



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 18<sup>th</sup> November 2021**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.*

Dated 11<sup>th</sup> November 2021

*[Signed on Original]*

Neil Williams  
Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	<a href="#">21/01771/FULHH</a> Mr & Mrs Barker 3 Dumont Avenue St Osyth	Proposed single storey side extension.
b)	<a href="#">21/01772/VOC</a> Lane Homes Construction Ltd Land adjacent to and fronting Leisureglades Park St John's Road St Osyth	Variation of condition 2 of application 20/00629/FUL to allow for minor variation in development to introduce additional rear single storey extensions to Plots 2, 3 and 4.
c)	<a href="#">21/01773/FULHH</a> Mr W Parsons 94 Dumont Avenue St Osyth	Proposed demolition of single storey extensions and attached garages. The construction of an extension together with the redesign of the first floor and the construction of a new detached garage.
d)	<a href="#">21/01837/FULHH</a> Mr & Mrs Youngman 14 Beacon Heights St Osyth	Proposed single storey rear extension with 4 No. rooflights.
e)	<a href="#">21/01851/FULHH</a> Mr J Cowdery 19 Colne View, St Osyth	Proposed rear extension, single storey to include a first floor balcony. As well as a new bedroom with an En Suite and a dining room.



- f) Tree Warden (Cllr. French)
  - g) TDALC (Cllr. Talbot)
  - h) District Council Report (Cllr's Talbot & White)
  - i) Website (Cllr. Lockwood)
  - j) Community Speed Watch (if applicable)
- 12. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
- a) St Osyth Alms-house Charity (Cllr. Sinclair)
  - b) St Osyth Playing Field Charity (Cllr. Thomas)
    - i) to receive an update on the cladding of the Pavilion
  - c) Point Clear Community Association (Cllr. Blockley)
  - d) St Osyth Village Hall Management Committee (Cllr. Thomas)
  - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 13. Outline Design for Safety Improvements to the Crossroads:**  
To receive a report from the Chairman following receipt of the revised consultation letter and plan from Essex Highways
- 14. Trees & Overgrown Vegetation:**  
To share with Councillors the list of roads to be checked where overhanging trees and/or overgrown vegetation could be potential safety hazards for pedestrians, drivers, those who are partially sighted, those on mobility scooters or those pushing a double buggy
- 15. Public Open Spaces Contributions:**  
To receive a report from the Chairman on the request to Ian Taylor, TDC Head of Public Realm, requesting the reallocation of monies assigned to Bockings Elm play area to Dumont Avenue
- 16. Personnel Matters:**
- a) To receive the resignation of the Administrator, Mrs Lynda McClure
  - b) The Chairman to discuss with Councillors the recommendation of the Personnel Committee
- 17. Preparation of the Management Plan:**  
To receive and discuss the draft Management Plan for 2021-2024 and approve in principle *encl*
- |                                 |   |
|---------------------------------|---|
| • Allotments                    | Chairman & Cllr. Blockley                     |
| • Benches                       | Cllr. Coe                                     |
| • Bus shelters                  | Chairman                                      |
| • Cemetery                      | Cemetery Committee                            |
| • Highways                      | Highways Working Party                        |
| • Litter Bins & Planters        | Cllr. Ward & Chairman                         |
| • Martin's Farm Park            | Chairman                                      |
| • Open Spaces                   | Playground, Youth & Open Spaces Working Party |
| • Public Footpaths              | Chairman                                      |
| • Tree Planting                 | Cllr. French                                  |
| • War Memorial                  | Chairman                                      |
| • Website                       | Cllr. Lockwood                                |
| • Cowley Park Recreation Ground | Chairman & Cllr. Thomas                       |
- If necessary Cllr's will be asked to return their copy of the draft Management Plan at the meeting  
(Please do not mark the Plans. Any annotations should be made on a separate piece of paper)*
- 18. St Osyth Priory:**  
To receive a report from the Chairman following the Councils decision to extend an invitation to Mr Tim Sargeant, owner of St Osyth Priory, to attend a Council meeting in order to update the Council on the restoration of The Priory to date

- 19. St Osyth Primary School Community Cohesion Officer:**  
To receive a report from the Chairman on the proposed meeting with the Primary School Community Cohesion Officer
- 20. Restriction of Access to Stone Point:**  
To receive an update from the Chairman & Clerk
- 21. Climate Change:**  
To acknowledge the requirement of the Parish Council to respond to Climate Change
  - a) To receive correspondence of 27<sup>th</sup> October 2021 from the Climate & Ecological Emergency (CEE) Bill Alliance re the Climate & Ecological Emergency (CEE) Bill
  - b) To receive a report from the Clerk on the recently published Climate Change Flood Map
- 22. Further Parish Matters:** *(exchange of information only)*