2024 **encl 7 - to follow**

- | | |
|---------------------------------|---|
| • Allotments | Deputy Clerk & Cllr. Blockley |
| • Benches | Cllr. Coe |
| • Bus shelters | Clerk |
| • Cemetery | Cemetery Committee |
| • Highways | Highways Working Party |
| • Litter Bins & Planters | Cllr. Ward |
| • Martin's Farm Park | Clerk |
| • Open Spaces | Playground, Youth & Open Spaces Working Party |
| • Public Footpaths | Cllr. Atkins |
| • Tree Planting | Cllr. French |
| • War Memorial | Clerk |
| • Website | Cllr. Lockwood |
| • Cowley Park Recreation Ground | Cllr. Thomas |

b. To formally thank former Chairman, Cllr. Grantham for her work in preparing the Management Plan

N.B. The Management Plan will be scrutinised by the Finance Committee in January 2023 and formally presented to the Council for adoption once all costings have been finalised

- 18. Placement/ Use of Sheep in the Cemetery:**
To review the informal decision of 24th November 2022 with regards to the placement of sheep in the Cemetery, to receive additional information as to the welfare of the animals and to formally consider as to whether to permit the placement of sheep in the Cemetery
- 19. Management of Memorials:**
To receive a report from Cllr. Sinclair, Chairman of the Cemetery Committee, and to consider the 3 proposals with regards to the type of memorials to be permitted within Sections 6 & 7 *encl 8*
- 20. Climate Change:**
To acknowledge the requirement of the Parish Council to respond to Climate Change
- 21. Further Parish Matters:** (*exchange of information only*)