



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held at the Village Hall, St Osyth on Thursday 21st July 2022 at 7.00 pm

PRESENT: Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. Alma Blockley
Cllr's Gary Coe, David Cooper, Ray French, Mandy Kelly,
John Lockwood, Karen Sinclair, Michael Talbot, Michele Thomas,
Julie Ward & John White

Cllr. Alan Goggin, Essex County Councillor (arrived at 8.00 pm)

APOLOGIES: Cllr. Clive Atkins (Holiday)

MINUTES: Neil Williams (Parish Clerk)

PUBLIC PRESENT: Three

OM-22-065 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Talbot declared a Non-Pecuniary Interest in respect of Agenda Item 11 d i, (Dumont Avenue Play Area).

OM-22-066 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	22/00777/FULHH Mr G Simon 36 Botanical Way St Osyth	Proposed demolition of existing garage, erection of single storey rear and side extension, render external facade and replace roof tiles. Approved on 18 th July 2022.
b.	22/00948/FULHH c/o Wright Ruffell Cameron Creek Cottage, Dairy Farm Meadow St Osyth	Proposed single storey side and rear extension, including new porch. Approved on 22 nd July 2022.
c.	22/01019/FULHH Mr B Hunt 702 St Johns Road, St Osyth	Proposed single storey rear extension. Approved on 22 nd July 2022.
d.	22/01021/FULHH Mr Hewison The Trees, Bentley Road St Osyth	Proposed two storey side extension and single storey rear extension. No objections.

e.	22/01031/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of conditions 3, (Repair and restoration of the Drying Shed) 4, (Detailed drawings of all new windows and doors, of the rainwater goods and rafter support for gutters and any other interventions required (such as Damp Proof Coursing)) 5, (Samples of the new bricks and tiles) 6, (Historic building report) and 7 (Scheme of archaeological building recording commensurate) of application 19/01524/LBC. No objections.
f.	22/01036/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of condition 2 (Detailed repair schedule including a methodology for features, details of new fixtures and fenestration for both interior and exterior, detail of landscaping scheme, samples of bricks and tiles, scheme of archaeological building recording commensurate) of application 20/00613/FUL. No objections.
g.	22/01037/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of condition 2 (Detailed repair schedule including a methodology for features, details of new fixtures and fenestration for both interior and exterior, detail of landscaping scheme, samples of bricks and tiles, scheme of archaeological building recording commensurate) of application 20/00614/LBC. No objections.
h.	22/01060/FULHH Mr C Gibbs The Stackyard, Clay Lane St Osyth	Proposed demolition of existing outbuilding and replace with swimming pool enclosure. No objections.
i.	22/01061/FULHH & 22/01062/LBC Mr & Mrs Cake 95 Mill Street St Osyth	Proposed broadband box and demolition of prefab garage. No objections.
j.	22/01086/FUL Mr & Mrs Butcher Hartley Wood Farm Rectory Road St Osyth	Proposed conversion of existing redundant outbuilding to provide new two bedroom holiday apartment. No objections.
k.	22/01053/LUPROP Mr S Byers 1 Spring Cottages, Spring Road St Osyth	Proposed erection of ancillary building. No objections - For information only.

OM-22-067 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notification of Decisions (Determinations) from 10th May 2022 to 8th July 2022.
 - i. Cllr. Kelly informed the Council that the recent approval of planning permission in respect of the Burger King within the Orchards Holiday Village only permitted visitors staying on site to use the facility, and not as she had been informed residents of Point Clear Bay or other members of the public.
- b. Email correspondence between an owner of a property on the Bel-Air Chalet Estate, Tendring District Council and JS Estates, copied to the Parish Council, detailing concerns about maintenance of the estate and crime related issues was noted.
 - i. Cllr. Talbot informed the Council that a site meeting between the owner of the property and members of the District Council had since taken place.
- c. Correspondence from a resident of Point Clear Bay to St Osyth Parish Council concerning Planning Application 22/00696/FUL was noted.

OM-22-068 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of 16th June 2022 be verified for accuracy by the Council and signed by the Chairman, as a true and accurate record. The motion was proposed by Cllr. Lockwood and seconded by Cllr. White. All agreed.

OM-22-069 SUMMARY OF ACTION:

- a. OM-22-055 b i. The Clerk informed the Council that the use of and maintenance of Sections 6 and 7 of the Cemetery would be discussed by the Cemetery Committee when it next met in August 2022.
- b. OM-22-055 b iv. The Clerk informed the Council that Cllr's Sinclair, Atkins and Ward had conducted an inspection of the Cemetery in order to familiarise Cllr. Atkins with the layout of the area.
- c. OM-22-056 d i. The Clerk reminded the Council that a resident of Dumont Avenue would be making representation to the Council in respect of Dumont Avenue play area later in the meeting.
- d. OM-22-057 c ii. The Clerk informed the Council that Cllr. Sinclair would be liaising with the Clacton District Historical Society following their request for a photograph of the new replica bench on The Bury.
- e. OM-22-057 e. The Clerk informed the Council that Cllr. French had provided information with regards to overhanging vegetation along Clacton Road.
- f. OM-22-057 j vi. The Clerk informed the Council that the Chairman had discussed the possibility of a sign for Dumont Hall with Alan Howard, the District Council's Engineering Services Manager.

- g. OM-22-060 g. The Clerk informed the Council that the Chairman would be writing to a local landowner with regards to the continuation of off-road parking.
- h. OM-22-060 j. The Clerk informed the Council that members would, during the Annual Parish Appraisal, visit Cowley Park to assess its suitability for use as a parking area.
- i. OM-22-062. The Clerk informed the Council that the date and time of the Annual Parish Appraisal had been set for Wednesday 10th August 2022 at 4.30 pm.
- j. OM-22-063 b. The Clerk informed the Council that he had submitted a list of potholes for repair, as part of the County Council's Member-Led Repair Programme, to Essex County Councillor Alan Goggin.

OM-22-070 PUBLIC PARTICIPATION: None

OM-22-071 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence from Ian Taylor, TDC Head of Public Realm, with regards to Public Open Spaces Allocation in respect of Planning Application 18/00379/OUT.

OM-22-072 REPRESENTATION CONCERNING DUMONT AVENUE PLAY AREA:

Having previously requested the opportunity to address the Council in respect of the Dumont Avenue play area, Mr Simon Talbot joined the meeting via Zoom at 7.25 pm.

For the benefit of the Council, Mr Talbot gave a brief overview of problems which had arisen since the play area opened in 1998. Mr Talbot subsequently outlined his concerns in respect of the play area, which included:

- a. That the Parish Council was considering the installation of outdoor gym equipment.
- b. That the play area had been intended for the use by young children only.
- c. That the play area was seldom used by its intended audience, and instead was used by people exercising their dogs.
- d. That prior to the Coronavirus pandemic the Parish Council had been on the verge of closing the play area.
- e. That the Council's plan to remove the vegetation along the western boundary, would marginally improve the visibility of the play area from the road and would result in the loss of an established hedgerow.
- f. That the Council had no mandate to install any additional equipment such as outdoor gym equipment, as the area was solely for use by young children, something which the previous Clerk and Cllr. White would be aware of.

- g. That any new equipment would not be used by the intended audience for which the play area had been built.
- h. That just because the Parish Council had funding which it could use to improve the play area, it did not necessarily mean that the Council had to spend the available funds, and that the Council should revisit its original decision to close the play area, rather than look to expand it for older children and adults.
- i. That the play area was large in comparison to the amount of equipment, and that if the Council were minded to retain the area, consideration should be given to reducing the size of the play area to half or one third of its current area, with the remaining unused area being returned to a wildflower meadow or similar.
- j. In conclusion Mr Talbot reiterated his opinion that the Parish Council should consider closing the play area and that there was no mandate or justification for the proposed installation of gym equipment or play equipment for older children.
- k. The Chairman thanked Mr Talbot for his input and informed the Council that the play area would be visited during the Annual Parish Appraisal in August and that the points raised by Mr Talbot would be an agenda item at the Council meeting in August.

Mr Talbot subsequently logged off at 7.45 pm.

OM-22-073 FINANCE:

- a. Approval of payments for June 2022, as per the circulated lists were agreed by the Council.
 - i. Cllr. Cooper enquired as to the payment of 8th June 2022, to Signs Made Easy. The Clerk stated that it was in respect of a sign for Dumont Hall which had mistakenly been forwarded to the Parish Council. The Clerk added that the Responsible Financial Officer (RFO) was aware and was liaising with the Community Warden, who happened to be the Chairman of the Point Clear Community Association, which was responsible for the management of Dumont Hall.
- b. The following balances were noted and agreed:

Current a/c	£147,304.74
Deposit	£53,268.77

OM-22-074 REPORTS FROM COMMITTEES:

The Chairman informed the Council that the notes of the Finance Committee meeting of 20th July 2022 would be received at the Council meeting scheduled for 18th August 2022.

OM-22-075 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman stated that the blooms this summer were possibly the best she had seen, and that it was planned to include colour photographs of the displays in the February 2023 edition of the Parish Magazine.
 - i. The Chairman stated that in addition to watering the floral display in Church Square herself, it was necessary to thank Cllr's Blockley and Ward, Mr John Savage and the Clerk for watering the floral displays and hanging baskets elsewhere in St Osyth and Point Clear.
 - ii. Cllr. Ward reported that whilst the blooms were now red, white and blue, it had been hoped that they would have been in full bloom during the Platinum Jubilee of Her Majesty The Queen, however, due to an increase in Covid illnesses prior to the Jubilee, it had not been possible to collect the plants in time.
- b. **Highways Working Party:** The Chairman stated that a meeting of the Working Party would be held in August 2022.
- c. **Martin's Farm Country Park:** The Clerk informed the Council that the notes of the site meeting of 28th June 2022 would be received at the Council meeting on 18th August 2022.
- d. **Playground, Youth & Open Spaces Working Party:** The Chairman briefed the Council on the visit of 6th July 2022 to the Council Offices by Mrs Lynn Hennessy and three Year 4 pupils from the Primary School, as part of a Leadership programme being run by the Archbishop of York.
 - i. The Chairman informed the Council that during the visit, the children had reported on aspects of the village which were given either a 'thumbs up' or a 'thumbs down.' The former included positive aspects such as community services, litter bins etc, whereas the latter included issues such as litter, faded road markings and dirty signs.
 - ii. The Chairman informed the Council that the children had been informed of the responsibilities of the Parish, District and County Councils respectively, and that one request; the cutting back of vegetation from around, and the cleaning of a sign opposite the school entrance had been actioned by the Parish Council the following morning.
 - iii. The Chairman reported that prior to leaving the meeting, one of the children had enquired as to the possibility of the school being able to use the play area at Priory Meadow during school time. Having confirmed with Mrs Hennessy that the matter had already been raised in school, the Chairman had informed the children that she would take their suggestion to the Parish Council, which she had explained to the children was part of the democratic process.
 - iv. A discussion followed during which time a number of Councillors expressed reservation as to the idea, citing issues such as security and safety of the children, risk assessments and insurance.

The Chairman stated that these, and the possible installation of a gate in the existing school fence, were all matters for the school administration to consider and that in the meantime she was conveying the message from the children. The Chairman subsequently said that together with Cllr. Ward, she would meet with the Headteacher during the summer holidays to discuss the matter further, with a view to briefing the Council fully.

- v. The Chairman then reported on a request from the school for funding towards the provision of litter picking equipment for up to 30 pupils. The Chairman stated that the request had been discussed the day before by the Finance Committee, members of which had considered the proposal to be a very good idea.
- vi. A conversation ensued during which time the Chairman had suggested that the amount of £350.00 be given to the school to offset the cost of litter picking equipment, consisting of children's litter pickers and refuse bag holders, and that rather than the Parish Council purchase the equipment, the Council merely fund the purchase which would be actioned by the school.
 - a) Cllr. Kelly stated that she objected to the idea and that she considered the amount to be excessive. She continued that at most the school should receive £75.00.
 - b) Cllr. Thomas enquired as to how the children would be supervised and whether they would only focus on St Osyth.
 - c) Cllr. Coe stated that he had reservations about the suggested amount, as he knew that the Trust of which the school was part of, had considerable financial resources.
 - d) Cllr. Sinclair stated that she had reservations about children picking up litter, but that were the scheme to be approved, the school should cost the equipment.
 - e) Cllr. White reiterated his view from the previous day during the meeting of the Finance Committee, in that he considered it to be an excellent idea, but that his only concern was that of insurance.
 - f) The Chairman informed the Council, that as with the request for access to the play area at Priory Meadow, the administration and minutia were matters for the school.
 - g) Cllr. Sinclair stated that the request from the school was in reality no different to any other grant request from other organisations.
 - h) The Chairman stated that together with the Clerk, she would liaise with the teacher from whom the request had been submitted, upon her return to school in September 2022.

OM-22-076 REPORTS FROM REPRESENTATIVES:

- a. **Essex County Council:** Having arrived at 8.00 pm, Cllr. Goggin gave an overview of the following:

- i. That the consultation in respect of the lowering of the speed limit from 60 mph to 40 mph in the vicinity of Westwood Park was pending.
 - ii. That at its meeting of 12th July, the Council had discussed the proposal for 370 30m high pylons to transport electricity from a windfarm in the North Sea to London. Cllr. Goggin stated that the most direct route would be to take it under water into the Thames Estuary, and that together with Norfolk and Suffolk County Councils, Essex County Council would be objecting to the proposed pylons.
 - iii. That the £125m incinerator at Basildon intended for the disposal of waste by burning as opposed to landfill had failed to meet the required criteria. A recent judgement concerning the failure to deliver the project meant that there would be very little expense for the County Council, which would in fact be receiving approximately £9m in damages.
 - iv. That the brackets required for the installation of the warning signs for the speed cushions intended for use at the crossroads were now available, however, temporary signs could be used until such time as the proper signs, which would have to be illuminated, could be fitted.
 - v. That once fitted it would not be possible to take up the speed cushions without affecting the warranty. This would therefore suggest that the best course of action would be to resurface in the vicinity of the crossroads and install the speed cushions at the same time.
 - vi. Following a discussion as to when would be the best time to carry out the necessary works and installation, it was agreed that the repairs and installation of the speed cushions be actioned at the same time and that the work should be carried out in September or October and before the clocks went back. Cllr. Goggin stated that he would report the preference of the Parish Council to Highways.
- b. **Essex Police:** Having been previously circulated, the Council reviewed the crime statistics for May 2022.
- i. Cllr. Kelly informed the Council of offences in Point Clear by location and where practicable the status of the investigation.
 - ii. Cllr. Cooper informed the Council of offences in St Osyth by location and where practicable the status of the investigation.
- c. **Footpaths:** The Clerk informed the Council that with the exception of Footpath 5, adjacent to Mill Dam Lake, all footpaths for which the Council had received reports, had been cut. The Clerk explained that the reason for Footpath 5 having not been cut of yet, was that when the contractor had been strimming the grass, he had disturbed a wasps nest and had subsequently been stung a number of times. The Clerk continued that the nest had since been treated and that the contractor would complete the cutting as soon as possible.
- d. **Benches:** Cllr. Coe informed the Council that he would complete a survey, detailing the condition of the benches, during August 2022.

- e. **Litter Bins:** The Chairman informed the Council that 2 new bins had been installed on The Bury, and that the existing bins had been cleaned and recycled for use along Point Clear Road and Seaview Terrace respectively.
- f. **Planters:** Cllr. Ward reiterated the Chairman's previous comments about how good the blooms were looking this year.
 - i. Cllr. Blockley informed the Council that she was having difficulty in transporting sufficient water to the planters at the junction of Point Clear Road and Beacon Way. Following a discussion as how best to water the blooms, it was agreed that a local contractor be asked to assume responsibility for the watering of the planters.
- g. **Tree Warden:** Cllr. French reported the overhanging branches and vegetation which he had reported at the previous meeting had been removed.
 - i. Cllr. French informed the Chairman that he had a list of tree species which were particularly good for capturing carbon, which might be of interest for the Jubilee Copse.
- h. **Tendring District Association of Local Councils (TDALC):**
Cllr. Talbot gave the following report:
 - i. The Tendring District Association had last met on Wednesday 25th May 2022, as reported at our June Ordinary meeting. The next TDALC meeting is scheduled for 27th July 2022, which unfortunately clashes with one of our District Councillors Development meetings, but since this meeting is scheduled to run using Microsoft Teams between 6 pm and 7 pm, and the TDALC meeting will take place between 7.30 pm and sometime after 9 pm, I will, thanks to modern technology, be able to attend both.
- i. **District Councillor's Report:**
 - i. Cllr. White gave the following report:
 - a) That during a recent Members Briefing, statistics in respect of reported deaths and population increases in 2021 had been received. These included:
 - i) 129 suicides.
 - ii) 60 deaths resulting from Fatal Traffic Accidents (FTA).
 - iii) 30 murders.
 - iv) Population of Tendring = 148,100.
 - v) Tendring District has the highest percentage of over 60's in Essex.
 - vi) Tendring District has a population density of 43.1 per sq km.
 - vii) That the population of Tendring has increased by 7.3%.
 - ii. Cllr. Talbot gave the following report:

- a) Tendring District Council has continued to run all its services with particularly satisfactory results, but with lots of staff working from home and with key people attending their offices for recognised periods of time.
- b) A survey of the District has been conducted identifying pieces of land throughout the District, as part of the rationalisation of the Council's assets and to help address the housing need in Tendring, both green spaces and underutilised land have been evaluated to find those with the potential for redevelopment for housing. Sixty-nine separate areas have been identified for further consideration and two of these are in St Osyth. They are referred to as Broadstrood - Ref SO001G and Johnson Road - Ref SO002H. The report on this work came into the public domain last Friday, when it was part of the agenda for the Public Cabinet Meeting.
- c) At this time the District Council will support any group of voluntary workers who litter pick any area of their choice. The Council will supply black sacks and 'litter picking tongs,' to aid the pickup and then collect the sacks after they have finished. One problem with this is that the volunteers black sacks, which are placed at an agreed collection point, and which may be at any agreed location, or even alongside a waste bin, are often seen as fly-tipping. At times, others see the black sacks and proceed to dump their own waste at that site. To overcome this, we intend to provide the volunteers with purple-coloured sacks in the hope of avoiding the mistaken view held by some members of the public, that they have been dumped. These bags will be further identified by wording printed on the bag, saying something along the line of 'Community Litter Picking Waste.' This should be in operation soon, as I signed the Portfolio Holders concurrence form this morning.
- j. **Website:** Cllr. Lockwood reported that he continued to make the usual updates to the website, but that as he had not received his copy of the Parish magazine until 12th July, he had not published the Chairman's report until after that date. The Chairman stated that in future Cllr. Lockwood could publish her report online as of the first day of each month.
- k. **Community Speed Watch:** Nothing to report.

OM-22-077 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

- a. **St Osyth Almshouse Charity:**
Cllr. Sinclair gave the following report:
 - i. We have been asked by Eastlight Housing to change the terms of our lease on the properties at Clinton Close. The Almshouse Charity are the landlords of the land and Eastlight Housing (formerly Colne Housing) own the properties. As stated in our lease, we hold 100% nomination rights to these properties.

- ii. The properties are currently under an 'Existing Market Value' status which assures that the properties may only be used for social/affordable housing in perpetuity and values the properties at approximately 33% of the market value.
 - iii. The option proposed by Eastlight Housing would change this status to Market Value, which can in effect permit that the properties could be sold on the open market to a pre-existing tenant. This status increases the value of the properties to 66% on the open market. This would allow the Housing Association to increase (on paper) the value of its housing stock and use the properties as security to raise extra funding.
 - iv. The Trustees have a meeting scheduled for 14th August 2022, where this will be discussed. I do not want to pre-empt what the outcome of the discussion will be, but we will not permit any change to the status of these properties that will have an impact on the social/affordable housing in the village.
- b. **St Osyth Playing Field Charity:** Cllr. Thomas informed the Council that the sale of Playing Field Charity assets would be discussed later in the meeting.
- c. **Point Clear Community Association:**
Cllr. Blockley gave the following report:
- i. After initial assessments carried out by the Dumont Hall Committee, it now transpires that the hall is in a very poor condition and state of repair and desperately requires a great deal of restoration work to be carried out if it is to continue to be open and used by the local residents.
 - ii. They have already replaced all the fire doors so that they could continue to function legally.
 - iii. Also required is the complete replacement of all guttering and supporting soffits and the disabled toilet has to be completely refurbished.
 - iv. The current fire alarm system is an old school bell in the main hall which is rung by hand and is completely illegal. The fire extinguishers have all had to be replaced because they had not been properly maintained.
 - v. The day to day running costs especially of heating and lighting are excessive and far in excess of current income. Although they have just received a grant of £10,000.00 this is just a drop in the ocean when considering what all the other costs are going to have to be found.
 - vi. The Committee are applying for grants to as many organisations as possible in the hope that more money is forthcoming.
 - vii. They are also organising as many fund-raising functions as possible to hopefully help with this enormous task.

- d. **Village Hall Management Committee:** Cllr. Thomas informed the Council that the next meeting of the Management Committee was scheduled for 28th July 2022.
- e. **St Osyth Priory & Parish Trust:** Cllr. Grantham reported that the Trust's application for funding to the National Heritage Lottery Fund had been unsuccessful, and that as the Trust was seeking funds in the region of £2.5m, another application was to be submitted.

OM-22-078 MEMBERS CONTACT DETAILS/ COMMITTEE MEMBERSHIP:

Having been previously circulated, the Clerk informed the Council that the version they had received contained full contact information, such as addresses, telephone numbers and email addresses, to enable Councillors to contact each other if necessary. The Clerk added that the list displayed on the public noticeboards and website was redacted, so that only those details previously agreed by individual Councillors was displayed.

OM-22-079 MEETING DATES FOR 2022/2023:

Having been previously circulated, the dates of meetings for the Council year 2022 to 2023 were noted.

OM-22-080 SWEEPING OF FOOTWAYS WITHIN THE CONSERVATION AREA:

The Chairman informed the Council that part of the District Council's contract with Veolia included the sweeping of the footways and gulleys within the Conservation Area. The Chairman continued that the sweeping of the footways should be carried out on a daily basis, however, despite numerous phone calls, emails and meetings with Tendring District Council, the footways were not being swept.

- a. At the request of the Chairman, the Clerk, by way of a PowerPoint presentation produced numerous photographs taken by the Chairman over a period of several weeks, which clearly showed that the footways within the Conservation Area had not been swept.
- b. Cllr. White informed the Council that several of the shopkeepers in Clacton Road had clubbed together to pay a local resident to sweep the footway between the Nisa Local Store and the Greenland Grove Animal Sanctuary Shop.
- c. The Chairman reported that a 'deep clean' had been requested by TDC, and that it was unacceptable that shopkeepers were having to pay for the footways to be swept when Veolia should be doing it daily. The Chairman concluded by stating that she would liaise with Jonathan Hamlet, TDC Street Scene Manager.

OM-22-081 SALE OF PLAYING FIELD CHARITY ASSETS:

At the request of the Chairman, the Clerk, by way of a PowerPoint presentation produced several photographs of maintenance equipment currently stored within the garages at Cowley Park.

- a. The Clerk informed the Council that the two mowers, both of which were Ransome, were inoperable, but that it might be possible to return them to working order. This would however incur a cost, which could exceed the value of the mowers. The Clerk added that having sought advice from two sources as to the value of the mowers, he had been informed that in their current condition the Council could expect in the region of £40.00 - £50.00 per mower.

- b. The Clerk then briefed the Council on the condition of the Stothert & Pitt Roller, for which he had again sought advice. The Clerk continued that in its current condition the Council could expect in the region of £600.00 - £700.00, but that a similar roller had recently sold on eBay for just under £1,100.00.
- c. The Chairman informed the Council that Elmden Rovers Youth Football Club were desperate to have the use of one of the garages and that the sale of the equipment would not only facilitate this, but that it would also bring in additional income.
- d. A discussion followed about advertising, during which Cllr. Thomas stated that if the Clerk forwarded the details, she would advertise the items for sale via social media.

OM-22-082 ANNUAL PARISH APPRAISAL:

The Chairman informed the Council that the Annual Parish Appraisal was scheduled for 4.30 pm on Wednesday 10th August 2022, and that the itinerary would include:

- a. Dumont Avenue.
- b. Cowley Park.
- c. West Field Lane.
- d. Priory Meadow.
- e. The allotments.

Cllr. White requested that the northern side of St Osyth Creek be included, due to the amount of development in that area.

OM-22-083 PROPOSED VISIT TO ST OSYTH PRIORY:

The Chairman informed the Council that the Council had been invited by Mr Tim Sargeant to visit St Osyth Priory in order to view the restoration of the Abbot Vyntoner Lodging's and the D'arcy House. The Chairman continued that the date and time had been arranged for Friday 9th September 2022, after 3 pm. Several Councillors requested that if possible, the time be set for 4 pm. The Chairman stated that she would liaise with Mr Sargeant.

OM-22-084 STORAGE OF BEACON BRAZIER:

The Chairman informed the Council that the brazier of the Beacon at Cowley Park had been removed for it to be cleaned and repainted. The Chairman requested the views of Councillors as to whether the brazier should, once repainted, be placed into storage until required or remounted.

- a. Cllr. Lockwood stated that even Hammerite paint would deteriorate over time, and that the brazier would last longer if placed into storage.
- b. Cllr. Talbot remarked that the pole onto which the brazier was mounted would look out of place if the brazier was not returned, a view shared by a number of Councillors.
- c. It was subsequently agreed that once repainted, the brazier be remounted.

- d. The Chairman concluded that Mr Craig Gibbs had been incredibly helpful with the mounting and removal of the brazier, adding that she was sure that he would assist in the remounting of the brazier once repainted.

OM-22-085 ADVANCED NOTIFICATION OF MOTIONS FOR EALC AGM:

The Clerk informed the Council that any motions to be put to the Essex Association of Local Councils at its Annual General Meeting, to be held on 22nd September 2022, would have to be received by and discussed at the Council meeting scheduled for 18th August 2022.

- a. Cllr. Talbot requested that he be appointed as one of the candidates to represent St Osyth Parish Council. All agreed.

OM-22-086 COUNCILLORS EMAIL ADDRESSES:

At the request of the Chairman, the Clerk informed the Council that following a recent issue involving a Councillor's email address, he had investigated the possible use of 'stosyth.gov.uk' email addresses for Councillor's.

- a. The Clerk reported that whilst private emails, such as those from the Councillor to a family member, would not be accessible, were a Freedom of Information Request to be received requesting information included in an email from or to a Councillor's private email address, it would allow for the scrutiny of any Council related matter within the Councillors email account.
- b. The Clerk informed the Council that due to changes by companies such as Microsoft, standalone email addresses were no longer possible and that platforms such as Microsoft 365 now incurred monthly or annual fees.
- c. The Clerk continued that were the Council to use 'stosyth.gov.uk' email addresses provided by Microsoft 365, the monthly fee would be £5.95 per Councillor, giving a monthly fee of £77.35. The Clerk stated that whilst this was a lot to pay each month, it was his recommendation that the Council give consideration to the use of 'stosyth.gov.uk' email addresses.
- d. It was agreed that this be discussed further at the August meeting.

OM-22-087 DEVELOPMENT OF TENDRING DISTRICT COUNCIL LAND:

The Chairman informed the Council of a recent approach from a resident of Johnson Road, who had expressed concern at the publication of a document by the District Council, in which parcels of Council owned land had been identified for potential development.

- a. At the request of the Chairman, the Clerk, by way of a PowerPoint presentation produced extracts from the District Council's document, which listed 2 plots of land in Johnson Road, on which it was suggested that 5 properties could be built, and a plot of land between Stanmore Way and Broadstrood, on which 1 property was proposed.
- b. The Clerk subsequently produced Policy HP 4 (Safeguarded Open Space) of the Tendring District Local Plan 2013-2033 and Beyond Section 2, adopted on 25th January 2022. The Clerk informed the Council that in his opinion, it would not be possible for the District Council to fulfil three of the four criteria which would have to be met in order for any development to be permitted. The Clerk narrated the following:

- i. *Development that would result in the loss of the whole or part of areas designated as Safeguarded Open Space, as defined on the Policies Map and Local Maps will not be permitted unless the following criteria are met:*
 - a) *the site is replaced by the provision of new site at least equal in quality and size and accessible to the community, which the existing site serves;*
 - b) *it is demonstrated that there is no longer a demand for the existing site;*
 - c) *the site is not appropriate for other open space functions; and*
 - d) *the development of the site would not result in the loss of an area important to visual amenity.*
- ii. The Clerk stated that he considered it unlikely that criteria a), b) and d) could not be met by the District Council.
- c. The Council discussed the estimated cost of annual maintenance for the two sites within St Osyth, which totalled £1,025.00, compared to the impact of 6 new properties. The general consensus of the Council was that the proposed development was ridiculous.
- d. Cllr. White stated that he thought it unlikely that the development would go ahead as it would be contrary to the District Council's own Local Plan.
- e. The Chairman stated that the Clerk should write to the District Council voicing the Parish Council's objection to the suggested development within St Osyth.
- f. Cllr. Talbot stated that there was no reason why the Parish Council should not write to the District Council, however, the document entitled '*Initiation of the Property Dealing Procedure in order to Explore the Development of Various Areas of Council Land*' was at this time merely a report and not a Consultation.

OM-22-088 POTHoles:

It was agreed that the approach by the Parish Council to Essex Highways with regards to the lack of repairs of numerous potholes within the Parish be deferred until the meeting scheduled for 18th August 2022.

OM-22-089 CLIMATE CHANGE:

The continued commitment of the Parish Council towards Climate Change was noted.

OM-22-090 FURTHER MATTERS:

- a. Due to the time, the Chairman requested that any further matters be raised at the meeting scheduled for 18th August 2022.

There being no further business the meeting was closed at 9.55 pm.

The date of the next meeting was set for 7.00 pm on Thursday 18th August 2022.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 21st July 2022		
OM-22-072	Dumont Avenue Play Area	PC to visit & discuss
OM-22-074	Finance Committee Minutes	PC to receive in August
OM-22-075 b	Highways Working Party	Meeting to be held in August
OM-22-075 c	Martin's Farm Country Park Notes	PC to receive in August
OM-22-075 d iv	Use of Priory Meadow by Primary School	Cllr. Grantham to liaise with Headteacher
OM-22-075 d vi h	Provision of Litter Pickers	Chairman & Clk to action
OM-22-076 a vi	Safety Improvements/ Surfacing of Crossroads	Cllr. Goggin to action
OM-22-076 f i	Beacon Way Planters	Clk to liaise with contractor
OM-22-080	Sweeping of Conservation Area	Cllr. Grantham to liaise with TDC
OM-22-081 d	Sale of Playing Field Charity Assets	Cllr. Thomas & Clk to action
OM-22-083	Visit to St Osyth Priory	Visit set for 9/9/22
OM-22-084 c	Beacon Brazier	To be remounted once painted
OM-22-085	EALC AGM	Cllr. Talbot to attend
OM-22-086	Use of stosyth.gov.uk Email Addresses	PC to discuss at August mtg
OM-22-087 e	Development of TDC Land	Clk to action
OM-22-088	Potholes	PC to discuss at August mtg

Signature:
SW Grantham
Chairman

[Signed on Original]