



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at **7.00 pm on Thursday 15th July 2021**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 8th July 2021

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	21/00693/FUL Mr B Lowe 60 Mill Street, St Osyth, Essex	Proposed extension to facilitate partial garage conversion (to a bedroom with en-suite).
b)	21/00804/FUL Mr Benson 16B Clacton Road, St Osyth	Erection of single storey side extension.
c)	21/00838/LBC Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Demolition of existing glasshouse and associated structures and repair/rebuilding of boiler house. Proposed conversion of and single storey extension to existing bothy; 2no. single storey new build buildings; repair and renew wooden gates; associated repairs to the listed structures and ancillary works including landscaping the courtyard.
d)	21/00839/FUL Messrs R.A T.R D.R & A.I Sargeant St Osyth Priory The Bury St Osyth	Proposed creation of spa/treatment facility through the demolition of existing glasshouse and associated structures and repair/rebuilding of boiler house. Proposed conversion of and single storey extension to existing bothy to form a holiday let; 2no. single storey new build buildings to form holiday lets; repair and renew wooden gates; associated repairs to the listed structures and ancillary works including landscaping the courtyard.

e)	21/00897/LBC Mr A Urquhart St Cleres Hall St Cleres Hall Lane, St Osyth	Proposed replacement of first floor window in north elevation of west wing.
f)	21/00974/FUL Park Holidays UK Ltd St Osyth Beach Holiday Park Beach Road, St Osyth	Proposed demolition of existing buildings and the change of use of land for the stationing of static holiday caravans.
g)	21/01002/FUL Mr S McDonagh 2 Norwood Cottages Bentley Road, St Osyth, Essex	Erection of two storey side and a single storey rear extension (following demolition of existing conservatory and two existing chimneys).
h)	21/01033/TPO Mr Jamie Wicks Orchard Holiday Village Tower Estate, Point Clear Bay	7 No. Broadleaf White Willow - remove.
i)	21/01045/TCA Tendring Tree Surgery Mill House, 93 Mill Street, St Osyth	1 No. Walnut - reduce crown by 1.5-2 metres back to suitable growth points. 1 No. Sycamore - reduce crown by 2.5-3 metres and thin. 1 No. Spruce - Fell to ground level.
j)	21/01088/FUL Ms K Clare - Loud Architects 80 Norman Way Point Clear Bay	Erection of one-bedroom, pitched roof dwelling with car parking, ammenity space and bin storage.
k)	21/01155/TCA Absolute Tree Services 7 Point Clear Road St Osyth	3 No. Conifers - remove, 1 Conifer Hedge - remove.
l)	21/01156/TCA Absolute Tree Services 14 Point Clear Road St Osyth	1 row of Conifers - reduce by 50%, 4 No. Willow - pollard, 1 No. Strawberry Tree - crown lift.
m)	21/00934/TELCOM CK Hutchison Networks (UK) Ltd Beach Road Bel Air Chalet Estate, St Osyth	Erection of 18m Phase 8 Monopole with wrapround cabinet at base and associated ancillary works. <i>For information only – no comment required.</i>
n)	21/00980/TELLIC WHP Telecoms Ltd Beach Road Bel Air Chalet Estate, St Osyth	Proposed installation of 5G telecommunications for H3G UK. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 11th June 2021 to 11th July 2021 *encl*
- b) Planning Inspectorate letter of 1st July 2021 re dismissal of Appeal APP/P1560/W/20/3257853 Land South of Bypass Road and North of Colchester Road, St Osyth
- c) Email of 1st July 2021 from Alpaca Communications re proposed Solar Farm at Hartley Wood, St Osyth

5. **Alleged Breach of Protocol:**
To receive correspondence of 30th May 2021 from a resident re Planning Application 21/00351/FUL and consider further action if necessary
6. **Approval of Minutes:**
To approve as correct the Minutes of the Ordinary Meeting of 17th June 2021 *encl*
7. **Matters arising from the Minutes of the Ordinary Council Meeting:**
To receive an update on matters arising from the meeting of 17th June 2021
8. **Public Participation**
9. **Correspondence:**
To hear correspondence as listed:
 - a) Correspondence of 28th June 2021 from Cllr. Scott, Essex County Council re St Clairs Drive *encl*
 - b) Correspondence of 28th June 2021 from Professor Graham Underwood re Essex Climate Action Commission (ECAC) *encl*
 - c) Correspondence of 28th June 2021 from John Chatterton-Ross, Safer Roads Foundation re the Crossroads *encl*
 - d) Correspondence of 1st July 2021 from a resident re the Crossroads *encl*
10. **Finance:**
To approve cheques and payments, and receive balances as listed:
 - a) Approval of cheques for June 2021 *encl*
 - b) Balances

Current a/c:	£134,369.66
Deposit:	£53,251.26

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

11. **Updates from Working Groups:**
To receive reports from the following:
 - a) Blooms in St. Osyth
 - b) Highways Working Party
 - i) to receive notes of the meeting of 16th June 2021 *encl*
 - c) Martin's Farm Park
 - i) to receive the notes of the site meeting of 8th June 2021 *encl*
 - d) Playground, Youth & Open Spaces
 - i) to receive the notes of the meeting of 29th June 2021 *to follow*
12. **Reports from Representatives:**
To receive reports from the following (if applicable):
 - a) Essex County Council (Cllr. Goggin)
 - b) Essex Police
 - i) to receive Crime Statistics for May 2021 *encl*
 - c) Footpaths (Cllr. Quy)
 - d) Benches & Litter Bins
 - e) Village Planters (Cllr. Ward)
 - f) Tree Warden (Cllr. French)
 - g) TDALC (Cllr. Talbot)
 - h) District Council Report (Cllr's Talbot & White)
 - i) Website (Cllr. Lockwood)
 - j) Community Speed Watch (if applicable)

- 13. Reports from Nominated Trusteeships / Representatives:**
To receive reports from the following (if applicable):
 - a) St Osyth Almshouse Charity (Cllr. Sinclair)
 - b) St Osyth Playing Field Charity (Cllr. Thomas)
 - c) Point Clear Community Association (Cllr. Blockley)
 - d) St Osyth Village Hall Management Committee (Cllr. Thomas)
 - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Outline Design for Safety Improvements to the Crossroads:**
To receive an update from the Clerk on behalf of the Chairman
- 15. Casual Vacancy - Co-option of a Parish Councillor:**
To receive an update from the Clerk
- 16. Further Parish Matters:** *(exchange of information only)*