



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 21st July 2022**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 14th July 2022

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	22/00777/FULHH Mr G Simon 36 Botanical Way, St Osyth	Proposed demolition of existing garage, erection of single storey rear and side extension, render external facade and replace roof tiles.
b)	22/00948/FULHH c/o Wright Ruffell Cameron Creek Cottage, Dairy Farm Meadow St Osyth	Proposed single storey side and rear extension, including new porch.
c)	22/01019/FULHH Mr B Hunt 702 St Johns Road, St Osyth	Proposed single storey rear extension.
d)	22/01021/FULHH Mr Hewison The Trees, Bentley Road, St Osyth	Proposed two storey side extension and single storey rear extension.

e)	22/01031/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of conditions 3, (Repair and restoration of the Drying Shed) 4, (Detailed drawings of all new windows and doors, of the rainwater goods and rafter support for gutters and any other interventions required (such as Damp Proof Coursing)) 5, (Samples of the new bricks and tiles) 6, (Historic building report) and 7 (Scheme of archaeological building recording commensurate) of application 19/01524/LBC.
f)	22/01036/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of condition 2 (Detailed repair schedule including a methodology for features, details of new fixtures and fenestration for both interior and exterior, detail of landscaping scheme, samples of bricks and tiles, scheme of archaeological building recording commensurate) of application 20/00613/FUL.
g)	22/01037/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of condition 2 (Detailed repair schedule including a methodology for features, details of new fixtures and fenestration for both interior and exterior, detail of landscaping scheme, samples of bricks and tiles, scheme of archaeological building recording commensurate) of application 20/00614/LBC.
h)	22/01060/FULHH Mr C Gibbs The Stackyard, Clay Lane, St Osyth	Proposed demolition of existing outbuilding and replace with swimming pool enclosure.
i)	22/01061/FULHH & 22/01062/LBC Mr & Mrs Cake 95 Mill Street St Osyth	Proposed broadband box and demolition of prefab garage.
j)	22/01086/FUL Mr & Mrs Butcher Hartley Wood Farm, Rectory Road Weeley Heath, St Osyth	Proposed conversion of existing redundant outbuilding to provide new two bedroom holiday apartment.
k)	22/01053/LUPROP Mr S Byers 1 Spring Cottages, Spring Road, St Osyth	Proposed erection of ancillary building. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) for the period 10th June 2022 to 8th July 2022 *encl 2*
- b) Emails dated between 15th June & 12th July 2022 from the owner of a property on the Bel-Air Chalet Estate, to TDC, St Osyth Parish Council and JS Estates re maintenance of the estate and crime related concerns
- c) Email of 5th July 2022 from a resident of Point Clear Bay to St Osyth Parish Council re Planning Application 22/00696/FUL

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 16th June 2022 *encl 3*

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 16th June 2022

7. Public Participation

8. Correspondence:

To hear correspondence as listed (if applicable):

- a) Email of 7th July 2022 from Ian Taylor, TDC Head of Public Realm re Public Open Spaces Allocation in respect of Planning Application 18/00379/OUT

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for June 2022 *encl 4*
- b) Balances Current a/c: £147,304.74 *encl 5*
Deposit: £53,268.17 *encl 6*

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Reports from Committees:

To receive a verbal report on the Finance Committee meeting of 20th July 2022 *Minutes to be received in August*

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a) Blooms in St. Osyth
- b) Highways Working Party
- c) Martin's Farm Park
 - i) to receive notes of the site meeting of 28th June 2022 *encl 7 – to follow*
- d) Playground, Youth & Open Spaces
 - i) to receive representation from Mr S Talbot, in respect of Dumont Avenue Play Area *(scheduled for 7.30 pm)*

12. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
 - i) to receive the monthly report from Cllr. Goggin *encl 8 – to follow*
- b) Essex Police
 - i) to receive Crime Statistics for May 2022 *encl 9*
- c) Footpaths (Cllr. Atkins)
 - i) to receive an update from the Clerk on the cutting of footpaths within the Parish
- d) Benches (Cllr. Coe)
- e) Litter Bins (Cllr. Ward)
- f) Village Planters (Cllr. Ward)
- g) Tree Warden (Cllr. French)
- h) TDALC (Cllr. Talbot)
- i) District Council Report (Cllr's Talbot & White)
- j) Website (Cllr. Lockwood)
- k) Community Speed Watch (if applicable)

13. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a) St Osyth Almshouse Charity (Cllr. Sinclair)
- b) St Osyth Playing Field Charity (Cllr. Thomas)
- c) Point Clear Community Association (Cllr. Blockley)
- d) St Osyth Village Hall Management Committee (Cllr. Thomas)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

- 14. Members Contact Details/ Committee & Working Party Membership:**
To receive the updated list of members contact details and Committee/ Working Group membership *encl 10*
- 15. Meeting Dates for 2022/2023:**
To receive and approve dates of Council / Committee Meetings for July 2022 May 2023 *encl 11*
- 16. Safety Improvements to the Crossroads:**
To receive an update report from the Chairman (if applicable)
- 17. Maintenance (Sweeping) of Footways and Gulleys within the Conservation Area:**
To receive a report from the Chairman
- 18. Sale of Playing Field Charity Assets:**
To receive a report from the Clerk on the possible sale of assets from Cowley Park
- 19. Annual Parish Appraisal:**
To receive a report from the Chairman in respect of the Annual Parish Appraisal, scheduled for August 2022
- 20. Proposed Visit to St Osyth Priory:**
To receive an update from the Chairman on the proposed visit to view the restoration of the Abbot Vyntoner Lodging's the D'arcy House
- 21. Storage of Beacon Brazier:**
To receive a report from the Chairman and to consider whether to replace or store the brazier
- 22. Advanced Notification of Motions for EALC AGM:**
To allow Councillors to consider putting forward any Motions for inclusion at the EALC AGM, to be held on 22nd September 2022, which must be received and discussed by the Council at the Ordinary meeting of the Parish Council on 18th August 2022
- 23. Councillors Email Addresses:**
To receive a report from the Clerk and to consider the use of specific 'stosyth.gov.uk' email addresses by Councillors
- 24. Potholes:**
To discuss an approach by the Parish Council to Essex Highways with regards to the lack of repair of numerous potholes within the Parish
- 25. Development of Tendring District Council Land:**
To receive a report from the Chairman and Clerk on the potential development of TDC owned land at Johnson Road and Stanmore Way, and to consider an appropriate response on behalf of the Parish Council and residents
- 26. Climate Change:**
 - a) To acknowledge the requirement of the Parish Council to respond to Climate Change
- 27. Further Parish Matters: (*exchange of information only*)**