



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 17th February 2022.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 10th February 2022

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	21/02134/FUL Mr Akers The Leys Clay Lane, St Osyth	Proposed annexe.
b)	21/02177/FUL Ms Giwelb & Mr Greenblatt 35 Tower Estate Point Clear Bay	Demolition of existing dwelling and construction of a new dwelling.
c)	22/00039/FUL R Hasan 24 Wall Street Lee Over Sands, St Osyth	Change of use of outbuilding to a dog daycare centre
d)	22/00042/FULHH Mr Brown Rose Cottage Daltes Lane, St Osyth	Proposed extension of the property to the rear and side, and installation of new glazed entrance, with existing porch, conservatory and part of the rear wall are to be demolished to make way for the proposed works.

e)	22/00213/TCA Ms A Ward 84 Clacton Road St Osyth	Front: 2 No. Silver Birch - remove, remaining Silver Birch - prune, Conifer Hedge - remove. Rear: 2 No. Silver Birch - remove, 3 No. Conifer – remove 1 No. Mulberry - remove, small group of trees - reduce to 1.5 m, Laurel Hedge - prune.
f)	22/00146/NMA St Osyth Priory Estate Ltd St Osyth Priory The Bury St Osyth	Non-material amendment sought allow natural light to loft storage space and stairs up to loft space for safe access. Minor elevational changes. <i>For information only – no comment required.</i>
g)	22/00178/LUEX Miss I Blaser 110 Colne Way Point Clear Bay	Lawful Use Certificate for existing use as a C3 dwelling house in breach of condition for a continuous period in excess of 10 years. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) for the period 14th January 2022 to 4th March 2022 *encl 2*
- b) Emails of 17th January 2022 and 8th February 2022, between TDC and the owner of a property on the Bel-Air Chalet Estate re the upkeep of infrastructure, crime and safety concerns and Enforcement in respect of the Chalet Estate
- c) Email of 3rd February 2022 from TDC Planning Policy re adoption of the Tendring District Local Plan 2013-2033 and Beyond: Section 2
- d) Email of 3rd February 2022 from TDC re Planning Appeal Hearing APP/P1560/W/21/3279292 (Land South of Clacton Road and East of Rochford Road, St Osyth) scheduled for 8th March 2022

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 20th January 2022 *encl 3*

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 20th January 2022

7. Public Participation

8. Correspondence:

To hear correspondence as listed:

- a) Letter of 17th January 2022 from Alma Blockley, St Osyth Allotments Association expressing appreciation for receipt of the annual grant from the Parish Council
- b) Email of 26th January 2022 from James Thomas, Brightlingsea Harbour Master expressing appreciation for receipt of the annual grant from the Parish Council
- c) Email of 26th January 2022 from Paul Hamilton, St Osyth Business Association expressing appreciation for receipt of the annual grant from the Parish Council
- d) Letter of 26th January 2022 from St Osyth News Editorial Team expressing appreciation for receipt of the annual grant from the Parish Council
- e) Email of 2nd February 2022 from Aderyn Gillett, Essex & Herts Air Ambulance Trust expressing appreciation for receipt of the annual grant from the Parish Council
- f) Letter of 7th February 2022 from Dawn Skeels, Dumont Luncheon Club expressing appreciation for receipt of the annual grant from the Parish Council
- g) Letter of 7th February 2022 from Dawn Skeels, Point Clear Art Group expressing appreciation for receipt of the annual grant from the Parish Council

- h) Email of 13th December 2021 from Jayne Byrne, St Osyth WI re Tree Planting Request
- i) Email of 21st January 2022 from TDC Parking Services re Queen Elizabeth II Platinum Jubilee Celebrations Road Closures
- j) Letter of 22nd January 2022 from James McColl Smith, Point Clear & St Osyth Disabled Persons Club re continuation of the club

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for January 2022 *encl 4*
- b) Balances

Current a/c:	£109,317.87	<i>encl 5</i>
Deposit:	£53,251.26	<i>encl 6</i>

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Reports from Committees:

To receive (in draft format):

- a) The Minutes of the Cemetery Committee meeting of 23rd November 2021 *encl 7*
- b) The Minutes of the Cemetery Committee meeting of 15th February 2022 *encl 8 - to follow*

11. Updates from Working Groups:

To receive reports from the following (if applicable):

- a) Blooms in St. Osyth
- b) Highways Working Party
 - i) to receive notes of the meeting of 9th February 2022 *encl 9 - to follow*
 - ii) to receive notification of planned road works along Beach Road, St Osyth
- c) Martin's Farm Park
 - i) to receive notes of the meeting of 18th January 2022 *encl 10 - to follow*
- d) Playground, Youth & Open Spaces
 - i) to receive notes of the meeting of 14th February 2022 *encl 11 - to follow*

12. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
 - i) to receive the monthly report from Cllr. Goggin *encl 12 - to follow*
- b) Essex Police
 - i) to receive Crime Statistics for December 2021 *encl 13*
 - ii) to receive comparison statistics for October to December 2021 *encl 14*
- c) Footpaths (Chairman & Clerk)
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (if applicable)

- 13. Reports from Nominated Trusteeships / Representatives:**
To receive reports from the following (if applicable):
 - a) St Osyth Alms-house Charity (Cllr. Sinclair)
 - i) to receive a report on the meeting of 15th February 2022 *encl 15*
 - b) St Osyth Playing Field Charity (Cllr. Thomas)
 - c) Point Clear Community Association (Cllr. Blockley)
 - i) to receive a report on the meeting of 26th January 2022
 - d) St Osyth Village Hall Management Committee (Cllr. Thomas)
 - i) to receive a report on the meeting of 6th January 2022
 - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Personnel Matters:**
To receive a report on the shortlisting of candidates for the position of Deputy Clerk
- 15. Public Open Spaces Contributions:**
To receive correspondence from St Osyth Parish Council to Ian Taylor, TDC Head of Public Realm, with regards to a formal complaint in respect of the allocation of Public Open Spaces Contributions *encl 16*
- 16. Preparation of the Annual Parish Report:**
To receive a report from the Chairman, discuss contributions from Councillors and confirm the suggested deadline of (9th March 2022) for submission to the Clerk, to ensure inclusion in the April edition of the Parish magazine
- 17. Consecration of Sections 6 and 7 of the Cemetery:**
To receive a report from the Clerk
- 18. Local Trust Community Research:**
To receive a report from the Chairman and Clerk, on the research undertaken by Renaisi on behalf of the Local Trust
- 19. St Osyth Allotments:**
To receive a report from the Chairman and Cllr. Blockley (in her capacity as Chairman of the Allotments Association) and to consider increasing the cost of the rent by £5.00 per plot
- 20. Telephone Box Foodbank:**
To receive a report from the Chairman
- 21. Submission of a Planning Application in respect of Stone Point:**
To receive an update from the Chairman
- 22. The Queen's Platinum Jubilee:**
To receive an update from the Chairman
- 23. Parking:**
To discuss possible measures to reduce the number of vehicles in the village either parking on or obstructing footways, or parking in such a way that the width of the road is reduced
- 24. Climate Change:**
 - a) To acknowledge the requirement of the Parish Council to respond to Climate Change
 - b) To receive a report from the Chairman and Clerk on the EALC Climate Change Conference of 27th January 2022, and to consider a Parish Council Climate Change Training Day
- 25. Further Parish Matters: (*exchange of information only*)**