



ST OSYTH PARISH COUNCIL



Minutes of the Ordinary Meeting of the Council held at the Village Hall, St Osyth on Thursday 18th November 2021 at 7.00 pm

PRESENT: Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. Alma Blockley
Cllr's Gary Coe, David Cooper, Ray French, Mandy Kelly,
John Lockwood, Karen Sinclair, Michael Talbot, Michele Thomas &
Julie Ward

Cllr. Alan Goggin, Essex County Councillor (arrived at 8.35 pm)

APOLOGIES: Cllr. John White

MINUTES: Neil Williams (Parish Clerk)

PUBLIC PRESENT: None

OM-21-147 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

OM-21-148 PLANNING APPLICATIONS:

	APPLICATION & ADDRESS	PROPOSAL
a.	21/01771/FULHH Mr & Mrs Barker 3 Dumont Avenue, St Osyth	Proposed single storey side extension. No objections.
b.	21/01772/VOC Lane Homes Construction Ltd Land adjacent to and fronting Leisureglades Park St John's Road St Osyth	Variation of condition 2 of application 20/00629/FUL to allow for minor variation in development to introduce additional rear single storey extensions to Plots 2, 3 and 4. No objections.
c.	21/01773/FULHH Mr W Parsons 94 Dumont Avenue St Osyth	Proposed demolition of single storey extensions and attached garages. The construction of an extension together with the redesign of the first floor and the construction of a new detached garage. No objections.
d.	21/01837/FULHH Mr & Mrs Youngman 14 Beacon Heights St Osyth	Proposed single storey rear extension with 4 x rooflights. No objections.
e.	21/01851/FULHH Mr J Cowdery 19 Colne View St Osyth	Proposed rear extension, single storey to include a first floor balcony. As well as a new bedroom with an En Suite and a dining room. No objections.

OM-21-149 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notification of Decisions (Determinations) from 15th October 2021 to 5th November 2021.

OM-21-50 APPROVAL OF MINUTES:

RESOLVED: That having been previously circulated, the minutes of the Ordinary Meeting of 21st October 2021 be verified for accuracy by the Council and signed by the Chairman, as a true and accurate record. The motion was proposed by Cllr. Coe and seconded by Cllr. Blockley. All agreed.

OM-21-151 SUMMARY OF ACTION:

- a. OM-21-129 a. The Chairman asked the Council if they would check for overgrown vegetation, and that any lists were to be returned to the Clerk in due course.
- b. OM-21-133 a i. The Clerk reminded the Council that the Annual Governance & Accountability Return would be reviewed later in the meeting.
- c. OM-21-136 a. The Clerk informed the Council that he had reported the heating issues and the need for new reflective bollards at the entrance to the Village Hall, to the Chairman of the Village Hall Management Committee.
- d. OM-21-137 b vii. The Clerk reminded the Council that Cllr's Cooper and Lockwood had attended the meeting to discuss the possibility of the Council receiving a grant from Essex County Council towards the purchase of a Speed Indication Device (SID).
- e. OM-21-140. The Chairman informed the Council that rather than invite Tim and David Sargeant to the next Council meeting, they would be invited to a separate meeting, to update the Council on works to St Osyth Priory.
- f. OM-21-142. The Clerk confirmed that he had, on behalf of the Parish Council, written to Ian Taylor, Tendring District Council Head of Public Realm, with regards to the Public Open Spaces Contributions from the development at Melinda Lane, which the District Council had subsequently allocated to the play area at Bockings Elm.
- g. OM-21-146 f. The Clerk confirmed that he had reported the pothole outside of 77 Manfield Gardens.

OM-21-152 PUBLIC PARTICIPATION: None

OM-21-153 CORRESPONDENCE:

The following correspondence was noted:

- a. Correspondence from Cadent with regards to gas works along Clacton Road, for which the work permit was valid until 25th December 2021.

- b. Correspondence from Essex Heritage Trust with regards to project funding. The Clerk stated that he would review the document to confirm whether the Parish Council was eligible to submit an application.

OM-21-154 FINANCE:

- a. Approval of payments for October 2021, as per the circulated lists were agreed by the Council.

- b. The following balances were noted and agreed:

Current a/c	£159,603.36
Deposit	£53,251.26

- c. Having been previously circulated, the Council reviewed the Annual Return for the Year Ending 31st March 2021. The Clerk informed the Council that there were no adverse comments, and that the Council was conducting its financial affairs in accordance with proper practices, regulatory requirements and relevant legislation. The Council thanked the Responsible Financial Officer (RFO) and Clerk for their work.

RESOLVED: That the Council accept the Annual Return for the Year Ending 31st March 2021. The motion was proposed by Cllr. Sinclair and seconded by Cllr. Kelly. All agreed.

OM-21-155 REPORTS FROM WORKING GROUPS:

- a. **Blooms in St Osyth:** The Chairman reported that she would be meeting with Cllr's Blockley and Ward before Christmas to discuss the blooms for 2022, which it was hoped would be provided by a nursery in Alresford.

- i. The Chairman informed the Council that the 'St Osyth' letters on the central planter on The Bury had rusted/ corroded and that a recent quote to replace them with a manufacture plaque would cost in the region of £298.00. The Chairman continued that an approach had been made to Mr Peter Tidy, to see whether there was anything he could do to replace the lettering.

- b. **Highways Working Party:**

- i. The notes of the meeting of 4th November 2021 having been previously circulated, the Chairman invited questions from those present.

- ii. The Chairman informed the Council that she had emailed Michael Adamson, North Essex Parking Partnership (NEPP) Area Manager, requesting additional patrols of the centre of the village, as it was suspected that some vehicle owners were exceeding the 90 minutes permitted parking in the allocated parking spaces.

- c. **Martin's Farm Country Park:** The notes of the meeting of 26th October 2021 having been previously circulated, the Chairman invited questions from those present. Cllr. Sinclair asked for confirmation that the proposed enclosure was intended to be a 'dog free' area. The Chairman confirmed that it was.

A conversation followed, during which the consensus was that dogs should be exercised within an enclosure, with the majority of the Country Park being for the enjoyment of all.

- d. **Playground, Youth & Open Spaces Working Party:**
 - i. Cllr. Ward reported that the basket swing had been installed at Priory Meadow, and that a new picnic table and bin were to be installed in the near future.

OM-21-156 REPORTS FROM REPRESENTATIVES:

- a. **Essex Police:** Having been previously circulated, the Council reviewed the Crime statistics for September 2021.
 - i. Cllr. Kelly informed the Council of offences in Point Clear and Point Clear Bay by location and where practicable the status of the investigation.
 - ii. Cllr. Cooper informed the Council of offences in St Osyth by location and where practicable the status of the investigation.
- b. **Footpaths:** Nothing to report.
- c. **Benches & Litter Bins:** The Chairman reported that having contacted Jonathan Hamlet, Tendring District Council Street Scene Manager, she had been informed that the request for a replacement bin at the junction of Point Clear Road and Oakmead Road was not a priority and was near the bottom of the list.
 - i. Cllr. Ward reported that the benches opposite The Priory were looking very good since they had been painted, and that the recycled plastic benches at Priory Meadow had been jet washed.
- d. **Planters:** Cllr. Ward reported that the planters were to be cleaned and polished after the final grass cut for the year.
 - i. The Chairman reported that the telephone box was in need of renovation, adding that she had contacted British Telecom to request that it be refurbished.
- e. **Tree Warden:** Whilst Cllr. French had nothing to report, the Chairman informed the Council that following the meeting with James Choat to discuss the proposed Memorial/ Jubilee copse at Cowley Park, the latter had emailed the Chairman, in which he suggested that there was room for 151 trees.
- f. **Tendring District Association of Local Councils (TDALC):**
Cllr. Talbot gave the following report:
 - i. The Essex Association met this morning at 10 am, by Zoom, for the Annual meeting of the Essex Executive. I am pleased to say that Cllr. Peter Davey was re-elected as our Chairman and our Essex Representative on the National Association (NALC).

- ii. The Budget for the coming year was discussed at length and the reduction in income from courses run by the Association because of Covid, with courses being run remotely, but with the requirement to pay the course tutor remaining unchanged. We have decided that our IT systems in Great Dunmow need to be upgraded and a contractor for this was agreed, since the way in which the use of IT has accelerated since the pandemic has shown a new way of working using technology.
 - iii. Unfortunately, colleagues at 11.40 am, my broadband stopped working, and try as I did, I could not get back online.
 - iv. Since 1st September 2021, the following number of grant have been requested:
 - a) Foodbank – 10 requests totalling £22,150 (fund closed).
 - b) Micro Grants – 16 requests totalling £8,319.00.
 - c) COMF – 6 requests totalling £140,525.00.
 - d) COMF Grassroot – 9 requests totalling £109,118.00.
 - e) CIF Emergency Fund – 1 request totalling £5,050.00.
 - f) Afghan Families Appeal – 2 requests for £25,888.00.

Total of 44 requests with Awards made of £311,050.00
 - v. The next meeting of the Tendring District Association is scheduled for 24th November 2021.
- g. **District Councillor's Report:**
Cllr. Talbot gave the following report:
- i. Business is still continuing despite the pandemic, with even Ian Davidson, the Chief Executive, in self isolation. Any committee that actually makes decisions 'must' meet face to face, but meetings whose purpose is informative with no decisions being made, can continue to meet by virtual means. Hence, the Member Briefing last night by Teams, was attended by both your Councillors in their armchairs with a warming drink to one side, tea, of course.
 - ii. A new scheme of Grants is available for smaller organisations in Tendring who are running micro-projects in local communities. Groups can apply for funding between £500.00 and £2,500.00 from the Community Champions scheme. We were successful in a bid to the (then) Ministry of Housing, Communities and Local Government for the cash. Applications must be made by 31st December 2021, and meet the criteria set out by the Government. Funds will be released in early February.
 - iii. We all, as Councillors, have received advice on being cautious when having meetings with strangers, following the tragedy in Southend. One really wonders just where this hatred ends.
- h. **Website:** Cllr. Lockwood reported that he had made some additional changes to the website, and had also removed the calendar, which had taken up space on the home page.

- i. **Community Speed Watch:** It was agreed that the subject of the Speed Indication Device (SID) would be discussed once Cllr. Goggin was present.

OM-21-157 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:

- a. **St Osyth Almshouse Charity:** Cllr. Sinclair gave the following report:

There is an on-going problem with damp which has been traced back to the roof. Scaffolding has been erected and Rose Builders together with the surveyor will be inspecting the roof to locate the source.

We also have another problem with damp on the inside wall of 23 Clacton Road which the surveyor has attributed to the blocked air bricks at the front of the properties. This damp may have caused a problem to the floor of 27 Clacton Road as well. I have asked for a contact at Essex County Council, but no action has been taken on this yet. (The Chairman asked the Clerk to provide contact details for Mike Cazneaux at Essex County Council).

The schedule of work for 27 Clacton Road has been agreed and tenders are due on 17th December. Work will start on the property in January 2022.

- b. **St Osyth Playing Field Charity:** By way of a PowerPoint presentation, the Clerk produced a number of photographs of the recently completed installation of cladding to the pavilion.

- i. The Chairman reported that together with Cllr. Thomas, the Clerk and Community Warden, she would be meeting Jon Bowler, Director of Kendall Facility Management Ltd, on 23rd November 2021, to 'sign off' the work.

- ii. The consensus of the Council was that the pavilion looked infinitely better, and that Kendall Facility Management Ltd had, despite the initial problems, done a very good job.

- c. **Point Clear Community Association:** Cllr. Blockley gave the following report:

After a long time of never having anything to report from the Point Clear Community Association meetings, I have tonight some news to relay to you. The Chairman, Frank Hearn and the combined Secretary/Treasurer, Maureen Doree, who have held these posts for over 20 years officially announced their impending retirements with effect from 1st January 2022, so last night's meeting was to recruit new Committee members and elect a new Chairman, Secretary and Treasurer.

It was not a well ordered meeting by anyone's standard and would certainly not have impressed Sonia, but they haphazardly got there in the end and successfully chose their successors and extra committee members as well. Maureen reported that the recently audited bank account has a healthy balance of just under £25,000.00.

I am really pleased to be able to tell you that their new Vice Chairman is our own Open Spaces Officer, Ken Belcher, who I know will keep everyone in order. The meeting closed at the very civil time of 8 pm.

- d. **Village Hall Management Committee:** Cllr. Thomas gave the following report:
- i. That she had been ‘volunteered’ to review utilities providers.
 - ii. Following several comments as to the lack of heating in the Annex, Cllr. Grantham informed the Council that she had been in conversation with Steve Cole, Chairman of the Village Hall Management Committee, who had stated that the Committee was considering the installation of an Air Source Heat Pump.
 - iii. Cllr. Thomas informed the Council that the Management Committee had approximately £35,000.00 to £40,000.00 in its account, so funding a heat pump was entirely possible.
 - iv. A discussion as to the effectiveness of heat pumps followed.
- e. **St Osyth Priory & Parish Trust:** The Chairman reported that the Halloween event had been successful and well attended.

OM-21-158 SAFETY IMPROVEMENTS TO THE CROSSROADS:

The Chairman informed the Council that the amended Consultation letter in respect of the Outline Design for Safety Improvements to the Crossroads had been approved by the County Council’s Highways Safety Committee, with some minor changes to the proposed layout and siting of the speed cushions. The Chairman continued that four of the cushions had been relocated, as it was considered that they posed a risk to motorcyclists and low vehicles, turning from Clacton Road into Spring Road.

- a. Cllr. Cooper stated that the Council had been told that the cushions could be moved and relocated at a later date if necessary. The Chairman informed all present that having discussed the possible relocation of the cushions after a review with Tom Eng, Essex Highways, the latter had confirmed that this would now not be possible, as the Highways Safety Committee would have the final say.
- b. The Chairman stated that despite the amendments to the outline design, Councillors should be pleased, as this was the first incumbent Council to have achieved something positive with regards to the crossroads.

OM-21-159 TREES & OVERGROWN VEGETATION:

The Chairman reminded the Council that an article featuring the guidelines issued by Essex Highways in respect of overhanging trees and/or overgrown vegetation had been published in the November edition of the Parish magazine.

- a. The Chairman subsequently asked Councillors to check roads in their respective areas for overhanging trees and/or overgrown vegetation which posed potential safety hazards to pedestrians, those who are partially sighted, those on mobility scooters or those pushing a double buggy, and drivers, adding that whilst there was no immediate hurry for them to return completed lists, they should be returned by the end of December 2021 if possible, as the sooner they were returned to the Clerk, the sooner letters could be written to residents who needed to take action.

- i. Cllr. Kelly reported that she had already checked the roads within Point Clear Bay, and that those trees which posed a risk were on land owned by the Orchards Holiday Village. The Chairman requested that Cllr. Kelly liaise directly with staff of The Orchards.
- ii. Cllr. Lockwood reported that he had checked all of Point Clear Road, and that he had forwarded a list to the Clerk.
- iii. The Chairman reported that the Community Warden had checked St John's Road and had notified the Clerk.
- iv. Cllr. Talbot reported that there was a mass of overgrown vegetation along the sea wall, which was obstructing Footpath 17, in the vicinity of Fletchers Caravan Park, Point Clear Bay. The Clerk stated that he would inform Sarah Potter, Essex Highways Public Rights of Way (PRoW) officer.

OM-21-160 PUBLIC OPEN SPACES CONTRIBUTIONS:

The Chairman informed the Council of the recent meeting with Rian O'Dell, the developer responsible for the new properties at Melinda Lane, the Public Open Spaces Contributions (POSC) for which had been assigned to the Bockings Elm play area by the District Council.

- a. The Chairman continued that the Clerk had written to Ian Taylor, TDC Head of Public Realm, requesting that the POSC, which had yet to be spent, be reallocated to the play area at Dumont Avenue, but that the letter would not be sent until such time as Rian O'Dell had confirmed that he had forwarded his letter to Graham Nourse, TDC Head of Planning.

OM-21-161 PERSONNEL MATTERS:

- a. The Chairman informed Councillors that the Council's Administrator, Mrs Lynda McClure had tendered her resignation, which the Chairman had accepted.
- b. The Chairman subsequently informed the Council that the Personnel Committee, had at its meeting of 9th November 2021, following the resignation of Mrs McClure, discussed at length reassigning the vacancy from that of an Administrator to that of a Deputy Clerk.
- c. The Chairman informed the Council of how the position of Administrator had come to be, adding that it was now time that the Council employ someone who could deputise for the Clerk, added to which it was sensible to put measures in place now, as there was a real possibility that a number of current Councillors were likely to stand down ahead of the next elections in 2023.
- d. A conversation followed as to the work to be undertaken by a Deputy Clerk and the hours required each week. The Chairman stated that the Personnel Committee had asked the Clerk to provide examples of Adverts, Job Descriptions and person Specifications for similar sized Councils, which could be scrutinised to compile similar documents for use by the Parish Council. The Chairman added that the suggested hours would be 3½ hours Monday to Thursday, which equated to the 14 hours previously worked by Mrs McClure.

- e. Cllr. Talbot stated that the Parish Council had been very lucky with its staff and that the Personnel Committee be trusted to continue in its efforts to employ a Deputy Clerk.
RESOLVED: That the Parish Council agree in principle to the creation of the position of Deputy Clerk, and that the Personnel Committee continue to work towards achieving this goal. The motion was proposed by Cllr. Sinclair and seconded by Cllr. Ward. All agreed.
- f. The Chairman informed the Council that as there were only 4 members on the Personnel Committee, the members would like to appoint the Clerk to the Committee solely for the purposes of assisting the Committee towards the employment of a Deputy Clerk.
RESOLVED: That the Clerk be appointed to the Personnel Committee until such time as a Deputy Clerk is employed. The motion was proposed by Cllr. French and seconded by Cllr. Talbot. All agreed.

OM-21-162 REPORTS FROM REPRESENTATIVES:

- a. **Essex County Council:** Having arrived at 8.35 pm, Cllr. Goggin was informed of the concerns of the Council in respect of following:
- i. That he had, on 29th October 2021, toured the Brightlingsea Division with Cllr. Lee Scott, Essex County Council Cabinet Member for Highways Maintenance and Sustainable Transport, during which time they had visited the crossroads, so that Cllr. Scott could have an understanding of the concerns of the Parish Council and residents.
 - ii. That approximately 95% of care home workers in Essex were now vaccinated, but that the focus was now on the 1,200 domiciliary care workers, who were not subject to the same regulations, and who would have to go through the normal NHS vaccination service.
 - iii. That at a meeting of the Brightlingsea Harbour Authority, the efforts of St Osyth Parish Council in trying to resolve the issues of anti-social behaviour by Personal Water-Craft (PWC) users had been acknowledged.
 - iv. That the Consultation letters in respect of the Outline Design for Safety Improvements to the Crossroads, had been distributed.
 - v. That he was chasing Essex Highways for an update in respect of the damaged footway at Mill Street, which according to Highways was listed as 'resolved.' The Chairman remarked that it had been 2 months since she had reported the defect and that not only the repair, but also an answer as to how it had been resolved was long overdue.
 - vi. Cllr. Goggin informed the Council that Essex Highways had changed its direction on the use of Vehicle Activated Signs (VAS) which were now considered non effective quick fix, in that after several months drivers often ignored them. He added that of the 5 Councils within his Division, 4 had now agreed to consider the purchase of either a portable VAS or a Speed Indication Device (SID), the latter of which would display the actual speed together with either a happy or sad face.

- vii. A conversation followed as to the effectiveness of both portable VAS and SID, during which the following points were noted:
- a) Cllr. Lockwood stated that the consensus of the Highways Working Party (HWP) had been that the devices would not work, especially as neither would generate a prosecution. Cllr. Goggin acknowledged that the technology to issue fines automatically did not exist at this time.
 - b) Cllr. Ward stated that the use of such devices would be no different to the regulating of parking on double yellow lines, in that people knew that they should not park on the lines but did so anyway. She added that the same would be true of either the portable VAS or SID.
 - c) Cllr. Goggin stated that unlike Community Speed Watch (CSW) groups which tended to operate at the same location at regular times, a portable VAS or SID could be left in location, and in the case of the latter, statistical information obtained.
 - d) Cllr. Coe highlighted the demographics of the area, to which the Clerk added that the majority of those visiting the holiday camps were owners and were therefore fully aware of the speed limit within St Osyth and Point Clear, as the speed limits were clearly displayed at either entrance to the village and with the exception of Beach Road, did not change.
 - e) Cllr. Goggin informed the Council that it was his intention to utilise the £10,000.00 grant, by way of the County Council's Locality Fund to help offset the cost of purchasing either a portable VAS or SID, which effectively meant that were the Council to proceed with the purchase of a SID, which cost in the region of £5,000.00 when taking into account the mounting brackets etc, his contribution of £2,000.00 would mean the Parish Council having to provide the additional £3,000.00.
 - f) The Chairman stated that it was difficult to justify spending public funds on an item which would have no real impact. Several Councillors expressed an interest in investigating further the purchase of a SID, on the basis that it would result in prosecutions.
 - g) The Chairman enquired of Cllr. Goggin as to whether there was scope to utilise the Locality Fund elsewhere, such as in 2020, when it had been used for the purchase of the 'Happy to Chat' bench and installation of the K-Barrier along Footpath 29. Cllr. Goggin stated that this would not be possible and that his choice was to fund portable VAS or SID. Cllr. Sinclair remarked that the use of the Locality Grant for/by the Parish Council was effectively being removed unless the Council agreed to purchase one of the devices.

OM-21-163 PREPARATION OF THE MANAGEMENT PLAN:

The draft Management Plan for 2021/2024 having been previously circulated, the Chairman reminded Councillors that they would have to formally approve the plan, to allow the Finance Committee to review costs in preparation for the setting of the budget for 2022/2023 and beyond. The Chairman subsequently led the Council through a review of the document.

- a. **Allotments:**
The Management Plan for the allotments was noted.
- b. **Benches & Seats:**
The Management Plan for benches and seats was noted.
 - i. Cllr. Sinclair remarked that the 'Happy to Chat' bench had been well received.
 - ii. Cllr. Thomas suggested that a bench could be located within the Jubilee/ Memorial Copse once planted.
- c. **Bus Shelters & Phone Box:**
The Management Plan for bus shelters and the telephone box was noted.
- d. **Cemetery:**
The Management Plan for the Cemetery was noted.
 - i. The Chairman informed the Council that Cllr's Blockley and Thomas had volunteered to populate the Cemetery Administration package with the historic data.
- e. **Highways:**
The Management Plan for highways was noted.
- f. **Litter Bins & Planters:**
The Management Plan for litter bins and planters was noted.
- g. **Martin's Farm Country Park:**
The Management Plan for Martin's Farm Country Park was noted.
- h. **Play Areas:**
The Management Plan for play areas was noted.
- i. **Tree Planting, Vegetation & Wildflower Areas:**
The Management Plan for tree planting, vegetation and wildflower areas was noted.
- j. **Public Footpaths:**
The Management Plan for public footpaths was noted.
- k. **War Memorial:**
The Management Plan for the War Memorial was noted.
- l. **Willow Plantation:**
The Management Plan for the Willow Plantation was noted.

- m. **Additional Items:**
The list of Additional Items having been noted, the Chairman informed the Council that items for inclusion in the budget for 2021/2022 had been achieved.
- n. **Business Objectives:**
The Business Objectives for 2022/2023 were noted.
- o. **Cowley Park:**
The Management Plan for Cowley Park was noted.

The Chairman thanked all Councillors who had contributed towards the Management Plan, adding that the costings in respect of the Management Plan would be reviewed in conjunction with the draft budget by the Finance Committee, at its meeting on 8th December 2021.

Cllr. Talbot remarked that the Management Plan was a magnificent document for which the Chairman should be congratulated.

RESOLVED: That having been discussed, the Council approve the Management Plan, in principle, for 2022/2023 and beyond. The motion was proposed by Cllr. Talbot and seconded by Cllr. Thomas. All agreed.

OM-21-164 ST OSYTH PRIORY:

The Chairman informed the Council that following a conversation with Cllr's Blockley and Thomas, it had been agreed that rather than invite Tim and David Sargeant to the December meeting of the Council, it would be preferable to invite them to a separate afternoon meeting, to receive an update on progress with regards to St Osyth Priory.

- a. Following a conversation as to the availability of Councillors, it was agreed that those who worked, should, with sufficient notice, be able to attend a meeting towards the end of the working day, i.e. 3.30 pm.

OM-21-165 ST OSYTH PRIMARY SCHOOL COMMUNITY COHESION OFFICER:

The Chairman suggested that the proposed meeting with the Community Cohesion Officer/ representatives of St Osyth Church of England Primary School be arranged for January or February 2022. All agreed.

OM-21-166 RESTRICTION OF ACCESS TO STONE POINT:

The Chairman informed the Council that a meeting was scheduled for 7th December 2021, and that those Councillors who had attended the previous meetings should note the date in their diaries.

OM-21-167 CLIMATE CHANGE:

The continued commitment of the Parish Council towards Climate Change was noted.

- a. At the request of the Chairman, and by way of a PowerPoint presentation, the Clerk produced a recent online article, published by Essex Live, which purported to show areas of Essex which could be under water within the next 10 years. The Clerk highlighted areas of the Parish which would, according to the article, be affected, including Point Clear Bay, St Osyth Beach and the Bel-Air Chalet Estate.

- b. The Clerk informed the Council of an email of 27th October 2021 from the Climate & Ecological Emergency (CEE) Bill Alliance concerning the Climate & Ecological Emergency (CEE) Bill, which he stated that he would forward to the Council.

OM-21-168 FURTHER MATTERS:

- a. Following an approach to a number of Councillors by a resident of the Martello Beach Holiday Park, whose dog had been run over and killed, whilst it was being walked over the bridge connecting the Martello Beach and St Osyth Beach holiday parks, the Clerk informed the Council that he had discussed at length with the resident the actions of the Parish Council to date, in its attempt to stop the use of the bridge by traffic other than that specified in the approved TDC Planning Decision. The Clerk added that he had also drafted a letter to the District Councils Head of Planning, which he would be forwarding on 19th November 2021.
- b. Cllr. Lockwood informed the Clerk of reports that unauthorised development was continuing at Forty Winks. The Clerk stated that as soon as it had been confirmed that the District Council Planning Enforcement Team was operational, he would again pass on all relevant information.
- c. Cllr. Coe informed the Clerk that parking along D'arcy Road, both on the pavements, and by vehicles parking opposite each other, which drastically reduced the width of the road was on the increase. The Chairman reminded the Council that following a similar situation several years ago in St Clairs Road, letters had been delivered to all residents requesting that they park in such a way so as not to cause any obstructions. It was agreed that the problem be discussed at the next meeting of the Council.

There being no further business the meeting was closed at 9.55 pm.

The date of the next meeting was set for 7.00 pm on Thursday 16th December 2021.

Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 18th November 2021

OM-21-129 a	Bury Planter Letters	Chairman to action
OM-21-156 d i	Telephone Box	Chairman to liaise with BT
OM-21-159 & a iv	Overgrown Vegetation	Cllr's/ Clk to action
OM-21-160 a	Public Open Spaces Contributions	Clk to action
OM-21-161 e	Recruitment of Deputy Clerk	PersCom to action
OM-21-163	Scrutiny of Management Plan/ Budget	FinCom to action
OM-21-164	St Osyth Priory	Chairman to action
OM-21-165	Community Cohesion Officer	Chairman to action
OM-21-166	Restriction of Access to Stone Point	Respective Cllr's to attend
OM-21-167 b	Climate & Ecological Emergency Bill	Clk to email Cllr's
OM-21-168 a	Martello Holiday Park Bridge	Clk to fwd ltr
OM-21-168 b	Forty Winks	Clk to info TDC
OM-21-168 c	Parking along D'arcy Road	PC to discuss

Signature: *[Signed on Original]*
 SW Grantham
 Chairman