



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 19th August 2021.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 12th August 2021

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	21/00194/FUL Mr Miller L H Morgan & Sons (Marine) Ltd The Boatyard Copperas Road Brightlingsea	Expansion and modernisation of facilities to include; redesign of moorings, modernisation of services for mooring holders and visitors, development of shore side vessel services (such as maintenance, haulage, wash down facility and storage), installation of protective dolphin and construction of 90no. new moorings and 25no. improved moorings.
b)	21/00487/FUL Mr R O'Dell Land East of High Birch Farmhouse High Birch Road, St Osyth	Proposed retention of 2no. stable blocks and tack room for private use.
c)	21/01102/LBC Mr & Mrs Walker The Old House, 27 Spring Road, St Osyth	Proposed chemical spraying of the timbers in the cellar and part of the roof space.
d)	21/01138/FUL M Smith 228 Point Clear Road, St Osyth	Proposed loft conversion with dormers to form additional living space.
e)	21/01162/FUL Mr & Mrs Williams 47 Dumont Avenue, St Osyth	Proposed demolition of garage, construction of single storey side extension and an infill extension to form a glazed conservatory to the rear.

f)	21/01282/FUL Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory Estate The Bury, St Osyth	Erection of a single storey double garage, which includes cycle storage, a garden/log store and associated landscaping to serve the South Lodge at St Osyth Priory Park.
g)	21/01293/TCA Mr Talbot Kings Close House, Kings Close, St Osyth	1 No. Poplar - fell
h)	21/01352/FUL Mr K Savage Oak Lodge Rectory Road St Osyth	Proposed construction of kitchen extension to the rear of the dwelling, construction of new extension to cart-lodge to provide extra ancillary accommodation to Oak Lodge and the installation of a gazebo to form covered external seating / dining area.
i)	21/01357/TCA Absolute Tree Services 52 Mill Street, St Osyth	1 No. Walnut - cut back overhanging branches.
j)	21/01358/TCA Absolute Tree Services 14 Point Clear Road, St Osyth	1 No. Prunus - reduce, 1 No. Holly - reduce, 2 No. Yew - reduce, cut back hedge to boundary.
k)	21/00401/PREMGR Karan Retail Ltd Pump Hill Service Station Clacton Road, St Osyth	Premises Licence Grant.
l)	21/01318/COUNOT Mr R Clarke Long Barn, Blackwater Farmhouse Lee Wick Lane, St Osyth	Change of use from existing agricultural building to a dwellinghouse. <i>For information only – no comment required.</i>
m)	21/01378/TELLIC Telefonica UK The Warren, Cow Lane, St Osyth	Proposed installation of electronic communications apparatus. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

4. **Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 9th July 2021 to 6th August 2021 *encl*
- b) Planning Inspectorate (PINs) letter of 9th July 2021 re dismissal of Appeal APP/P1560/W/20/3257915 57 Tower Estate, Point Clear Bay
- c) Email of 15th July 2021 from TDC re Land adjoining 25 Colne Way, Point Clear Bay
- d) Email of 16th July 2021 from TDC re Public Consultation in respect of Tendring District Local Plan, Section 2, Proposed Main Modifications
- e) Email of 19th July 2021 from PINs re North Falls Offshore Wind Farm Project Consultation
- f) Email of 27th July 2021 from residents of Point Clear Bay re Planning Application 21/00831/LUEX, The Orchards Holiday Park, Point Clear Bay

5. **Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting of 15th July 2021 *encl*

6. **Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 15th July 2021

7. **Public Participation**

8. Correspondence:

To hear correspondence as listed:

- a) Correspondence of 19th July 2021 from a resident of Point Clear Bay re the condition of roads within the Bay
- b) Correspondence of 23rd July 2021 from TDC re acknowledgement of a Freedom of Information Request from St Osyth Parish Council
- c) Correspondence of 25th July 2021 from Mr J McColl Smith, Chairman of the Point Clear & St Osyth Disabled Persons Club re receipt of Parish Council grant
- d) Correspondence of 27th & 29th July 2021 respectively from the owner of a property on the Bel-Air Chalet Estate, together with historic correspondence from St Osyth Parish Council to Essex Police and Tendring District Council *encl*
- e) Correspondence of 2nd August 2021 from EALC re Net Zero: Making Essex Carbon Neutral

9. Finance:

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for July 2021 *encl*
- b) Balances Current a/c: £124,129.27
Deposit: £53,251.26

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

10. Reports from Committees:

- a) To receive (in draft format) the Minutes of the Finance Committee meeting of 28th July 2021 *to follow*

11. Updates from Working Groups:

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Party
 - i) to receive notes of the meeting of 11th August 2021 with Tom Eng, Essex Highways *to follow*
- c) Martin's Farm Park
- d) Playground, Youth & Open Spaces
 - i) to receive an update from the Chairman and Clerk with regards to Public Open Spaces Contributions in respect of the developments on St John's Road, and the subsequent installation of new equipment at Priory Meadow play area

12. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
 - i) to receive Crime Statistics for June 2021 *encl*
- c) Footpaths
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (if applicable)

- 13. Reports from Nominated Trusteeships / Representatives:**
To receive reports from the following (if applicable):
 - a) St Osyth Alms-house Charity (Cllr. Sinclair)
 - i) to receive a report on the meeting of 17th August 2021
 - b) St Osyth Playing Field Charity (Cllr. Thomas)
 - i) to receive an update from the Clerk on the maintenance of the Pavilion and the proposed starting date
 - c) Point Clear Community Association (Cllr. Blockley)
 - d) St Osyth Village Hall Management Committee (Cllr. Thomas)
 - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Outline Design for Safety Improvements to the Crossroads:**
 - a) to review the meeting of 11th August 2021 with David Gollop, Essex Highways Design Manager
 - b) to formally approve the installation of traffic calming/ speed reduction measures as proposed by Essex Highways
- 15. Annual Parish Appraisal:**
To review the Annual Parish Appraisal of 3rd August 2021, and to receive a report from the Chairman and Clerk in respect of:
 - a) The Willow Plantation – Cllr's to formally move acceptance of quotation in respect of urgent works required
 - b) The Bel-Air Chalet Estate
- 16. Casual Vacancy - Co-option of a Parish Councillor:**
To receive a report from the Clerk and confirm availability for the interview of candidates on Monday 23rd August 2021
- 17. Essex Forest Initiative:**
To receive a report from Cllr. French and the Chairman
- 18. Monitoring of Vegetation:**
To request that Councillors note the location of any overhanging branches and shrubs impeding pavements and/or footways, with a view to writing to residents to request that any such vegetation be cut back in line with Essex Highways guidance
- 19. Special Expenses:**
To receive correspondence from Tendring District Council & consider the need for Special Expenses
- 20. Restriction of Access to Stone Point:**
To receive a report from the Chairman and Clerk in respect of the recent restriction of access to Stone Point by Brightlingsea Harbour Commissioners and the Tower Estate Residents Association, for unlicensed/ unregistered jet skis, and to consider a meeting between the Parish Council and interested parties to discuss the ongoing problem of such craft launching from Stone Point
- 21. The Queen's Platinum Jubilee Beacons – 2nd June 2022**
To receive correspondence from Bruno Peek LVO OBE OPR, Pageantmaster, and to consider the formation of a Working Party to oversee planned events in St Osyth and Point Clear
- 22. Further Parish Matters:** (*exchange of information only*)