



## ST OSYTH PARISH COUNCIL



### Minutes of the Ordinary Meeting of the Council held at the Village Hall, St Osyth on Thursday 21<sup>st</sup> April 2022 at 7.00 pm

#### **PRESENT:**

Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. Alma Blockley  
Cllr's Gary Coe, David Cooper, Ray French, Mandy Kelly,  
John Lockwood, Karen Sinclair, Michael Talbot, Michele Thomas,  
Julie Ward & John White

Cllr. Alan Goggin, Essex County Councillor (arrived at 8.35 pm)

Nicola O'Dell (Deputy Parish Clerk)

#### **MINUTES:**

Neil Williams (Parish Clerk)

#### **PUBLIC PRESENT:** One

#### **OM-22-001 MEMBERS DECLARATION OF INTEREST:**

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

Cllr's Coe and Ward declared a Non-Pecuniary Interest in respect of Planning Application 22/00411/FULHH.

#### **OM-22-002 WELCOME TO THE NEW DEPUTY CLERK:**

The Chairman welcomed and introduced the new Deputy Clerk, Nicola O'Dell to the Council. The Chairman enquired as to how Nicola was finding the work, to which Nicola responded that there was a lot to learn.

#### **OM-22-003 PLANNING APPLICATIONS:**

	<b>APPLICATION &amp; ADDRESS</b>	<b>PROPOSAL</b>
a.	<a href="#">22/00411/FULHH</a> Mr G Hepburn 63 St Clairs Road St Osyth	Proposed part single, part two storey rear extension to replace existing kitchen and bathroom.  No objections.
b.	<a href="#">22/00474/FULHH</a> Ms K Routledge 8 Broadstrood St Osyth	Proposed single storey rear extension and garage to side.  No objections.
c.	<a href="#">22/00497/FUL</a> Mr S Torpey Braziers Farm Beach Road St Osyth	Proposed demolition of existing double unit. Replacement two storey workshop/office building to match adjacent workshops/offices as per Planning Permission 12/01248/FUL.  No objections.

d.	<a href="#">22/00518/FUL</a> Bluefield Renewable Developments Ltd Land North of Hartley Wood Weeley Heath, St Osyth	Proposed development of a solar farm with associated infrastructure.  In principle the Parish Council has no objections to this application, however, the Council would request that if minded to approve the application, the District Council ensures that provisions will be made for flora and fauna.
e.	<a href="#">22/00483/TCA</a> Mrs J Roy The Coach House, 110 Colchester Road St Osyth	1 No. Beech (T1) - Reduce crown to all aspects by 2m to suitable growth points and remove / stabilise deadwood >25mm. Tree is dominating the garden and is causing excessive shading to the property.  1 No. Beech (T2) - Reduce crown to all aspects by 2m to suitable growth points, remove / stabilise deadwood >25mm. Tree is dominating the garden and is causing excessive shading to the property.  1 No. Sycamore (T4) - Reduce crown to all aspects by 2m to suitable growth points and remove / stabilise deadwood >25mm. Tree is causing excessive shading to the property.  Whilst this application has already been approved by the District Council, the Parish Council would seek assurance that the work to be carried out does not differ from that of the approval granted.
f.	<a href="#">22/00484/TPO</a> 98B Colchester Road St Osyth c/o Mrs J Roy The Coach House 110, Colchester Road St Osyth	1 No. Sycamore (T3) - Reduce crown to all aspects by 2m to suitable growth points and remove / stabilise deadwood >25mm. Tree is causing excessive shading to the property.  The Parish Council refers this application to the TDC Tree & Landscape Officer for consideration, however, the Parish Council would also seek assurance that the work to be carried out does not differ from that of the application.
g.	<a href="#">22/00564/TCA</a> Mr M Osborne Old Mill Cottage 95 Mill Street St Osyth	1 No. Laurel - fell and replant with a smaller shrub.  The Parish Council refers this application to the TDC Tree & Landscape Officer for consideration.
h.	<a href="#">22/00485/COUNOT</a> R. Gibson and Sons Ltd Land off Heath Road St Osyth	Proposed change of use of 3 agricultural buildings to residential accommodation.  The Parish Council has concerns that this application is regarded as being 'for information only' despite there being a fundamental change of use which seeks to create 3 new dwellings, outside of a recognised Settlement Development Boundary.

		Should the District Council be minded to approve this application, the Parish Council would request that a condition of the determination be that the application be subject to a financial contribution in respect of Open Spaces, given that there is currently a deficit of 6.44 hectares of equipped play and formal open space in St Osyth and Point Clear. Due to the limited provision in the village it is felt a contribution towards play and formal open space is justified and relevant to this planning application.
i.	<a href="#">22/00521/NMA</a> St Osyth Priory Estate Ltd St Osyth Priory The Bury St Osyth	Non-material amendment sought to 18/01166/FUL to add an additional window to either gable end to allow for two additional bed spaces to the second floor of plots 13 and 14.  No objections. <b><i>For information only – no comment required.</i></b>
j.	<a href="#">22/00526/AGRIC</a> Mr D Lord Wellwick Farm Colchester Road, St Osyth	Proposed new grain store.  No objections. <b><i>For information only – no comment required.</i></b>

#### **OM-22-004 PLANNING CORRESPONDENCE:**

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notification of Decisions (Determinations) from 11<sup>th</sup> March 2022 to 8<sup>th</sup> April 2022.
- b. Correspondence from St Osyth Parish Council to Tendring District Council concerning the continued use of the bridge between St Osyth Beach and Martello Tower Holiday Parks.
- c. Correspondence between St Osyth Parish Council and Tendring District Council with regards to the allocation of Public Open Spaces Contributions (POSC) (s106).
- d. Correspondence from the Planning Inspectorate with regards to the dismissal of Appeal APP/P1560/W/21/3282299, Land at 25 James Gardens, St Osyth.
- e. Correspondence from the Planning Inspectorate with regards to the dismissal of Appeal APP/P1560/W/21/3279292, Land south of Clacton Road and east of Rochford Road, St Osyth.
- f. Correspondence between St Osyth Parish Council and Tendring District Council concerning the upkeep of infrastructure, crime and safety concerns and Enforcement in respect of the Bel Air Chalet Estate.

#### **OM-22-005 APPROVAL OF MINUTES:**

**RESOLVED:** That having been previously circulated, the minutes of the Ordinary Meeting of 17<sup>th</sup> March 2022 be verified for accuracy by the Council and signed by the Vice-Chairman, as a true and accurate record. The motion was proposed by Cllr. French and seconded by Cllr. Talbot. All agreed.

## **OM-22-006 SUMMARY OF ACTION:**

- a. OM-21-228 d. The Clerk reminded the Council that Cllr. Kelly had proof read the Annual Parish Report prior to its publication. The Clerk subsequently thanked Cllr. Kelly for her assistance.
- b. OM-21-228 e. The Clerk informed the Council that he had prepared notices for use on trade vehicles blocking roads within the vicinity of St Clairs Road and D'arcy Road.
- c. OM-21-228 g. The Clerk reminded the Council that a Climate Change briefing had been held on 31<sup>st</sup> March 2022.
- d. OM-21-229 c. The Clerk reminded the Council that he had written to the District Council in respect of the Bel Air Chalet Estate, the response to which Councillors had already received by way of planning correspondence.
- e. OM-21-233 a iii. The Clerk informed the Council that he had written to Essex Police, following a number of 'targeted attacks' within the Parish, and that he had only received a response an hour before the meeting had commenced. The Clerk stated that the correspondence from the Police would be included on the agenda of the May meeting.
- f. OM-21-242 a. The Clerk informed the Council that he had researched the application process for brown tourist signs for Dumont Hall, as requested by the Community Warden.
- g. OM-21-242 e. The Clerk informed the Council that he had yet to write to the owner of NISA concerning the delivery and unloading of stock, but that he would do so before the next meeting.
- h. OM-21-242 f. The Clerk informed the Council that he had provided Cllr. Kelly with the timings for the movement of caravan transporters through the village, following a request to Cllr. Kelly from a resident.

**OM-22-007 PUBLIC PARTICIPATION:** None

## **OM-22-008 CORRESPONDENCE:**

The following correspondence was noted:

- a. Correspondence between the Parish Council and the Essex Association of Local Councils (EALC) in respect of Unrestricted Reserves.
- b. A General Briefing note from the National Association of Local Councils (NALC) in respect of Ukraine.
- c. An email from Essex Police in respect of Ukraine.
- d. Correspondence from the Parish Council to Essex Police following a number of 'targeted attacks' within the Parish.

- e. Correspondence from the Point Clear Community Association concerning bicycle safety. It was agreed that this matter would be referred to the Highways Working Panel.
- f. Correspondence from Cllr. Peter Davey, Chair of EALC with regards to the benefit of membership.
- g. Correspondence from St Osyth Parish Council to Park Holidays UK Ltd concerning fly-tipping on land adjacent to Beach Road.
- h. Correspondence from the Farming & Wildlife Advisory Group (FWAG) East Ponds Team regarding funding for the restoration of old ponds.

**OM-22-009 FINANCE:**

- a. Approval of payments for March 2022, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c	£102,868.81
Deposit	£53,251.26

**OM-22-010 REPORTS FROM COMMITTEES:**

- a. **Finance Committee:** The draft Minutes of the meeting of 30<sup>th</sup> March 2022, having been previously circulated, were noted. The Chairman invited questions from those present. None were forthcoming.

**OM-22-011 REPORTS FROM WORKING GROUPS:**

- a. **Blooms in St Osyth:** Cllr. Ward informed the Council that the summer blooms, would not be available for collection until mid-May.
  - i. The Chairman thanked Cllr's Blockley and Thomas for taking the hanging baskets to Deans in Great Bromley. The Chairman added that the pole mounted baskets on The Bury had been left in the Cemetery Workshop and would therefore need to be taken to Deans should any member of the Council be passing that way. Cllr. Thomas stated that she would take them.
  - ii. Cllr. Thomas informed the Council that she had, together with an employee of a utility company who happened to be present at the time, deadheaded the daffodils at the Clacton Road entrance to the village.
  - iii. The Chairman informed the Council that together with Cllr. Ward, she would be deadheading the daffodils at the Colchester Road entrance on 26<sup>th</sup> April 2022, and that if any Councillors were available to assist it would be appreciated. Cllr's Cooper and French stated that they would assist.
- b. **Highways Working Party:** The Chairman gave an overview of the planned works to resurface the four approach roads leading to the crossroads, which was due to commence on 22<sup>nd</sup> April 2022.

- i. The Chairman informed the Council that there would be no work carried out during the weekend of 23<sup>rd</sup> and 24<sup>th</sup> April, but that resurfacing would recommence on the night of 25<sup>th</sup> April 2022.
- c. **Martin's Farm Country Park:** The Chairman informed the Council that a meeting was to be arranged within the coming weeks.
- d. **Playground, Youth & Open Spaces Working Party:** The Chairman informed the Council that a meeting was to be arranged within the coming weeks.

#### **OM-22-012 REPORTS FROM REPRESENTATIVES:**

- a. **Essex Police:** Having been previously circulated, the Council reviewed the crime statistics for February 2022.
  - i. Cllr. Kelly informed the Council of offences in Point Clear by location and where practicable the status of the investigation.
  - ii. Cllr. Cooper informed the Council of offences in St Osyth by location and where practicable the status of the investigation.
- b. **Footpaths:** The Chairman informed the Council that the Sargeant Family had filled the hole along Footpath 19, near the Archery site, and that elsewhere, new signs had been erected.
- c. **Benches & Litter Bins:** Cllr. Kelly reported that the bin located on Seaview Terrace was too small and looked unsightly. Following a discussion as to the ownership of the bin, it was agreed that the Clerk would instruct the Community Warden to establish ownership of both the bin and the land.
  - i. The Chairman informed the Council that 2 new bins had been ordered to replace those on either side of The Bury, and that the existing bins would be relocated to the junctions of Point Clear Road and Dumont Avenue, and Point Clear Road and Oakmead Road respectively.
  - ii. Cllr. Thomas raised the issue of the bin outside the NISA store on Point Clear Road which was always full. The Chairman suggested that a bigger bin might help alleviate the problem of litter being dropped. Cllr. Thomas stated that in addition to the regular emptying of the bin, a daily litter pick outside of the store would help.
- d. **Planters:** Cllr. Ward informed the Council that the planters were to be cleared and refilled once the blooms were available.
- e. **Tree Warden:** Cllr. French reported that the Jubilee Copse would be discussed later in the meeting.
- f. **Tendring District Association of Local Councils (TDALC):**  
Cllr. Talbot gave the following report:

- i. The Tendring District Association met via Zoom on 23<sup>rd</sup> March. There were only 11 or 12 Parishes represented, which is considerably less than we used to get at face-to-face meetings, though when later the question of 'Zoom' or 'face-to-face' meetings was raised, those present voted in favour of Zoom meetings.
  - ii. Lynda Belgrove from Alresford, our Vice-Chairperson, took the meeting because our Chairman, Robert Taylor, had just recovered from a short stay in hospital. Lynda McWilliams spoke about the National Cycle Race for Clacton and other TDC events during the year.
  - iii. The Executive of the Essex Association of Local Councils (EALC) met on 24<sup>th</sup> March 2022. It was a good, well organised meeting with Peter Davey going through the agenda, with Charlene Slade, the Chief Executive, picking up any difficult parts with which he could not deal with himself. A good finance report ready for the AGM at Hyland's was received, with me commenting that whilst the accounts explained the exceptionally large balance, which contains Essex County Council funding, our balance was over £500,000.00, not good publicity in these challenging times. We received a good written report from Nick Shuttleworth, Chairman of the Rural Community Council for Essex (RCCE) and Jayne Gardener the Deputy P,F&CC for Essex.
  - iv. I informed all present that I was likely to resign as their EALC representative, a post I have held since 2005, at the TDALC AGM. The meeting finished at 12:58 pm.
- g. District Councillor's Report:**
- i. Cllr. Talbot gave the following report:
    - a) We continue to operate within sensible, but now voluntary anti Covid measures. Staff continue to work from home, but to be honest, in my experience there has been no loss of service to me, from my officers as a Portfolio Holder.
    - b) I am due to attend a number of meetings where I am going to be 'cross examined' by the Resources, Overview & Scrutiny Committee over perceived failings in our waste and recycling service. This clearly must be well prepared and is currently some of my work in hand.
    - c) The funds of £1,000.00 given by the Leader to each District Councillor with the opportunity to allocate up to that maximum amount within his or her Ward to help fund any Platinum Jubilee activities, is being well received around the District.
    - d) The Council has commissioned Commemorative coins which can be purchased to mark Her Majesty The Queen's Platinum Jubilee. They are available as from yesterday, at a cost of £1.00 each. The limited-edition coins, bearing the civic crest of Tendring District Council (TDC), will serve as a memento for years to come of Queen Elizabeth II's 70-year reign.

They can be obtained from TDC's leisure centres in Clacton, Dovercourt and Walton-on-the-Naze, and the Visitor Information Centre at Clacton Town Hall.

- ii. Cllr. White gave the following report:
  - a) That he had allocated half of his Jubilee grant to the Social Club, for an event being held on Sunday 5<sup>th</sup> June 2022.
  - b) That two recent Appeals had been dismissed by the Planning Inspectorate. The first, land at Folly Farm, had been dismissed on the grounds that the land had not been allocated within the new Local Plan, whereas the second, a property in James Gardens, had been dismissed on the grounds of the impact it would have on the setting of the area.
  - c) Cllr. Ward enquired as to who was responsible for the recent repairs to the footway outside the former main Post Office in Clacton on Sea, as the newly laid paving slabs were uneven, and the area had been left dirty and untidy. Cllr. Coe stated that he would take some photographs when next in that area, although Cllr. Talbot did inform all present that it was an Essex Highways matter and not that of the District Council.
  - d) That the planning application in respect of St John's Nursery, having been deferred would be heard within the next month. Cllr. White stated that as he was deemed to be predetermined, he had given notice that he would vacate the Chair and address the Committee from the floor.
  - e) A conversation ensued during which time Councillors discussed issues such as the recent accident near Melinda Lane and the impact of traffic along St John's Road. Cllr. White stated that the proposed development at Rouses Lane would see the installation of permanent traffic lights on St John's Road, which would only exacerbate the traffic problems further.
  - f) Cllr. White concluded that the Planning Committee meeting would not take place before 10<sup>th</sup> May 2022, and that whilst it would be open to members of the public, they would not be permitted to address the Committee, due to the referred status of the application.
- h. **Website:** Cllr. Lockwood reported that he continued to make the usual updates to the website. He enquired of the Clerk as to the legal requirement to ensure that the website was compliant in accordance with WCAG2.1AA (Website Content Accessibility Guidelines). The Clerk stated that he would liaise with Cllr. Lockwood following the meeting.
- i. **Community Speed Watch:** Cllr. Cooper reported that he had received an email from the Essex County Fire & Rescue Service (ECF&RS) Community Speed Watch Coordinator, following his [Cllr. Cooper's] questions as to the enforcement of speed related matters by Essex Police, however, there was unlikely to be any activity until such time as enforcement action was taken.



Cllr. Cooper concluded by reiterating his closing sentence in the Annual Parish Report '*things may change, so watch this space – we may be back on the roads in the foreseeable future.*'

### **OM-22-013 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:**

a. **St Osyth Almshouse Charity:**

Cllr. Sinclair gave the following report:

- i. The Trustees met on the 14<sup>th</sup> April to assess the applications for the two vacant Almshouses. We have selected two prospective tenants and they should be able to move into the Almshouses by May. There were numerous inquiries following our advertisement in the Parish magazine and on social media.
- ii. The roof repairs are due to start shortly and that will see the buildings in Clacton Road watertight again.

b. **St Osyth Playing Field Charity:** Whilst Cllr. Thomas had nothing to report, the Chairman informed the Council of the need to view the cladding on the pavilion in order to assess how it had faded. Having reminded the Council of the promise by Kendall Facility Management to rectify any problems should the cladding remain as different shades, the Chairman suggested that the Council meet at Cowley Park at 10 am on Tuesday 10<sup>th</sup> May 2022, and that any Councillor who was unable to attend should visit the pavilion prior to the next meeting of the Council, on 19<sup>th</sup> May 2022.

c. **Point Clear Community Association:** Cllr. Blockley reported that at the meeting on 20<sup>th</sup> April 2022, Ken Belcher, the Parish Councils Community Warden, had been voted as the Chairman of the Association.

- i. Cllr. Blockley reported that the two planters outside of Dumont Hall were rotten and in a poor state of repair. Cllr. Blockley enquired as to whether the Parish Council could fund/ donate replacement planters. The Chairman responded that the matter would be reviewed by the Finance Committee.

d. **Village Hall Management Committee:**

Cllr. Thomas reported on the meeting of 7<sup>th</sup> April 2022, during which the following was noted:

- i. That the WI would partake in the Jubilee Copse tree adoption, rather than plant a separate tree outside of the Hall.
- ii. That the final Covid related grant had been applied for.
- iii. That a discussion had taken place about the possible installation of a barrier to prevent unwanted parking, during which access to the recycling banks had been raised.
- iv. That the Committee was seeking a grant to aid in the purchase of a new boiler.

- v. That a new Premises Officer was needed due to Barry Comers replacement having withdrawn.
  - vi. That Cllr. Thomas was researching utility costs, in addition to liaising with the Ombudsman, the Halls electricity provider having reneged on its contract.
  - vii. That LED lights had been installed in the main hall, and that with the exception of the Annex, CCTV cameras around the building had been replaced.
  - viii. That having discussed the use of a security company to replace Community Guard, it had been agreed that the Committee no longer wished to outsource its security needs to a contractor.
  - ix. That the hire fees would increase as of September 2022, the rates being simplified to day, night, all day and all night, with different fees applicable to the main hall and the Annex.
  - x. That various new groups were starting, following the restrictions on numbers being lifted.
  - xi. That the installation of a defibrillator had been discussed, as had the possibility of an Electric Vehicle (EV) charging point.
  - xii. The date of the next meeting was scheduled for 28<sup>th</sup> July 2022.
- e. **St Osyth Priory & Parish Trust:** Cllr. Grantham reported that the Easter Egg Nature Trail event, held on 13<sup>th</sup>/14<sup>th</sup> April 2022, had been so well attended that tickets had sold out.

#### **OM-22-014 REPORTS FROM REPRESENTATIVES:**

- a. **Essex County Council:** Having arrived at 8.35 pm, Cllr. Goggin gave an overview of the following:
  - i. That during a meeting with the Police, Fire & Crime Commissioner for Essex, on 19<sup>th</sup> April, it had been ascertained that there were now an additional 900 officers throughout the County. It had also been noted that whilst crimes such as murder, burglary, theft and anti-social behaviour were down, there had been an increase in crimes such as drug related violence and domestic abuse. Cllr. Goggin reported that 18 illegal handguns had been removed from the streets.
  - ii. That the Economic Renewal Investment Fund (ERIF) would see £100m in investment nationally over the next 20 years, which would see an expected increase in productivity in Essex during the same period of time, especially in areas such as property.
  - iii. That there had, due to Covid, been a reduction in bus journeys throughout the County, from 40 million per year to 12 million per year.
  - iv. That Highways specific funding of £19.4m, by way of s106 and s278 Agreements for 2020/2021 had been agreed, however, £21.4m had actually been received.

- v. That the County Council was to administer funds in respect of the Governments new Health & Care Bill, which would see the means tested cap of £23,250.00, for Adult Social Care, moved to a lifetime cap of £86,000.00.
- vi. Cllr. Lockwood informed Cllr. Goggin that the repair to the footway in Mill Street had still not been completed. The Chairman informed Cllr. Lockwood that the matter was now being dealt with by Anglian Water, who would carry out the repair once the cause of the leak in the adjacent carriageway had been resolved.

**OM-22-015 CO-OPTION OF A COUNCILLOR:**

The Clerk informed the Council that having gone through the correct process for a Casual Vacancy and having been advised by the District Council to fill the vacancy by way of Co-option, the Parish Council should look to fill the vacancy as soon as possible. The Clerk continued that whilst there was a protocol in place for the filling of a Casual Vacancy, there was as such no process for co-option, with individual Councils setting their own policy, however, it was considered best practice to advertise the position and interview applicants prior to voting, which required a majority vote.

- a. The Clerk informed the Council that the three former Councillors voted onto the Council by way of the previous co-option processes had all resigned, and that the candidate who had received the second highest vote on each occasion, was more than suitable to fulfil the needs of the Council should he still be interested.
- b. The Clerk reiterated that whilst it was deemed best practice to advertise and interview for the co-option of a Councillor, there were no rules regarding co-option. The Parish Council could choose who they like provided that the person was qualified to hold the position and that the Council were in agreement, following the principles of the majority vote.
- c. The Chairman stated that given the time it would take to place a notice within the Parish magazine and invite candidates for interview, it would be several months before the vacancy would be filled, as had been proven previously. The Chairman agreed with the Clerk's statement as to the suitability of the candidate who had come second in the past three co-option votes and acknowledged the Clerk's comments about best practice. The Chairman suggested that the needs of the Council were important enough to warrant a direct approach to the respective resident, who had a particular set of skills which would benefit the Parish Council and residents.
- d. **RESOLVED:** That St Osyth Parish look to co-opt by way of a direct approach, a resident who, it had been agreed, would fulfil the needs of the Council. The motion was proposed by Cllr. White and seconded by Cllr. Coe. All agreed.
- e. The Chairman subsequently stated that she would liaise with the resident to enquire if they were still interested, and if so whether they would agree to being co-opted onto the Council.

**OM-22-016 CONSECRATION OF SECTIONS 6 & 7 OF THE CEMETERY:**

The Clerk informed the Council that due to the schedules of both the Bishop and Registrar, the Consecration ceremony would take place at 11 am on Monday 9<sup>th</sup> May 2022.

- a. Cllr. Sinclair stated that as the Chairman of the Cemetery Committee she was disappointed that she would be unable to attend the ceremony, due to having to invigilate SATs that week. The Clerk stated that he would liaise with the PA's to both the Bishop and Registrar, but that the time had been arranged due to their respective schedules.
- b. A discussion followed as to where to host the Bishop and Registrar following the ceremony. It was agreed that due to the lack of facilities, the Cemetery Chapel was not an option. The Chairman stated that she would look into the availability of the Church.

**OM-22-017 VILLAGE LITTER PICK:**

The Chairman informed the Council that a Litter Pick had been arranged for Saturday 21<sup>st</sup> May 2022, at 10 am. The Chairman continued that to date the WI and Scouts had agreed to take part in the event, and that Councillors could assist within their respective Wards.

- a. The Chairman enquired of the Deputy Clerk as to the arrangements for the collection of rubbish picked during the event. The Deputy Clerk replied that the District Council had agreed to collect any rubbish from the Village Hall, and that she would also liaise with the District Council to include Dumont Hall as a collection point.

**OM-22-018 HER MAJESTY THE QUEEN'S PLATINUM JUBILEE:**

The Chairman gave an overview of events planned to mark the occasion of the Platinum Jubilee of Her Majesty The Queen, which would include:

- a. The lighting of a Beacon at Cowley Park on Thursday 2<sup>nd</sup> June 2022, for which a planning application had been submitted to the District Council. The Beacon would be lit as part of the National Chain of Beacons.
- b. Cllr. Kelly reported that the Beacon at Point Clear Bay was dilapidated and was in need of repair. Cllr. Kelly continued that a recent post on social media had suggested that the Beacon would not be repaired. Cllr. Lockwood informed the Council that he had spoken with the Facilities Manager of The Orchards Holiday Park on 12<sup>th</sup> April, who had confirmed that the Beacon would be repaired in time for the Jubilee.
- c. That the Big Jubilee Picnic would take place between 12 midday and 3 pm on Sunday 5<sup>th</sup> June, and would include live music and inflatable activities for children.
- d. The Chairman then gave an overview of the planned Jubilee Copse, during which the following was noted:
  - i. That during a meeting with James Choat, an Arboriculturist, attended by the Chairman, Cllr's French and Thomas, and the Clerk, the proposed scheme, including costs had been discussed at length.

- ii. The standpipe near the cricket square would be relocated to enable watering of both the copse and the football pitches, the latter which would be reseeded by Elmden Rovers Youth Football Club.
- iii. That an Interpretation Board, detailing the species of tree and the names of respective sponsors would be located within, or at the entrance to the copse.
- iv. That the provisional cost of sponsoring a tree would be in the region of £60.00. This, explained the Chairman, would cover the cost of the maintenance for a period of 2 years.
- v. The Chairman informed the Council that the initial expense for the purchase of the trees would be covered by way of the Locality Fund grant via Cllr. Goggin.
  - a) A conversation followed during which Cllr. Goggin informed the Council that the funds for 2021/2022 had already been allocated, and that the extension to which he had previously referred related to the actual spending of funds and not the submission of an application.
  - b) The Clerk informed the Council of his recent liaison with Essex County Council during which he [the Clerk] had been informed that the Locality Fund for 2022/2023 was due to open in early May.
  - c) Cllr. Goggin stated that should the Parish Council wish to apply for funding via the Locality Grant, which he reminded the Council should be match-funded, he would support the applications submission to the respective Committee.

**OM-22-019 ELECTRIC VEHICLE (EV) CHARGING POINT:**

The subject having already been raised briefly by Cllr. Thomas during her Village Hall Management Committee report, the Chairman informed the Council of the proposal for an EV charging point within the grounds of the Village Hall.

At the request of the Chairman, the Clerk gave an overview of the costs and process for the installation and operation of an EV charging point. The Chairman subsequently enquired as to whether the Parish Council would support an approach to the Village Hall Management Committee to discuss the matter further. All agreed.

**OM-22-020 CLIMATE CHANGE:**

- a. The continued commitment of the Parish Council towards Climate Change was noted.
- b. Having been previously distributed, the document entitled 'Thirty for 30' which detailed ways in which to reduce carbon emissions was noted.

**OM-22-021 FURTHER MATTERS:**

- a. Cllr. White informed the Council that he had received reports about a gate having been installed within the new fencing at the allotments, which if true, would require planning permission.

The Chairman stated that she had been made aware by the Sargeant Family of the installation of the new fence, and that the Hutley Family had agreed to the contractors working for the Sargeant Family to have access through the allotments to complete the installation of the fencing.

- b. Cllr. French reported that the footway along the Bypass, where work had been carried out to install the fence had been left untidy and muddy. The Chairman responded that she would, together with the Clerk, review the area.
- c. Cllr. Kelly enquired of Cllr. White as to whether a fee was required for an Outline Planning Application. Cllr. White stated that it was.

There being no further business the meeting was closed at 9.59 pm.

The date of the next meeting was set for 7.00 pm on Thursday 19<sup>th</sup> May 2022.

**Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 21<sup>st</sup> April 2022**

OM-22-006 g	Unloading of NISA Stock	Clk to write to NISA
OM-22-008 e	Bicycle Safety	HWP to discuss
OM-22-011 a i	Pole Mounted Flower Baskets	Cllr. Thomas to action
OM-22-011 a iii	Deadheading of Daffodils	Cllr's to assist
OM-22-012 c	Bin at Seaview Terrace	C/W to action
OM-22-012 h	Website	Clk to action
OM-22-013 b	Review of Pavilion Cladding	Cllr's to meet/ view
OM-22-013 c i	Replacement of Planters	FinCom to review
OM-22-015 e	Co-option	Chairman to action
OM-22-016 a	Timing of Consecration	Clk to action
OM-22-016 b	Availability of the Church Rooms	Chairman to action
OM-22-017 a	Collection of Rubbish from Dumont Hall	D/C to action
OM-22-021 b	Condition of B1027 Footway	Chairman & Clk to action

Signature: *[Signed on Original]*

SW Grantham

Chairman