



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 16th September 2021**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 9th September 2021

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Welcome to New Councillor:**
To welcome Cllr. Gary Coe, following his co-option to the Parish Council
3. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
4. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	21/01000/FUL Kelsworth Ltd St Johns Plant Centre Earls Hall Drive St Osyth	Proposed demolition of nursery buildings and dwelling house (700 St Johns Road) and erection of 180 residential units (including affordable housing) comprising 10 two bed houses, 83 three bed houses, 24 four bed houses, 15 five bed houses, 16 one-bedroom apartments and 24 two-bedroom apartments and 8 live work units (mixed commercial units totaling 1064 square metres with flats above); and roads, open space, drainage, landscaping and other associated infrastructure.
b)	21/01207/FUL Mr & Mrs Collett 20 Tower Estate, Point Clear Bay	Proposed demolition of one existing building and replacement with one new dwelling.
c)	21/01306/LBC Mr M Shuttleworth Hillside, 12 Point Clear Road St Osyth	Proposed installation of a new gas-fired boiler.

d)	21/01362/LBC Mr & Mrs Walker The Old House 27 Spring Road, St Osyth	Proposed external redecoration to change colour of existing cement render and 3 no. doors only.
e)	21/01401/FUL Mr & Mrs Huck Ivy Cottage, 72 Colchester Road, St Osyth	Proposed vehicular access.
f)	21/01478/FULHH Mr & Mrs Scofield 7 Johnson Road, St Osyth	Proposed first floor rear extension to form 2 bedrooms and ensuite. (Redesign of roof approved under 20/01833/FUL).
g)	21/01460/HHPNOT Mr C Long 24 Newton Way St Osyth	Proposed single storey rear extension with glazed roof lantern. (Height: 2.886m x Depth: 5m). <i>For information only – no comment required.</i>
h)	21/01475/NMA Mr Berry Linley Farm Greenland Grove St Osyth	Non-material amendment of application 17/01170/FUL (allowed on appeal APP/P1560/W/17/3190864) sought to externally amend the permitted development by; alterations to the windows; including a roof skylight to serve a faulted hallway; reducing windows to the rear elevation; removing the front porch (internalised) and; reducing the car port from three to two entrances. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

5. **Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 13th August 2021 to 3rd September 2021 *encl*
- b) Planning Inspectorate (PINs) letter of 23rd August 2021 re dismissal of Appeal APP/P1560/W/20/3258337 – 9 Dumont Avenue, St Osyth
- c) Email of 23rd August 2021 from TDC re Enforcement Action
- d) Letter of 25th August 2021 from St Osyth Parish Council to TDC re Notification of Planning Applications *encl*

6. **Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 19th August 2021 *encl*

7. **Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 19th August 2021

8. **Public Participation**

9. **Correspondence:**

To hear correspondence as listed:

- a) Email of 23rd August 2021 from TDC re Freedom of Information Request from St Osyth Parish Council
- b) Correspondence of 27th August 2021 and 9th September 2021 respectively between St Osyth Parish Council and Park Holidays re use of bridge between St Osyth Beach and Martello Tower Holiday Parks *encl*
- c) Correspondence of 2nd September 2021 and 3rd September 2021 respectively between St Osyth Parish Council and Park Holidays re transportation of caravans outside of permitted hours *encl*
- d) Correspondence of 8th September 2021 from St Osyth Parish Council to TDC expressing dissatisfaction about an Officer

10. Finance:

To approve cheques and payments, and receive balances as listed:

- | | | |
|----------------------------|--------------|-------------|
| a) Approval of cheques for | August 2021 | <i>encl</i> |
| b) Balances | Current a/c: | £110,787.98 |
| | Deposit: | £53,251.26 |

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

11. Reports from Committees:

- a) To receive (in draft format) the Minutes of the Personnel Committee meeting of 17th August 2021 *encl*

12. Updates from Working Groups:

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Party
 - i) to receive notes of the meeting of 8th September 2021 *to follow*
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces
 - i) to receive an update from Cllr. Ward on the installation of new equipment at Priory Meadow play area

13. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
 - i) to receive Crime Statistics for July 2021 *encl*
- c) Footpaths (Chairman & Clerk)
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (if applicable)

14. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a) St Osyth Alms-house Charity (Cllr. Sinclair)
- b) St Osyth Playing Field Charity (Cllr. Thomas)
 - i) to receive an update from Cllr. Thomas on the improvements to the Pavilion
- c) Point Clear Community Association (Cllr. Blockley)
- d) St Osyth Village Hall Management Committee (Cllr. Thomas)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

15. Special Expenses:

To receive correspondence from Tendring District Council & consider the need for Special Expenses

16. Monitoring of Vegetation:

To request that from October onwards, following a notice in the Parish magazine, Councillors note the location of any overhanging branches and shrubs impeding pavements and/or footways, with a view to writing to residents to request that any such vegetation be cut back in line with Essex Highways guidance

- 17. The Queen's Platinum Jubilee Beacons – 2nd June 2022:**
To receive correspondence from Bruno Peek LVO OBE OPR, Pageantmaster, and to consider the formation of a Working Party to oversee planned events in St Osyth and Point Clear
- 18. Bar Corner Bench:**
To receive a report from the Chairman and to consider the replacement of the damaged bench and wording for a commemorative plaque
- 19. Climate Change:**
To receive an update from the Chairman following the meeting of 24th August 2021 between the Parish Council and Lee Heley, TDC *encl*
- 20. Highways Consultation:**
To receive a report from the Chairman on the Consultation letter from Essex Highways in respect of the Outline Design for Safety Improvements to the Crossroads, to be sent to residents/ businesses in the vicinity of Bar Corner
- 21. Preparation of the Management Plan:**
To receive a report from the Chairman, following Committee and Working Party meetings to consider items for inclusion in the Management Plan for 2022/2023
- 22. Restriction of Access to Stone Point:**
To receive a report from the Chairman on the meeting of 15th September 2021 between Interested Parties, including Brightlingsea Harbour Master and Essex Police
- 23. Further Parish Matters:** (*exchange of information only*)