



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 21st April 2022.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 13th April 2022

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Welcomes:**
To welcome and introduce the Deputy Clerk, Nicky O'Dell
3. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
4. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	22/00411/FULHH Mr G Hepburn 63 St Clairs Road, St Osyth	Proposed part single, part two storey rear extension to replace existing kitchen and bathroom.
b)	22/00474/FULHH Ms K Routledge 8 Broadstrood, St Osyth	Proposed single storey rear extension and garage to side.
c)	22/00497/FUL Mr S Torpey Braziers Farm, Beach Road, St Osyth	Proposed demolition of existing double unit. Replacement two storey workshop/office building to match adjacent workshops/offices as per Planning Permission 12/01248/FUL.
d)	22/00518/FUL Bluefield Renewable Developments Ltd Land North of Hartley Wood Weeley Heath, St Osyth	Proposed development of a solar farm with associated infrastructure

e)	22/00483/TCA Mrs J Roy The Coach House, 110 Colchester Road St Osyth	1 No. Beech (T1) - Reduce crown to all aspects by 2m to suitable growth points and remove / stabilise deadwood >25mm. Tree is dominating the garden and is causing excessive shading to the property. 1 No. Beech (T2) - Reduce crown to all aspects by 2m to suitable growth points, remove / stabilise deadwood >25mm. Tree is dominating the garden and is causing excessive shading to the property. 1 No. Sycamore (T4) - Reduce crown to all aspects by 2m to suitable growth points and remove / stabilise deadwood >25mm. Tree is causing excessive shading to the property.
f)	22/00484/TPO 98B Colchester Road St Osyth c/o Mrs J Roy The Coach House 110, Colchester Road St Osyth	1 No. Sycamore (T3) - Reduce crown to all aspects by 2m to suitable growth points and remove / stabilise deadwood >25mm. Tree is causing excessive shading to the property.
g)	22/00564/TCA Mr M Osborne Old Mill Cottage, 95 Mill Street, St Osyth	1 No. Laurel - fell and replant with a smaller shrub.
h)	22/00485/COUNOT R. Gibson and Sons Ltd Land off Heath Road St Osyth	Proposed change of use of 3 agricultural buildings to residential accommodation. <i>For information only – no comment required.</i>
i)	22/00521/NMA St Osyth Priory Estate Ltd St Osyth Priory The Bury St Osyth	Non-material amendment sought to 18/01166/FUL to add an additional window to either gable end to allow for two additional bed spaces to the second floor of plots 13 and 14. <i>For information only – no comment required.</i>
j)	22/00526/AGRIC Mr D Lord Wellwick Farm Colchester Road, St Osyth	Proposed new grain store. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) for the period 11th March 2022 to 8th April 2022 **encl 2**
- b) Letters of 29th March 2022 and 14th April 2022 respectively from St Osyth Parish Council to TDC re continued use of bridge between St Osyth Beach and Martello Tower Holiday Parks **encl 3**
- c) Letter of 29th March 2022 from St Osyth Parish Council to Ian Taylor, TDC Head of Public Realm, re allocation of Public Open Spaces Contributions (POSC) (s106) and subsequent response of 31st March 2022 **encl 4**
- d) Planning Inspectorate (PINs) letter of 4th April 2022 re dismissal of Appeal APP/P1560/W/21/3282299, Land at 25 James Gardens, St Osyth
- e) Planning Inspectorate (PINs) letter of 7th April 2022 re dismissal of Appeal APP/P1560/W/21/3279292, Land south of Clacton Road and east of Rochford Road, St Osyth
- f) Letter of 7th April 2022 from St Osyth Parish Council to TDC re the upkeep of infrastructure, crime and safety concerns and Enforcement in respect of the Bel-Air Chalet Estate and subsequent response of 8th April 2022 **encl 5**

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 17th March 2022 *encl 6*

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 17th March 2022

7. Public Participation

8. Correspondence:

To hear correspondence as listed:

- a) Letter of 10th March 2022 from Charlene Slade, Chief Executive Officer of the Essex Association of Local Councils (EALC) re Unrestricted Reserves and subsequent response of 31st March 2022 from St Osyth Parish Council
- b) NALC General Briefing 1-22 of 14th March 2022 re Ukraine
- c) Email of 16th March 2022 from Essex Police re Ukraine and subsequent response of 29th March 2022 from St Osyth Parish Council
- d) Redacted letter of 21st March 2022 from St Osyth Parish Council to Essex Police re Police response to a serious incident
- e) Email of 25th March 2022 from the Point Clear Community Association (PCCA) re Bicycle Safety
- f) Letter of 30th March 2022 from Cllr. Peter Davey, Chair of EALC re Membership
- g) Letter of 7th April 2022 from St Osyth Parish Council to Park Holidays UK Ltd re fly-tipping and subsequent response of 11th April 2022
- h) Email of 8th April 2022 from the Farming & Wildlife Advisory Group (FWAG) East Ponds Team re Funding for restoration of old ponds

9. Finance:

To approve cheques and payments, and receive balances as listed:

- | | | | |
|----------------------------|--------------|-------------|---------------|
| a) Approval of cheques for | March 2022 | | <i>encl 7</i> |
| b) Balances | Current a/c: | £102,868.81 | <i>encl 8</i> |
| | Deposit: | £53,251.26 | <i>encl 9</i> |

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Reports from Committees:

To receive (in draft format):

- a) The Minutes of the Finance Committee meeting of 30th March 2022 *encl 10 – to follow*

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a) Blooms in St. Osyth
- b) Highways Working Party
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces

12. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
 - i) to receive the monthly report from Cllr. Goggin *encl 11 – to follow*
- b) Essex Police
 - i) to receive Crime Statistics for February 2022 *encl 12*

- c) Footpaths (Chairman & Clerk)
 - d) Benches & Litter Bins
 - e) Village Planters (Cllr. Ward)
 - f) Tree Warden (Cllr. French)
 - g) TDALC (Cllr. Talbot)
 - h) District Council Report (Cllr's Talbot & White)
 - i) Website (Cllr. Lockwood)
 - j) Community Speed Watch (if applicable)
- 13. Reports from Nominated Trusteeships / Representatives:**
To receive reports from the following (if applicable):
- a) St Osyth Alms-house Charity (Cllr. Sinclair)
 - i) to receive a report on the meeting of 14th April 2022
 - b) St Osyth Playing Field Charity (Cllr. Thomas)
 - c) Point Clear Community Association (Cllr. Blockley)
 - i) to receive a report on the meeting of 17th March 2022
 - d) St Osyth Village Hall Management Committee (Cllr. Thomas)
 - i) to receive a report on the meeting of 7th April 2022
 - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
 - i) to receive a report on the Easter Egg Nature Trail event of 13th/14th April 2022
- 14. Co-option of a Councillor:**
To receive a report on the co-option process from the Clerk and consider a recommendation from the Chairman and Clerk
- 15. Consecration of Sections 6 and 7 of the Cemetery:**
To receive a report from the Clerk and to plan for the occasion
- 16. Village Litter Pick:**
To receive a report from the Chairman and Clerk on the event planned for Saturday 21st May 2022
- 17. The Queen's Platinum Jubilee:**
- a) To receive a report from the Chairman on the Parish Councils involvement in the lighting of Beacon on Thursday 2nd June to celebrate Her Majesty The Queen's Platinum Jubilee, and to receive from the Clerk the details of the planning application to TDC
 - b) To receive a report from the Chairman on the proposed copse to be planted on Cowley Park
- 18. Electric Vehicle (EV) Charging Point:**
To receive a report from the Chairman and to consider whether to approach the Village Hall Management Committee (VHMC) with regard to the installation of an EV Charging Point
- 19. Climate Change:**
- a) To acknowledge the requirement of the Parish Council to respond to Climate Change
 - b) To receive 'Thirty for 30' (Cutting your Carbon) *encl 13*
 - c) To receive the Centre for Sustainable Energy (CSE) Carbon Footprint Report of 1st April 2022
- 20. Further Parish Matters:** (*exchange of information only*)