

ST OSYTH PARISH COUNCIL



The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

Tel: 01255 821447 E-mail: clerk@stosyth.gov.uk Web: www.stosyth.gov.uk

Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 18th November 2021**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 11th November 2021

[Signed on Original] Neil Williams Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

- 1. Apologies for Absence
- 2. Members Declarations of Interest:

To receive any Pecuniary or Non-Pecuniary Interests for matters set out below

3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	21/01771/FULHH	Proposed single storey side extension.
	Mr & Mrs Barker	
	3 Dumont Avenue St Osyth	
b)	21/01772/VOC	Variation of condition 2 of application 20/00629/FUL to allow
	Lane Homes Construction Ltd	for minor variation in development to introduce additional rear
	Land adjacent to and fronting	single storey extensions to Plots 2, 3 and 4.
	Leisureglades Park St John's Road	
	St Osyth	
c)	21/01773/FULHH	Proposed demolition of single storey extensions and attached
	Mr W Parsons	garages. The construction of an extension together with the
	94 Dumont Avenue	redesign of the first floor and the construction of a new
	St Osyth	detached garage.
d)	21/01837/FULHH	Proposed single storey rear extension with 4 No. rooflights.
	Mr & Mrs Youngman	
	14 Beacon Heights	
	St Osyth	
e)	21/01851/FULHH	Proposed rear extention, single storey to include a first floor
	Mr J Cowdery	balcony. As well as a new bedroom with an En Suite and a
	19 Colne View, St Osyth	dining room.

Please note all applications can be viewed on the Tendring District Council website via the following link: https://idox.tendringdc.gov.uk/online-applications/ and will also be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

a) Tendring District Council (TDC) notification of Decisions (Determinations) 15th October 2021 to 5th November 2021 *encl*

5. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting of 21st October 2021 encl

6. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 21st October 2021

7. Public Participation

8. Correspondence:

To hear correspondence as listed:

- a) Correspondence of 4th October 2021 (provided by Cllr. French) from Cadent re gas works in St Osyth
- b) Correspondence received on 15th October 2021 from Essex Heritage Trust re project funding

9. Finance:

To approve cheques and payments, and receive balances as listed:

a) Approval of cheques for October 2021 encl

b) Balances Current a/c: £159,603.36 Deposit: £53,251.26

c) To receive the Annual Governance & Accountability Return for Year Ending 31st March 2021 from PFK Littlejohn *encl*

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Updates from Working Groups:

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Party
 - i) to receive notes of the meeting of 4th November 2021 to follow
- c) Martin's Farm Park
 - i) to receive notes of the meeting of 26th October 2021 to follow
- d) Playground, Youth & Open Spaces
 - i) to receive an update from Cllr. Ward on the installation of new equipment at Priory Meadow play area

11. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
 - i) to receive the monthly report from Cllr. Goggin
 - ii) to receive an update on the condition of and standard of repairs to Mill Street pavement
 - iii) to receive a brief report on the Speed Indicator Device (SID) initiative
- b) Essex Police
 - i) to receive Crime Statistics for September 2021 encl
- c) Footpaths (Chairman & Clerk)
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)

- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (if applicable)

12. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a) St Osyth Alms-house Charity (Cllr. Sinclair)
- b) St Osyth Playing Field Charity (Cllr. Thomas)
 - i) to receive an update on the cladding of the Pavilion
- c) Point Clear Community Association (Cllr. Blockley)
- d) St Osyth Village Hall Management Committee (Cllr. Thomas)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

13. Outline Design for Safety Improvements to the Crossroads:

To receive a report from the Chairman following receipt of the revised consultation letter and plan from Essex Highways

14. Trees & Overgrown Vegetation:

To share with Councillors the list of roads to be checked where overhanging trees and/or overgrown vegetation could be potential safety hazards for pedestrians, drivers, those who are partially slighted, those on mobility scooters or those pushing a double buggy

15. Public Open Spaces Contributions:

To receive a report from the Chairman on the request to Ian Taylor, TDC Head of Public Realm, requesting the reallocation of monies assigned to Bockings Elm play area to Dumont Avenue

16. Personnel Matters:

- a) To receive the resignation of the Administrator, Mrs Lynda McClure
- b) The Chairman to discuss with Councillors the recommendation of the Personnel Committee

17. Preparation of the Management Plan:

To receive and discuss the draft Management Plan for 2021-2024 and approve in principle encl

Allotments Chairman & Cllr. Blockley

BenchesBus sheltersCllr. CoeChairman

Cemetery
Highways
Litter Bins & Planters
Cemetery Committee
Highways Working Party
Cllr. Ward & Chairman

Martin's Farm Park Chairman

Public Footpaths Chairman
Tree Planting Cllr. French
War Memorial Chairman
Website Cllr. Lockwood

Cowley Park Recreation Ground Chairman & Cllr. Thomas

If necessary Clir's will be asked to return their copy of the draft Management Plan at the meeting (Please do not mark the Plans. Any annotations should be made on a separate piece of paper)

18. St Osyth Priory:

To receive a report from the Chairman following the Councils decision to extend an invitation to Mr Tim Sargeant, owner of St Osyth Priory, to attend a Council meeting in order to update the Council on the restoration of The Priory to date

19. St Osyth Primary School Community Cohesion Officer:

To receive a report from the Chairman on the proposed meeting with the Primary School Community Cohesion Officer

20. Restriction of Access to Stone Point:

To receive an update from the Chairman & Clerk

21. Climate Change:

To acknowledge the requirement of the Parish Council to respond to Climate Change

- a) To receive correspondence of 27th October 2021 from the Climate & Ecological Emergency (CEE) Bill Alliance re the Climate & Ecological Emergency (CEE) Bill
- b) To receive a report from the Clerk on the recently published Climate Change Flood Map
- **22. Further Parish Matters:** (exchange of information only)