



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447

E-mail: [clerk@stosyth.gov.uk](mailto:clerk@stosyth.gov.uk)

Web: [www.stosyth.gov.uk](http://www.stosyth.gov.uk)



Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 20<sup>th</sup> January 2022.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 13<sup>th</sup> January 2022

*[Signed on Original]*

Neil Williams  
Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	<a href="#">21/01910/FUL</a> Mr R Clarke Longbarn, Blackwater Farm Lee Wick Lane, St Osyth	Proposed change of use from existing agricultural building to a dwellinghouse.
b)	<a href="#">21/01930/FUL</a> Mr & Mrs Green Building Adjacent to Westcroft Rectory Road, St Osyth	Proposed change of use of existing building from office to dwelling.
c)	<a href="#">21/01932/FUL</a> Mr & Mrs Felton Bushwood, Rectory Road Weeley Heath, St Osyth	Proposed conversion of existing chicken shed (unused and previously part of working farm) into 123sqm 4 bedroom C3 dwelling.
d)	<a href="#">21/01939/FUL</a> Mr A White 92 Western Promenade Point Clear Bay	Proposed demolition of heavily damaged 2 bed dwelling and the erection of a new 2 bed replacement dwelling.
e)	<a href="#">21/02029/VOC</a> Ms D Manning 289 Point Clear Road, St Osyth	Variation of condition 5 (approved plans list) of 15/00884/FUL - revised window openings/roof light (retrospective).

f)	<a href="#">21/02059/FUL</a> Atlant Builders Ltd Tamarisk Oakmead Road, St Osyth	Erection of two semi-detached dwellings following demolition of existing dwelling (alteration to planning approval 20/00253/FUL)
g)	<a href="#">21/02082/OUT</a> Mr S Singleton 225 Point Clear Road, St Osyth	Outline with All Matters Reserved for a proposed residential dwelling.
h)	<a href="#">21/02129/FUL</a> Park Holidays UK Ltd Oaklands Holiday Village Colchester Road, St Osyth	Proposed use of land for the stationing of static holiday caravans and lodges and associated works.
i)	<a href="#">21/02152/TCA</a> c/o Mr J Choat The Coach House, 110 Colchester Road St Osyth	1 No. Leyland cypress - fell and ground stump. 1 No. Sallow Salix caprea - Reduce crown height by 3m and lateral spread by 1.5 / 2m to form natural domed crown shape. 1 No. Sycamore Acer Pseudoplatanus - Reduce crown height by 3m and lateral spread by 1.5 / 2m to form natural domed crown shape.
j)	<a href="#">21/02168/FULHH</a> Mr & Mrs Martin Ampers Barn, Rectory Road St Osyth	Proposed two storey rear extension.
k)	<a href="#">22/00046/NMA</a> St Osyth Priory Estate Ltd St Osyth Priory The Bury St Osyth	Non-material amendment sought to 18/01166/FUL to substitute the approved house type on plots 8 and 10 from house type G2 to house type F, there is no change to the unit mix proposed (both the approved and the proposed house types are 4 bed units). To extend the garage to the rear at plot 13 and to change the approved materials for plots 8 and 10 to brick and boarded (from brick and render).  <b><i>For information only – no comment required.</i></b>
l)	<a href="#">21/02003/LUPROP</a> Mr S Byers 1 Spring Cottages Spring Road, St Osyth	Proposed ancillary building.  <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

#### 4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) for the period 12<sup>th</sup> November 2021 to 3<sup>rd</sup> December 2021 & 10<sup>th</sup> December 2021 to 7<sup>th</sup> January 2022 **encl**
- b) Planning Inspectorate (PINs) letter of 15<sup>th</sup> November 2021 re dismissal of Appeal APP/P1560/W/20/3259134, Land at Warren Farm, The Bury, St Osyth **see agenda item 27**
- c) Letter of 19<sup>th</sup> November 2021 from St Osyth Parish Council to TDC re use of bridge between St Osyth Beach and Martello Tower Holiday Parks and responses of 23<sup>rd</sup> November 2021, 2<sup>nd</sup> December 2021 and 23<sup>rd</sup> December 2021 respectively, from TDC **encl**
- d) Letter of 22<sup>nd</sup> November 2021 from St Osyth Parish Council to Ian Taylor, TDC Head of Public Realm, and subsequent response of 1<sup>st</sup> December 2021 re allocation of Public Open Spaces Contributions **encl - see agenda item 19**
- e) Emails dating between 3<sup>rd</sup> November 2021 and 3<sup>rd</sup> December 2021 between the owner of a property on the Bel-Air Chalet Estate, TDC and Cllr. Goggin, Essex County Council re the upkeep of infrastructure

- f) Email of 22<sup>nd</sup> December 2021 from Bradwell B Project re Planning Appeal
- g) Email of 4<sup>th</sup> January 2022 from the owner of a property on the Bel-Air Chalet Estate to Ian Davidson, TDC CEO / Giles Watling (Member of Parliament for Clacton on Sea) / Cllr. Alan Goggin ECC / Essex Police / Essex County Fire & Rescue Service (ECF&RS) / Environment Agency re crime and safety concerns in respect of the Chalet Estate
- h) St Osyth Parish Council letter of 13<sup>th</sup> January 2022 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/21/3279292 (TDC 19/01946/OUT) Land South of Clacton Road and East of Rochford Road, St Osyth
- i) St Osyth Parish Council letter of 14<sup>th</sup> January 2022 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/21/3282299 (TDC 21/00351/FUL) 25 James Gardens, St Osyth

**5. Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 18<sup>th</sup> November 2021 *encl*

**6. Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 18<sup>th</sup> November 2021

**7. Public Participation**

**8. Correspondence:**

To hear correspondence as listed:

- a) Correspondence of 1<sup>st</sup> December 2021 from the Essex Association of Local Councils (EALC) re Community Initiatives Fund (CIF) Application *see agenda item 13 d ii*
- b) Letter of 10<sup>th</sup> December 2021 from Jim Bligh, Royal British Legion Poppy Appeal Organiser re Parish Council grant
- c) Email of 11<sup>th</sup> December 2021 from Dorothy Johnson, Chairman of The Dumont Luncheon Club re Parish Council grant
- d) Correspondence of 15<sup>th</sup> December 2021, 23<sup>rd</sup> December 2021 and 11<sup>th</sup> January 2022 between St Osyth Parish Council and Cllr. Lee Scott, ECC Cabinet Member for Highways re Mill Street footway *encl*

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for November & December 2021 *encl*
- b) Balances
 

Current a/c:	£117,297.82
Deposit:	£53,251.26

**10. Approval of the Budget:**

To formally approve the budget for 2022/2023, as recommended by the Finance Committee on 12<sup>th</sup> January 2022

**11. Setting of the Precept:**

To set the Precept for 2022/2023, as recommended by the Finance Committee on 12<sup>th</sup> January 2022

**When giving their respective reports, Cllr's are reminded to adhere to the following times:**

**Parish Councillors – 2 Minutes**

**District Councillors – 3 Minutes**

**County Councillors – 5 Minutes**

**12. Reports from Committees:**

To receive (in draft format):

- a) The Minutes of the Cemetery Committee meeting of 23<sup>rd</sup> November 2021 *to follow*
- b) The Minutes of the Finance Committee meeting of 8<sup>th</sup> December 2021 *encl*
- c) The Minutes of the Personnel Committee meeting of 9<sup>th</sup> December 2021 *encl*
- d) The Minutes of the Finance Committee meeting of 12<sup>th</sup> January 2022 *to follow*

**13. Updates from Working Groups:**

To receive reports from the following (if applicable):

- a) Blooms in St. Osyth
- b) Highways Working Party
- c) Martin's Farm Park
  - i) to receive a report on the meeting of 18<sup>th</sup> January 2022 *notes to be distributed for 17<sup>th</sup> February 2022*
- d) Playground, Youth & Open Spaces
  - i) to receive an update from Cllr. Ward on the installation of new equipment at Priory Meadow play area
  - ii) to receive a report from the Clerk with regards to the Community Initiatives Fund (CIF) application

**14. Reports from Representatives:**

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
  - i) to receive the monthly report from Cllr. Goggin
- b) Essex Police
  - i) to receive Crime Statistics for October and November 2021 *encl*
- c) Footpaths (Chairman & Clerk)
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (if applicable)

**15. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) St Osyth Alms-house Charity (Cllr. Sinclair)
  - i) to receive a report on the meeting of 30<sup>th</sup> November 2021
- b) St Osyth Playing Field Charity (Cllr. Thomas)
- c) Point Clear Community Association (Cllr. Blockley)
- d) St Osyth Village Hall Management Committee (Cllr. Thomas)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

**\* Matters deferred from the cancelled meeting scheduled for 16<sup>th</sup> December 2021:**

**16. \* Management Plan:**

To receive the approved Management Plan for 2022/2023, as scrutinised by the Finance Committee, on 8<sup>th</sup> December 2021 *to follow*

**17. \* Personnel Matters:**

- a) To receive the recommendation of the Personnel Committee that St Osyth Parish Council proceed with advertising the position of Deputy Clerk
- b) To receive an update from the Chairman and Personnel Committee on the advertising process:
  - i) Advertisement *encl*
  - ii) Job Description *to follow*
  - iii) Person Specification *to follow*

**18. \* Dumont Avenue Play Area:**

To receive a report from the Chairman following the request to Anglian Water for the removal of vegetation along the western boundary of the play area

19. **\* Public Open Spaces Contributions:**  
To receive a report from the Chairman on the views of the Finance Committee, following the receipt of correspondence from Ian Taylor, TDC Head of Public Realm, as to the allocation of Public Open Spaces Contributions, and to consider whether to escalate the matter further by way of a formal complaint
- .....
20. **Tending District Council Priorities for 2022/2023:**  
To receive a report from the Clerk on the Councils submission in respect of the Corporate Plan survey
21. **Submission of a Planning Application in respect of Stone Point:**  
To receive a report from the Chairman & Clerk
22. **Dumont Avenue Play Area:**  
To consider the recommendation of the Finance Committee that St Osyth Parish Council fund, by way of General Reserves or forecast Surplus, the renewal of the safety surfacing at Dumont Avenue play area
23. **The Queen's Platinum Jubilee:**
- a) To discuss the Parish Councils involvement in the lighting of Beacons on Thursday 2<sup>nd</sup> June to celebrate Her Majesty The Queen's Platinum Jubilee
  - b) To consider how the Parish Council and organisations can mark the historic occasion of Her Majesty The Queen's Platinum Jubilee
24. **Dog Fouling:**  
To receive a report from Cllr. Sinclair and to consider methods to resolve the ongoing problem
25. **Parking:**  
To discuss measures to reduce the number of vehicles parking on or obstructing the footways along Darcy Road
26. **Essex County Council Locality Grant:**  
To discuss the possible use of funding by way of the Locality Grant, for projects other than the purchase of a Speed Indication Device (SID) as proposed by Cllr. Goggin
27. **Village Car Park:**  
To receive a report from the Chairman
28. **St Osyth Priory:**  
To receive a report from the Chairman following the Councils decision to extend an invitation to Mr Tim Sargeant, owner of St Osyth Priory, to attend a Council meeting in order to update the Council on the restoration of The Priory to date
29. **Christmas Decorations Competition:**  
To receive a report from the Chairman
30. **Further Parish Matters:** *(exchange of information only)*