



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 24<sup>th</sup> November 2022**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 17<sup>th</sup> November 2022

*[Signed on Original]*

Neil Williams

Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a.	<a href="#">21/01585/FUL</a> T Eldridge 3 Eastern Promenade, Point Clear Bay	Proposed replacement dwelling following demolition. (Amended plans).
b.	<a href="#">22/01121/FUL</a> Ms H Carter High Birch Farmhouse High Birch Road, St Osyth	Proposed retention of stables and associated menage.
c.	<a href="#">22/01574/LBDISC</a> Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory, The Bury, St Osyth	Discharge of conditions 3 (Service Runs) and 5 (Lift/Partitions/Blocked Doors) of applications 22/00662/LBC. (Amended plans).
d.	<a href="#">22/01630/FUL</a> Masterson leisure Sailor Boy Amusements Beach Road, St Osyth	Proposed single storey rear extension to amusement arcade.
e.	<a href="#">22/01669/FULHH</a> Mr J Moore 46 Mill Street, St Osyth	Proposed removal of existing extension and replace with new 6m deep flat roof. Replacement of new dormer windows and internal alterations to form new 3 <sup>rd</sup> bedroom.

f.	<a href="#">22/01671/TCA</a> Ms S Gregory Le Pines, 32 Colchester Road, St Osyth	Fell 1 No. Acer.
g.	<a href="#">22/01672/TCA</a> Mr I Leggett The Old Chapel 30 Colchester Road, St Osyth	Fell 1 No. Acer.
h.	<a href="#">22/01673/TCA</a> Mr T O'Dell Kings Arms , Colchester Road, St Osyth	1 No. Acer - reduce by 50%.
i.	<a href="#">22/01674/TCA</a> Ms S Stewart 15 Spring Road, St Osyth	1 No. Horse Chestnut – pollard. 1 No. Cherry - reduce crown. 1 No. Plum - fell.
j.	<a href="#">22/01677/ROC</a> Mr M Turner 43 Oakmead Road, St Osyth	Application under Section 73 of the Town and Country Planning Act, for removal of condition 1 (Limited Occupation) of TEN/93/57 to allow removal of restricted occupation.
k.	<a href="#">22/01712/TCA</a> Ms C Thomsen The Folly, Colchester Road, St Osyth	1 No. Acacia - reduce by 40%.
l.	<a href="#">22/01763/FULHH</a> H Carter High Birch Farmhouse, High Birch Road St Osyth	Proposed retention of caravan as an annexe and home office ancillary to existing dwelling.
m.	<a href="#">22/01793/TPO</a> Places for People Land adjacent 17 Withrick Walk, St Osyth	1 No. English Oak - crown raise tree to 3m, 1 No. False Acacia - crown clean.
n.	<a href="#">22/01819/TCA</a> Mr S Cole 96 Colchester Road, St Osyth	1 No. Acer Sycamore - reduce by 40%.
o.	<a href="#">22/01830/FULHH</a> L Whitby Creek Cottage, Dairy Farm Meadow Point Clear	Proposed erection of cart lodge/garage with home office above.

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

**4. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a. Tendring District Council (TDC) notification of Decisions (Determinations) for the period 14<sup>th</sup> October 2022 to 11<sup>th</sup> November 2022 *encl 2*
- b. TDC email of 12<sup>th</sup> October 2022 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/22/3301864 (TDC 21/00635/FUL) Martins Grove, Frowick Lane, St Osyth
- c. Emails of 4<sup>th</sup> November 2022 between the owner of a property on the Bel-Air Chalet Estate and TDC re sub-letting of Holiday Chalets as private accommodation

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 20<sup>th</sup> October 2022 *encl 3*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 20<sup>th</sup> October 2022

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed (if applicable):

- a. Letter of 27<sup>th</sup> October 2022 from Giles Watling, Member of Parliament for Clacton on Sea re assistance to constituents
- b. Email of 9<sup>th</sup> November 2022 from Tendring District Association of Local Councils (TDALC) re Affiliation Fees & appointed representatives
- c. Letter of 14<sup>th</sup> November 2022 from St Osyth Carpet Bowls Club re Parish Council Grant
- d. Email of 15<sup>th</sup> November 2022 from St Osyth Village Hall Management Committee re Parish Council Grant

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a. Approval of payments for October 2022 *encl 4*
- b. Balances  
Current a/c: £185,208.29  
Deposit: £53,268.77

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**10. Reports from Committees:**

To receive (in draft format):

- a. The Minutes of the Cemetery Committee meeting of 25<sup>th</sup> October 2022 *encl 5*
  - i. to receive proposals from the Chairman of the Cemetery Committee for the management of memorials within the Cemetery and to consider the approval of one of the proposals for implementation (F-22-026 a - f refer)
  - ii. to approve the recommendation of the Cemetery Committee that grave spaces in Sections 6 and 7 be allocated consecutively (C-22-028 a refers)
- b. The Minutes of the Finance Committee meeting of 2<sup>nd</sup> November 2022 *encl 6*
  - i. to approve the recommendation of the Finance Committee that funds from Unrestricted Reserves be used towards the cost of the replacement of existing safety matting with EPDM wet pour at Cowley Park play area (F-22-028 a i refers)
  - ii. to approve the recommendation of the Finance Committee that funds from Unrestricted Reserves be used towards the deployment of a TDC Rapid Deployment Camera along the Coffin Path to tackle the ongoing problem of dog fouling (F-22-028 b iii refers)
  - iii. to receive a report from the Clerk on changes to the National Joint Council for Local Government Services (NJC) pay scales for 2022/2023 (effective from 1<sup>st</sup> April 2022) and approve acceptance of the changes

**11. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a. Blooms in St. Osyth
- b. Highways Working Party
- c. Martin's Farm Park
- d. Playground, Youth & Open Spaces
  - i. to receive notes of the meeting of 26<sup>th</sup> October 2022 *encl 7*

**12. Reports from Representatives:**

To receive reports from the following (if applicable):

- a. Essex County Council (Cllr. Goggin)
  - i. to receive the monthly report from Cllr. Goggin *encl 8 – to follow*

- b. Essex Police
    - i. to receive Crime Statistics for September 2022 *encl 9*
    - ii. to receive comparison statistics for July to September 2022 *encl 10*
  - c. Footpaths (Cllr. Atkins)
  - d. Benches (Cllr. Coe)
  - e. Litter Bins (Cllr. Ward)
  - f. Village Planters (Cllr. Ward)
  - g. Tree Warden (Cllr. French)
  - h. TDALC (Cllr. Talbot)
  - i. District Council Report (Cllr's Talbot & White)
  - j. Website (Cllr. Lockwood)
- 13. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
- a. St Osyth Almshouse Charity (Cllr. Sinclair)
  - b. St Osyth Playing Field Charity (Cllr. Thomas)
    - i. to receive a report from the Clerk and to approve the recommendation of the Finance Committee that funds from the Playing Field Charity be released to offset the cost of renewing the effluent pump at Cowley Park (F-22-028 d ii refers)
    - ii. to plan for parking on Cowley Park, together with the need for a Risk Assessment
  - c. Point Clear Community Association (Cllr. Blockley)
  - d. St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e. St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Review of St Osyth Parish Council Code of Conduct:**  
To receive suggestions from Councillors as to any changes to Appendix 1 of the Councils Code of Conduct *encl 11*
- 15. Councillor's Reports:**  
To consider whether the times as allocated are sufficient and to receive suggestions from Councillors as to how reports be presented to the Council
- 16. Committee Meetings:**  
To receive the recommendation of the Chairman and Clerk that individual Committees/ Working Parties consider the time of day at which Committee/ Working Party meetings are held, so as to meet the needs of respective Councillors
- 17. Preparation of the Management Plan:**  
To receive a report from the Chairman & Clerk
- 18. Dumont Avenue Play Area Consultation Paper:**
- a. To receive a report from the Clerk on the results of the Consultation Paper published in the Parish magazine
  - b. To receive redacted correspondence from a resident of Dumont Avenue objecting to the proposed improvements to the play area *encl 12*
  - c. To discuss and consider the approval of proposed improvements to the play area
- 19. The Queen's Platinum Jubilee Copse/ Arboretum:**  
To receive a report from the Chairman & Clerk
- 20. Vandalism:**  
To share the concerns of the Finance Committee as to the cost of vandalism, to consider the need for CCTV at Cowley Park and to receive suggestions from Councillors as to how to tackle vandalism throughout the Parish

21. **Fly-Tipping:**  
To receive a report from the Clerk, to raise with TDC the concerns of the Parish Council as to how fly-tipping is being managed, and to enquire as to the cost of removing fly-tipping within the Parish
22. **Climate Change:**  
To acknowledge the requirement of the Parish Council to respond to Climate Change
23. **Further Parish Matters:** (*exchange of information only*)