



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held at the Village Hall, St Osyth on Thursday 16th June 2022 at 7.00 pm

PRESENT: Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. Alma Blockley
Cllr's David Cooper, Ray French, Mandy Kelly, John Lockwood,
Karen Sinclair, Michael Talbot, Michele Thomas, Julie Ward &
John White

Cllr. Alan Goggin, Essex County Councillor (arrived at 8.10 pm)

Martin Walsh (Responsible Financial Officer (RFO))

APOLOGIES: Cllr. Gary Coe (Work Commitment)

MINUTES: Neil Williams (Parish Clerk)

PUBLIC PRESENT: Two

OM-22-044 CONGRATULATIONS:

Prior to the beginning of the meeting, Cllr. Talbot congratulated Cllr. Grantham for having been named in the Queen's Birthday Honours list as a Medallist of the Order of the British Empire Medal (BEM).

Cllr. Talbot stated how incredibly proud he was of the Chairman, who was thoroughly deserving of the award. This statement was met with a round of applause.

Having thanked Cllr. Talbot for his kind words, the Chairman stated that whilst she was the recipient of the award, she felt that it had recognised the team effort of the Councillors and staff, and that she was proud to have worked with all current and previous Councillors and members of the Parish Council staff.

OM-22-045 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr. Kelly declared a Non-Pecuniary Interest in respect of Planning Application 22/00696/FUL.

OM-22-046 CO-OPTION OF VACANT SEAT:

The Chairman reminded the Council that having been instructed by the District Council to fill the casual vacancy by way of co-option, an application had been received from Mr Clive Atkins.

- a. The Clerk informed the Council that the application was valid, and that pursuant to Sections 80 and 81, Part V of the Local Government Act 1972, there was no reason why Mr Atkins could not be co-opted onto the Parish Council.
- b. The Chairman invited comments from the Council, before asking for a proposal that Mr Atkins be co-opted onto the Council.

- c. **RESOLVED:** That Mr Clive Atkins be co-opted onto St Osyth Parish Council, to fill the casual vacancy arising from the resignation of Cllr. Pat Quy. The motion was proposed by Cllr. White and seconded by Cllr. Kelly. The vote in favour of Mr Atkins was unanimous.
- d. Having been invited into the meeting, Mr Atkins duly signed the Declaration of Acceptance of Office as a Councillor for the Parish of St Osyth. At 7.06 pm, Cllr. Atkins joined the meeting.

OM-22-047 FINANCE:

- a. Approval of payments for May 2022, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c	£159,689.88
Deposit	£53,268.77

OM-22-048 INTERNAL AUDIT & ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN:

At the request of the Chairman, the Responsible Financial Officer (RFO), gave an overview of the Internal Audit and Annual Governance & Accountability Return respectively.

- a. **Internal Audit:**
The following documentation as directed by the Internal Auditor, on 13th May 2022 was received:
 - i. Internal Audit Report for 2021/2022 - Accepted
RESOLVED: That the Council accept the Internal Audit Report for 2021/2022. The motion was proposed by Cllr. Ward and seconded by Cllr. Lockwood. All agreed.
 - ii. Scope of Internal Audit for Parish & Town Councils - Agreed
RESOLVED: That the Council agree the Scope of Internal Audit. The motion was proposed by Cllr. Blockley and seconded by Cllr. Cooper. All agreed.
 - iii. Audit Plan - Approved
RESOLVED: That the Council approve the Audit Plan. The motion was proposed by Cllr. French and seconded by Cllr. Kelly. All agreed.
- b. **End of Year Results:**
Having been previously circulated, the Council agreed the end of year figures as approved by the Independent Internal Auditor on 13th May 2022, in preparation for submission of the report to the Audit Commission:
 - i. Accounting statements & Annual Governance Statement.
RESOLVED: That the Council agree the Accounting Statements & Annual Governance Statement. The motion was proposed by Cllr. Sinclair and seconded by Cllr. White. All agreed.

- ii. Balance Sheet for Year Ending 31st March 2022.
RESOLVED: That the Council agree the Balance Sheet for Year Ending 31st March 2022. The motion was proposed by Cllr. French and seconded by Cllr. Cooper. All agreed.
- iii. Supporting Reserves Reconciliation as at 31st March 2022.
RESOLVED: That the Council agree the Supporting Reserves Reconciliation as at 31st March 2022. The motion was proposed by Cllr. Talbot and seconded by Cllr. White. All agreed.
- iv. Trial Balance for Current Year.
RESOLVED: That the Council agree the Trial Balance for Current Year. The motion was proposed by Cllr. Thomas and seconded by Cllr. Lockwood. All agreed.
- v. Bank Reconciliation Statement as at 31st March 2022.
RESOLVED: That the Council agree the Bank Reconciliation Statement as at 31st March 2022. The motion was proposed by Cllr. Lockwood and seconded by Cllr. Sinclair. All agreed.
- vi. Income & Expenditure Account for Year Ending 31st March 2022.
RESOLVED: That the Council agree the Income & Expenditure Account for Year Ending 31st March 2022. The motion was proposed by Cllr. Kelly and seconded by Cllr. Talbot. All agreed.

c. **Annual Governance & Accountability Return:**

- i. **RESOLVED:** That the Council approve the Annual Governance Statement for 2021/2022, and that the Chairman and Clerk sign the relevant document. Both the Chairman and Clerk duly signed the Annual Governance Statement for the Year Ending 31st March 2022. The motion was proposed by Cllr. Thomas and seconded by Cllr. Talbot. All agreed.
- ii. **RESOLVED:** That the Council approve the Accounting Statements for 2021/2022, and that the Chairman and RFO sign the relevant document. Both the Chairman and RFO duly signed the Accounting Statements for the Year Ending 31st March 2022. The motion was proposed by Cllr. Sinclair and seconded by Cllr. Cooper. All agreed.

The Council expressed their gratitude to the RFO and Clerk for their work and preparation for the Internal Audit.

The RFO subsequently departed at 7.25 pm.

OM-22-049 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	22/00474/FULHH Ms K Routledge 8 Broadstrood St Osyth	Proposed single storey rear extension, dropped kerb and garage to side (including the relocation of the side boundary fence). Approved on 8th June 2022.

b.	22/00696/FUL Haven Leisure Limited The Orchards Holiday Village Colne Way Point Clear Bay	Proposed planning application for a new Burger King, a Container Bar, the erection of a jump tower and climbing wall and bungee trampolines. The application was discussed at length, with the consensus being that whilst the Parish Council does not object to the services to be provided by way of this application, although concerns were expressed as to the aesthetics of the Burger King and container bar, the Council does object to the application itself, as a point of principle, given that in the past the Orchards have been in breach of planning permission granted for several applications. If the District Council are minded to approve this application, the Parish Council would request that the District Council ensure that the applicants abide by the permission granted.
c.	22/00730/FULHH Mr & Mrs Highfield Elton Grange, Rectory Road St Osyth	Proposed erection of new workshop and new track to rear field. No objections.
d.	22/00817/DISCON 34 Broadstrood St Osyth c/o Bocking Homes Thorpe Le Soken	Discharge of condition 3 (Hard and soft landscaping) of application 21/00375/FUL. Approved on 8th June 2022.
e.	22/00884/DISCON Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Discharge of conditions 3 (Car park and entrance landscaping), 10 (No water on highway), 16 (CMP) of application 21/00799/FUL. No objections.
f.	22/00908/FULHH Mr Sawyer 33 Eastern Promenade Point Clear Bay	Proposed extensions and alterations to form first floor living accommodation overlooking the sea. No objections.

OM-22-049 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notification of Decisions (Determinations) from 13th May 2022 to 3rd June 2022.
 - i. Cllr. Talbot noted that planning application 22/00485/COUNOT had been refused.
 - ii. Cllr. Kelly remarked that a resident of Colne Way who had submitted an application for Lawful Use, for which the decision date was 30th March 2022, had yet to receive any correspondence or decision from the District Council.

Cllr. Talbot remarked that the resident could appeal on grounds of non-Determination.

OM-22-050 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Annual General Meeting of the Council of 19th May 2022 be verified for accuracy by the Council and signed by the Chairman as a true and accurate record. The motion was proposed by Cllr. Blockley and seconded by Cllr. French. All agreed.

OM-22-051 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of 19th May 2022 be verified for accuracy by the Council and signed by the Chairman, as a true and accurate record. The motion was proposed by Cllr. Thomas and seconded by Cllr. Sinclair. All agreed.

OM-22-052 SUMMARY OF ACTION:

- a. OM-22-024 f. The Clerk reminded the Council that he had forwarded correspondence in respect of Planning Application 21/01000/FUL to Councillors.
- b. OM-22-026 b. The Clerk informed the Council that the request from the Point Clear Community Association (PCCA) and residents of Point Clear for Parish Council support to improve safety for cyclists along Point Clear Road, had been referred to the Highways Working Party.
- c. OM-22-028 a. The Clerk informed the Council that he had been unable to forward an email from the Conservation Volunteers and that he had therefore printed copies of the email for Councillors.
- d. OM-22-028 f. The Clerk informed the Council that the request from Essex County Fire & Rescue Service for the loan of the St Osyth SL700 Speed Device had been referred to the Highways Working Party.
- e. OM-22-028 h. The Clerk informed the Council that he had downloaded the Tendring Community Fund Application but had yet to look at it due to having been so busy.
- f. OM-22-032 d i. The Clerk informed the Council that the Chairman had obtained a copy of a photograph of the elderly gentlemen sitting on the original Bar Corner bench, which would be published in the July edition of the Parish magazine.
- g. OM-22-035 c iii. The Clerk informed the Council that he would be writing to the resident who had queried the amount of unconsecrated ground within the Cemetery.
- h. OM-22-039 a. The Clerk reminded the Council that the Parish Litter Pick had taken place on Saturday 21st May 2022. The Chairman added that a considerable quantity of litter had been picked by those who attended.
- i. OM-22-015 e. The Clerk informed the Council that the proposed visit to St Osyth Priory would be discussed later in the meeting.

- j. OM-22-042 b. The Clerk informed the Council that having contacted the Essex Association of Local Councils (EALC) with regards to the publication of extracts from the Climate Change Advice Pack, it had been confirmed that the Parish Council was able to reproduce the advice pack.
- k. OM-22-042 c. The Clerk informed the Council that Cllr. Goggin would provide further information in respect of the point of contact for the Practical Actions for Climate and Environment (PACE).

OM-22-053 PUBLIC PARTICIPATION: None

OM-22-054 CORRESPONDENCE: None

OM-22-055 REPORTS FROM COMMITTEES:

- a. The Chairman informed the Council that Cllr. Atkins would be appointed as a member of the Cemetery Committee, that he would be joining the Martin's Farm Country Park Working Group, and that he would assume responsibility for Footpaths.
- b. **Cemetery Committee:** The draft Minutes of the meeting of 31st May 2022, having been previously circulated, were noted. The Chairman invited questions of Cllr. Sinclair, in her capacity as Chairman of the Cemetery Committee. None were forthcoming.
 - i. Cllr. Sinclair drew the attention of the Council to recent requests for plots in the newly consecrated area of the Cemetery, which the Committee had agreed would be discussed at the next meeting, scheduled for 16th August 2022, with a view to recommending that vacant plots within the existing areas of the Cemetery be filled before using the Consecrated area, and that only a headstone be permitted.
 - ii. Cllr. Ward informed the Council that together with Cllr. Sinclair, she had visited the Wildflower Area to view the second phase of the wildflowers, which they both thought was disappointing compared to last year. A conversation ensued as to whether the cutting of the Wildflower Meadow had taken place before the flowers planted last year had gone to seed, and whether the area should be watered on a regular basis or left to grow unaided. Cllr. Atkins suggested that by their very nature wildflowers did not require watering.
 - iii. Cllr. Ward informed the Council that there were areas where ornamental grass was growing. The Chairman suggested that Cllr. Atkins check the area, and that she in turn would liaise with David Golifer of the Essex Wildlife Trust.
 - iv. Cllr. Sinclair stated that she would, after the meeting, arrange a convenient date on which to meet with Cllr's Atkins and Ward to view the Cemetery.

OM-22-056 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman thanked Cllr's Blockley and Ward for planting the summer blooms and particularly Cllr. Ward, who had collected and arranged the plants.

- b. **Highways Working Party:** The notes of the meeting of 24th May 2022, having been previously circulated, were noted. The Chairman informed the Council that the subject of the crossroads and parking within the village would be discussed later in the meeting.
- c. **Martin's Farm Country Park:** The Chairman informed the Council that a site meeting was scheduled for 28th June 2022.
- d. **Playground, Youth & Open Spaces Working Party:** The notes of the meeting of 31st May 2022, having been previously circulated, were noted.
 - i. The Chairman informed the Council that Mr Simon Talbot had requested the opportunity to make representation to the Council at the meeting scheduled for 21st July 2022, in respect of Dumont Avenue Play Area. The Chairman added that as Mr Talbot would be out of the country at that time, he would join the meeting by virtual means, which the Clerk would arrange ahead of the meeting.
 - ii. Cllr. White referred to the notes of the meeting of 31st May 2022, which he said gave the impression that he had been in favour of selling the play area at Dumont Avenue from the outset, which was not the case.

OM-22-057 REPORTS FROM REPRESENTATIVES:

- a. **Essex Police:** Having been previously circulated, the Council reviewed the crime statistics for April 2022.
 - i. Cllr. Kelly informed the Council of offences in Point Clear by location and where practicable the status of the investigation.
 - ii. Cllr. Cooper informed the Council of offences in St Osyth by location and where practicable the status of the investigation.
 - iii. Cllr. White reported that at a recent meeting of the District Council, at which Roger Hirst, the Police, Fire & Crime Commissioner for Essex, had been present, he [Roger Hirst] had informed those present that there had been an increase in crimes solved, with the figure up from 4% to 5%.
- b. **Footpaths:** The Clerk informed the Council that there had been a number of comments/ complaints with regards to the cutting of grass along some of the Public Rights of Way (PRoW) throughout the Parish, but that matters were now in hand to ensure that all footpaths were cut as soon as possible.
- c. **Benches & Litter Bins:** The Chairman informed the Council that the new bench, to replace the one which had originally been at Bar Corner, and which had been damaged as a result of a Road Traffic Collision (RTC), had been installed opposite the Priory, near the telephone box.
 - i. Cllr. Sinclair reported that according to recent posts on social media, the bench had been deliberately designed to prevent homeless people from being able to lay on the bench.

The Clerk remarked that very few people knew of the extent to which the Parish Council had helped a homeless man in 2021, and that people who posted on social media were often not in possession of the facts.

- ii. Cllr. Sinclair informed the Council that the Clacton District Historical Society had requested a photograph of the new bench, as they had a photograph of the original bench.
- d. **Planters:** Nothing to report.
- e. **Tree Warden:** Cllr. French reported that a number of trees and hedges were beginning to overhang the footways along Clacton Road. The Chairman requested that Cllr. French provide the Clerk with the details of those properties from which vegetation was emanating.
- f. **Tendring District Association of Local Councils (TDALC):**
Cllr. Talbot gave the following report:
 - i. The Tendring District Association had last met at its Annual General Meeting (AGM), on 25th May 2022. Robert Taylor, from Great Bentley, who had been the Chairman for many years, had decided not to seek re-election and to retire, due to recent health problems. I would add that the whole District owes Robert a debt, for keeping our Association alive and kicking during the Covid pandemic and lockdowns, by personally organising proper contact using ZOOM for our business meetings and personal contact for all other business, and all this at a time when, just before the pandemic, our long serving secretary had retired.
 - ii. At the AGM Linda Belgrove, from Alresford, was elected as our first Lady Chairman and we wish her well. Linda was at one time the second of our two Executive members on the Essex Association, so she clearly knows how the 'machinery' works.
 - iii. We had a Presentation from TDC Chief Executive Ian Davidson, who spoke about the Harwich Free Port and said it was a once-in-a-generation economic transformation. He spoke about Ukrainian refugees and what the Council was doing on their behalf. He also instanced the Clacton Airshow (25th & 26th August, with Twilight Flights & Red Arrows); the Women's (Cycling) Tour (October 2021); the Corbeau Rally (23rd & 24th April 2022); Tour Series (19th May 2022); Mayflower 400 / Electric Palace; Jubilee Events. All told a very upbeat summary of activity in Tendring.
 - iv. There was a great deal of Discussion on the Wind Farms Consultation (led by Ardleigh Parish Council). The National Grid are proposing to bring offshore generated energy onshore in both Norfolk & Essex, particularly in Tendring. Energy will be sent via underground cables to a substation on the borders of Ardleigh, Little Bromley & Lawford. Since companies operate as separate commercial entities, they all want a 25-acre substation, and to send power underground in separate trenches, each of which is at least twenty metres wide. Farmland and natural habitats are going to be trashed. Thousands of trees are going to be lost.

National Grid needs to deliver this power from Norwich to Tilbury because the power is NOT for East Anglia but FOR London.

g. District Councillor's Report:

i. Cllr. White gave the following report:

- a) That the outline application for a development at Rouses Farm which had been approved subject to the signing of a s106 Agreement, would be commencing in different phases, with minor amendments due to the District Council now having an approved Local Plan. The proposed Primary School would be amongst the first phases and would be built by the end of 2023.
- b) That the Planning Committee had refused the application in respect of St John's Nursery, the decision against which was likely to be subject of an Appeal. A number of Councillors remarked that shortly after the Planning Committee had refused the application, Essex Highways had conducted a Volume, Speed & Density (VSD) survey.

ii. Cllr. Talbot gave the following report:

- a) All District Council business has continued with a relaxation of the Covid regulations, leaving items to personal choice, such as the wearing of a face mask for example. All Committees have continued to function.
- b) Tendring District Council applied for a grant from the UK Shared Prosperity Fund, and has nominally been allocated £1.18 million, but a bid must be submitted under some specific criteria and Lee Heley is working to put some flesh on the bones, now the money has been allocated.
- c) The Chief Executive, Ian Davidson, reported to all members that we have had discussions about the protection of St Osyth Priory and the progress made by the Trust to create an education facility which has had great schools' visits and ensuring the history of this great building has been captured for young people in school visits.
- d) Both John and I attended our own 'All Members' briefing on 14th June, which dealt with all aspects of the service of Enforcement Notices including Fixed Penalty Notices (FPN) for environmental crime, such as fly-tipping, dog fouling, etc. all now being cantered by a department of the Council.
- e) After the meeting we both went to a public meeting which the Police, Fire & Crime Commissioner for Essex, Mr Roger Hirst, was holding in Tendring. It was an interesting meeting with his report of the many new officers now employed, but I suppose at a meeting such as this, it was inevitable that he would be strongly questioned about Police failings in a number of areas by two members of the public, who were not connected with one another.

- h. **Website:** Cllr. Lockwood reported that he continued to make the usual updates to the website.
- i. **Community Speed Watch:** Nothing to report.
- j. **Essex County Council:** Having arrived at 8.10 pm, Cllr. Goggin began his report by congratulating the Chairman on having been named in the Queen's Birthday Honours list as a Medallist of the Order of the British Empire Medal (BEM).

Cllr. Goggin then continued with his report, during which the following was noted:

- i. That he had amended his monthly report, which was now a broader set of notes, but limited in content. This he felt would allow for the Councils within his Electoral Division to have an understanding of what was happening in each of the respective Parishes, which might be similar or of interest to other Councils.
- ii. That he had for the past 2 weeks been speaking to Essex Highways on a daily basis with a view to progressing the delay in the safety improvements to the crossroads.
- iii. That the defective footway on Mill Street had been repaired.
- iv. That the Clerk had contacted him with regards to inoperative streetlights in the area of Manfield Gardens. The Clerk confirmed that the lights were still not working.
- v. That revised Local Highways Panel Members Guides had been forwarded to all Clerks within his Electoral Division, for forwarding to Councillors. The Clerk stated that he would check, but that to date he could not recall having received such an email.
- vi. That the request of the Community Warden for directional signs to Dumont Hall did not meet the criteria for brown tourist signs. The Chairman stated that she would liaise with Alan Howard, the District Council's Engineering Services Manager.
- vii. That the County Council was likely to oppose the application for the installation of underground cables to carry offshore generated electricity from a windfarm off the coast of Norfolk into London.
- viii. That the County Council had so far sponsored 900 Ukrainian refugees, which would increase to 2,000 by the end of June 2022.
- ix. That the County Council was looking to gain control of public transport.
- x. That the County Council was looking to sell off and/or adapt some of its underused buildings.
- xi. That Essex Police was recruiting 900 new officers, however, retention of officers was problematic as the Metropolitan Police was offering a tax free bonus of £5,000.00 to encourage trained officers from other counties to transfer to the Met.

- xii. Cllr. Talbot congratulated Cllr. Goggin on the new format of his report, which he [Cllr. Talbot) considered to be an improvement.

OM-22-058 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

- a. **St Osyth Almshouse Charity:** The new beneficiaries at our properties in Clacton Road and St Clairs Road have settled in well. All of our properties are occupied. There has been a significant damp problem identified at a property in Clacton Road which will require major works to rectify and repair. A specialist company has inspected the property, but further quotes are needed.

Mr Michael Siggs, who has been the clerk to several Almshouse charities in Tendring and Colchester is retiring in July and we have appointed a new clerk to take over this role.

- b. **St Osyth Playing Field Charity:** Nothing to report.
- c. **Point Clear Community Association:** Nothing to report.
- d. **Village Hall Management Committee:** Cllr. Thomas reported that she was liaising with the Ombudsman with regards to the failings of a utilities company, as previously reported.
- e. **St Osyth Priory & Parish Trust:** Cllr. Grantham reported that the Trust had acquired a new tractor and trailer, which would be used to transport visiting school children around the estate. Cllr. Grantham added that the tractor and trailer combination would be open to public use in 2023.

OM-22-059 SAFETY IMPROVEMENTS TO THE CROSSROADS:

The Chairman reminded the Council of the planned repairs to the surfacing of the crossroads, required in order to facilitate the installation of traffic calming measures, which had subsequently ceased having been deemed to be unachievable due to the volume of traffic using the crossroads.

- a. The Chairman continued that having contacted James Drabwell, the new Highways Liaison Officer for the area, she had yet to receive a response as to the reason why the traffic calming measures, which the Council had been told by David Gollop and Tom Eng, both formerly of Essex Highways, were easy to fit and remove, could be installed, and removed when the resurfacing was due to commence.
- b. Cllr. Goggin stated that the lack of a response from James Drabwell, did not reflect the amount of work going on behind the scenes, and that whilst it was possible for the traffic calming measures to be installed, the reason for the delay was in fact due to the lack of a specialist bracket on which to fix the warning signs.
- c. Cllr. Goggin informed the Council that James Drabwell was in fact his point of contact, not that of the Parish Council, and that any highways related questions, comments or concerns which the Council had were to be directed to himself [Cllr. Goggin].

- d. A lengthy conversation ensued as to the lack of the bracket required and the obvious flaw in the County Council's procurement system, given that only 1 manufacturer in the country produced the specific brackets, the order for which would take 12 weeks to be delivered.
- e. The Chairman stated that despite the ongoing problems associated with the lack of progress, the Parish Council appreciated the efforts of Cllr. Goggin.

OM-22-060 VILLAGE CAR PARK:

The Chairman reminded the Council that the notes of the Highways Working Party, which had been received earlier in the meeting, contained an overview of the meeting with details of the meeting of 18th May 2022 with Graham Nourse, Tendring District Council Head of Planning and Tim Murphy, Essex County Council Place Services Historic Environment Manager, at which the the subject of parking in the village had been discussed.

- a. The Chairman informed the Council that the decision of the Planning Inspector in respect of the Appeal submitted by the landowners for housing and a car park on land adjacent to Warren Farm Lane, meant that there could be no building in that area, and that were the District Council to approve a resubmission of the application it could end in a Judicial Review or lay the District Council open to further appeals.
- b. This, the Chairman continued, meant that the village was entirely reliant on the goodwill of the Bond and Sargeant families for off-road parking within the village, and that both sets of landowners would be looking to withdraw their respective parking agreements in 2023, which would leave the village with no off-road parking.
- c. The Chairman informed the Council that Tim Murphy had recommended using small 'pockets' of land for parking in the centre of the village, with suggested areas including:
 - i. Chapel Lane.
 - ii. Colchester Road.
 - iii. West Field.
 - iv. Mill Street.
 - v. The Recreation Ground.
 - vi. The Priory (behind Mill Street Wall).
 - vii. Johnson Road Garages.
- d. Cllr. Thomas remarked that The Bury had been full of cars when she had driven past on her way to the Council meeting.
- e. The Council discussed the possibility of using an area of Cowley Park for parking. By way of a PowerPoint presentation, the Clerk gave an overview of the layout of the playing field, during which time he stated that the western end, where it was intended to plant the Jubilee Copse would not accommodate vehicles without some form of surfacing due to how wet it became during the winter months. The Clerk continued that in order to facilitate any parking, which would have to be towards the eastern end of the playing field, at least 2 of the pitches currently used by Elmnden Rovers Youth Football Club would have to be removed, which would effectively force the football team to stop using Cowley Park.

- f. Cllr. White suggested that to avoid having to remove the football pitches, the entrance could be relocated towards the War Memorial. The Clerk stated that even if approved by Essex Highways, this would involve a considerable cost due to the height difference between the road surface along Mill Street and the level of the playing field.
- g. A conversation ensued as to the reason for the Bond Family withdrawing their permission for parking adjacent to the Vicarage. The Chairman stated that she would write to Peter Bond, enquiring as to whether he would be prepared to sell or lease the land behind the Vicarage to the Parish Council.
- h. The Chairman informed the Council that during the meeting with Graham Nourse and Tim Murphy, the former had stated that he would discuss the use of the Priory for parking with Tim Sargeant.
- i. The Chairman enquired as to the view of Councillors concerning the use of the western end of Cowley Park, and whether it should be used for car parking or whether the Council should proceed with the planting of the Jubilee Copse.
RESOLVED: That the Parish Council continue with the planting of the Jubilee Copse at the western end of Cowley Park, the land being regarded as unsuitable for parking. The motion was proposed by Cllr. Thomas and seconded by Cllr. Kelly. All agreed.
- j. The Chairman suggested that the Council visit Cowley Park during the Annual Parish Appraisal. All agreed.

OM-22-061 THE QUEEN'S PLATINUM JUBILEE:

The Chairman gave an overview of the events held to mark the occasion of the Platinum Jubilee of Her Majesty The Queen.

- a. The Chairman remarked that there were too many thank yous to mention, but that everyone was grateful to those who contributed.
- b. The Chairman stated that the failure in the lighting of the beacon at Point Clear Bay had been a real disappointment and that having met with the General Manager of the Orchards Holiday Village, it had been agreed that the incident was regrettable. The Chairman continued that some of the posts and allegations on social media were both extraordinary and unnecessary.
- c. The Chairman reported that there would be a colour centrespread, funded by Dollar Patel in the July edition of the Parish magazine, which would include photographs of the events held between Thursday 2nd and Sunday 5th June 2022.

OM-22-062 ANNUAL PARISH APPRAISAL:

The Chairman reminded the Council of the Annual Parish Appraisal, suggesting that it take place during the late afternoon on a date to be decided in August. All agreed.

OM-22-063 POTHoles:

At the request of the Chairman, the Clerk, by way of a PowerPoint presentation, gave an overview of numerous potholes within the Parish which had been reported to Essex Highways.

- a. Cllr. Goggin informed the Council that Essex County Council would be repeating the Member-Led Repair Programme from previous years, and that each Council within his Electoral Division would be able to submit a list of the worst 5 potholes within their respective Parishes. He continued that part of the criteria was that the pothole must have been reported to Essex Highways and be on a road bordered by a kerb.
- b. Cllr. Goggin requested that the Parish Council submit its list by Monday 20th June 2022.
- c. Cllr. White enquired as to whether previous repairs were covered by a guarantee, as a pothole on the stretch of Clacton Road adjacent to the allotments had already failed.
- d. Cllr. Atkins enquired as to what action should be taken for potholes on roads with kerbs. Cllr. Goggin stated that these should be reported online via the Essex Highways website.

OM-22-064 FURTHER MATTERS:

- a. Due to the time, the Chairman informed the Council that the agenda items relating to the proposed visit to St Osyth Priory and the sale of Playing Field Charity assets would be included on the agenda for the July meeting.

There being no further business the meeting was closed at 9.55 pm.

The date of the next meeting was set for 7.00 pm on Thursday 21st July 2022.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 16th June 2022		
OM-22-055 b i	Use/ Maintenance of Section 6 & 7	Cemetery Committee to discuss
OM-22-055 b iv	Inspection of Cemetery	Cllr's Sinclair, Atkins & Ward to action
OM-22-056 d i	Invite to July Meeting	Clk to action
OM-22-057 c ii	Memorial Bench	Cllr. Sinclair to action
OM-22-057 e	Overhanging Vegetation	Cllr. French to liaise with Clk
OM-22-057 j vi	Dumont Hall Sign	Cllr. Grantham to liaise with TDC
OM-22-060 g	Off-Road Parking	Cllr. Grantham to write to Mr P Bond
OM-22-060 j	Use of Cowley Park for Parking	PC to view during Appraisal
OM-22-062	Annual Parish Appraisal	Date to be set for August
OM-22-063 b	Member-Led Repair Programme	Clk to fwd list to Cllr. Goggin

Signature:
SW Grantham
Chairman

[Signed on Original]