



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 17<sup>th</sup> March 2022**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 10<sup>th</sup> March 2022

*[Signed on Original]*

Neil Williams  
Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Installation of a Flagpole on The Bury:**  
To receive a report and request from Mr Peter Tidy, on behalf of the Parochial Church Council, for the installation of a flagpole on The Bury, due to concerns over the existing flagpole on the Church roof
4. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	<a href="#">22/00068/FULHH</a> Mr J Cowlin 5 James Gardens, St Osyth	Proposed single storey side and rear extension.
b)	<a href="#">22/00147/FULHH</a> Mr Bates 16 Melinda Lane, St Osyth	Proposed loft conversion and addition of roof dormers.
c)	<a href="#">22/00160/FULHH</a> Mr & Mrs Pudney 17 Eastern Promenade, Point Clear Bay	Proposed re-construction of pitched roof to form second floor accommodation, including balcony.
d)	<a href="#">22/00182/FULHH</a> Mr & Mrs Simeon Daltes Farmhouse Daltes Lane, St Osyth	Proposed cart lodge with office space above, infill extension to form new entrance hall and bathroom.

e)	<a href="#">22/00282/VOC</a> Mr G Jordan c/o Earl Wood Properties The Coach House 110 Colchester Road St Osyth	Variation of condition 2 of application 19/00929/FUL to make use of the existing attic space.
f)	<a href="#">22/00315/FUL</a> c/o Stanfords Land rear of 172 Point Clear Road St Osyth	Proposed erection of detached bungalow and associated access, parking and passing bay.
g)	<a href="#">22/00321/TCA</a> c/o Absolute Tree Services 26 Point Clear Road, St Osyth	1 No. Acer Sycamore- fell, 1 No. Holm Oak - reduce by 50%, 2 No. Conifers - reduce by 30%.
h)	<a href="#">22/00325/TCA</a> c/o Absolute Tree Services 22 Spring Road, St Osyth	1 No. Eucalyptus Tree - pollard, 1 No. Cherry Tree - reduce by 30%.
i)	<a href="#">22/00372/VOC</a> Mr Parsons 94 Dumont Avenue, St Osyth	Variation of condition 2 of application 21/01773/FULHH to change the design of the proposed house to achieve a different layout.

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

**5. Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) for the period 11<sup>th</sup> February 2022 to 4<sup>th</sup> March 2022 *encl 2*

**6. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 17<sup>th</sup> February 2022 *encl 3*

**7. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 17<sup>th</sup> February 2022

**8. Public Participation**

**9. Correspondence:**

To hear correspondence as listed:

- a) 'Open' letter of 19<sup>th</sup> January 2022 (received via a Society of Local Council Clerks (SLCC) email on 15<sup>th</sup> February 2022) from SLCC and the National Association of Local Councils (NALC) re Remote/ Hybrid Meetings
- b) Email of 3<sup>rd</sup> February 2022 and 1<sup>st</sup> March 2022 from TDC re Rapid Deployment Cameras
- c) Letter of 17<sup>th</sup> February 2022 from Cllr. Michael Talbot, TDC Portfolio Holder for Environment & Public Space re Climate Change
- d) Email of 25<sup>th</sup> February 2022 from Cllr. Alan Goggin, ECC re rescheduling of works

**10. Finance:**

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for February 2022 *encl 4*
- b) Balances
 

Current a/c:	£114,579.53	<i>encl 5</i>
Deposit:	£53,251.26	<i>encl 6</i>

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

- Parish Councillors – 2 Minutes**
- District Councillors – 3 Minutes**
- County Councillors – 5 Minutes**

- 11. Updates from Working Groups:**  
To receive reports from the following (if applicable):
  - a) Blooms in St. Osyth
  - b) Highways Working Party
  - c) Martin's Farm Park
  - d) Playground, Youth & Open Spaces
- 12. Reports from Representatives:**  
To receive reports from the following (if applicable):
  - a) Essex County Council (Cllr. Goggin)
    - i) to receive the monthly report from Cllr. Goggin *encl 7 – to follow*
  - b) Essex Police
    - i) to receive Crime Statistics for January 2022 *encl 8*
  - c) Footpaths (Chairman & Clerk)
  - d) Benches & Litter Bins
  - e) Village Planters (Cllr. Ward)
  - f) Tree Warden (Cllr. French)
  - g) TDALC (Cllr. Talbot)
  - h) District Council Report (Cllr's Talbot & White)
  - i) Website (Cllr. Lockwood)
  - j) Community Speed Watch (if applicable)
- 13. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
  - a) St Osyth Alms-house Charity (Cllr. Sinclair)
  - b) St Osyth Playing Field Charity (Cllr. Thomas)
    - i) to receive a report on the meeting of 8<sup>th</sup> March 2022 with Mark Cox, Chairman of Elmden Rovers Youth Football Club
  - c) Point Clear Community Association (Cllr. Blockley)
  - d) St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Proposed Increase to Cemetery Fees:**  
To receive and consider the recommendation of the Cemetery Committee, following the meeting of 15<sup>th</sup> February 2022, that there be an increase to fees as listed *encl 9*
- 15. Personnel Matters:**  
To receive a report from the Clerk on the appointment of a Deputy Clerk
- 16. Public Open Spaces Contributions:**  
To receive a report from the Clerk, following the exchange of correspondence between St Osyth Parish Council to Ian Taylor, TDC Head of Public Realm, with regards to a formal complaint in respect of the allocation of Public Open Spaces Contributions
- 17. Preparation of the Annual Parish Report:**  
To receive a report from the Clerk
- 18. Telephone Box Foodbank:**  
To receive a report and correspondence from the Clerk *encl 10*
- 19. Climate Change:**
  - a) To acknowledge the requirement of the Parish Council to respond to Climate Change
  - b) To receive a report from the Clerk on the proposed Parish Council Climate Change training session
- 20. Further Parish Matters: (exchange of information only)**