



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of the Annual Meeting of the Parish Council

I hereby give you notice that the Annual Meeting of St Osyth Parish Council will be held at St Osyth Village Hall at 7.00 pm on Thursday 20th May 2020.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to notify the Clerk of their intent prior to the commencement of the meeting.

Dated 13th May 2021

[Signed on Original]

Neil Williams
Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **To elect the Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice Chairman of the Council and receive the Vice Chairman's Declaration of Acceptance of Office**
3. **Apologies for Absence**
4. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
5. **Approval of Minutes:**
To approve as correct the Minutes of Annual General Meeting held 16th May 2019 *encl*
(Received & approved at the Ordinary Meeting of Thursday 20th June 2019)
6. **To appoint Committees and Sub Committees** *encl*
7. **To appoint Representatives to Outside Bodies**
8. **To report the payment of Annual Subscriptions and Memberships** *to follow*
9. **Payment of Councillors Allowances** *[draft copy of draft public notice] to follow*
- 10.a **To agree that Standing Orders, Financial Regulations and the Financial Risk Assessment be referred to the Finance Committee for review and consideration**
- 10.b **To review the Insurance Policy**
11. **To review Deeds held by the Parish Council** *[available for inspection at meeting]*
12. **To appoint a Responsible Financial Officer (RFO) and Independent Internal Auditor (IIA)**

13. Planning Applications received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	21/00473/FUL J Clark The Elms, 216 Point Clear Road, St Osyth	Proposed extension and conversion of existing garage to form an annexe.
b)	21/00540/LBC Mr & Mrs Knight The Old House, 27 Spring Road, St Osyth	Relocation of bathroom facilities from ground floor to first floor (retrospective application).
c)	21/00593/FUL Mr and Mrs Akers The Leys, Clay Lane, St Osyth	Erection of storey rear extension with first floor balcony (following demolition of existing extension and conservatory).
d)	21/00624/FUL Mr & Mrs Youngman 14 Beacon Heights, St Osyth	Proposed single storey rear extension with glazed roof lanterns.

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

14. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 9th April 2020 to 7th May 2021 *encl*
- b) Correspondence of 16th April and 10th May 2021 respectively, between St Osyth Parish Council and Tendring District Council re the Bel Air Chalet Estate, St Osyth
- c) Correspondence of 6th May 2021 from St Osyth Parish Council to Tendring District Council re Licensing Application 21/00184/PREMGR
- d) Correspondence of 10th May 2021 from St Osyth Parish Council to Tendring District Council re bridge between Martello Beach Holiday Park and St Osyth Beach Holiday Park
- e) TDC email of 10th May 2021 re St John's Nursery
- f) TDC email of 10th May 2021 re Breach of Planning Control (21/00120/BLDOP3 refers)

15. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting, held via Zoom, of 15th April 2021 *encl*

16. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 15th April 2021

17. Public Participation

18. Correspondence:

To hear correspondence as listed:

- a) Letter of 19th April 2021 from a resident re provision of dog bin along St John's Road, St Osyth
- b) Email of 25th April 2021 from a resident re speeding and excessively noisy vehicles
- c) Correspondence of 26th April and 6th May 2021 respectively, from St Osyth Parish Council to Bourne Leisure re Point Clear Bay
- d) Correspondence of 3rd May and 12th May 2021 respectively, between a resident and St Osyth Parish Council re Point Clear Road
- e) Email of 4th May 2021 from Bradwell Power Generation Company Limited re Bradwell B Project
- f) Correspondence of 5th May and 12th May 2021 respectively, between St Osyth Parish Council and Park Holidays UK, re use of the bridge between Martello Beach Holiday Park and St Osyth Beach Holiday Park
- g) Correspondence of 6th May and 12th May 2021 respectively, between a recent visitor to St Osyth and St Osyth Parish Council re Safety at the Crossroads

19. Finance:

To approve cheques and payments, and receive balances as listed:

a) Approval of cheques for	April 2021	<i>to follow</i>
b) Balances	Current a/c:	£155,356.38
	Deposit:	£53,251.26

When giving their respective reports, Cllr's are reminded to adhere to the following times:

Parish Councillors – 2 Minutes

District Councillors – 3 Minutes

County Councillors – 5 Minutes

20. Reports from Committees:

- a) To receive (in draft format) the Minutes of the Finance Committee meeting of 28th April 2021 *encl*

21. Updates from Working Groups:

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Party
- c) Martin's Farm Park
 - i) to receive the notes of the meeting of 13th April 2021 *encl*
- d) Playground, Youth & Open Spaces
 - i) to receive an update from the Chairman with regards to Public Open Spaces Contributions in respect of the developments on St John's Road

22. Reports from Representatives:

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
- b) Essex Police
 - i) to receive Crime Statistics for March 2021 *encl*
 - ii) to receive comparison statistics for January to March 2021 *encl*
- c) Footpaths (Cllr. Quay)
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch (if applicable)

23. Reports from Nominated Trusteeships / Representatives:

To receive reports from the following (if applicable):

- a) St Osyth Almshouse Charity (Cllr. Sinclair)
 - i) to receive a report on the meeting of 11th May 2021
- b) St Osyth Playing Field Charity (Cllr. Thomas)
 - i) to be advised of a date to meet at the Pavilion in order to discuss the priority for repairs
- c) Point Clear Community Association (Cllr. Blockley)
- d) St Osyth Village Hall Management Committee (Cllr. Thomas)
- e) St Osyth Priory & Parish Trust (Cllr. Grantham)

24. Outline Design for Safety Improvements to the Crossroads:

To receive a report from the Chairman and Clerk on the meeting of 5th May 2021 with Cllr. Alan Goggin, ECC, David Gollop & Tom Eng, Essex Highways and Ben Cook, Independent Highways Consultant, with regards to the Outline Design for Safety Improvements to the Crossroads

25. Highways Devolution Grant Scheme:

Councillors to advise the Chairman and Clerk of possible locations for footway and pavement repairs using the Highways Devolution Grant

26. Freedom of Information Request:

To discuss submitting a request under the Freedom of Information Act 2000 to TDC for the findings of the Investigation into bonfires in the Parish

27. Climate Change:

To consider the following suggestions from Cllr's:

Items which could be encouraged within the Parish

- a) To encourage residents to consider their own effects on climate change
- b) To promote and encourage the use of public transport and/or car sharing
- c) To promote and encourage the TDC recycling scheme
- d) To encourage the planting of trees in gardens

General

- a) Encourage more EV charging points at supermarkets, car parks, hospitals & hotels
- b) Improved low emission transport to Colchester and Ipswich
- c) Improved train services to London
- d) Electric buses as public transport
- e) Free parking for EV
- f) More cycle lanes
- g) Reduce speed limits in semi built up areas & enforce 30 mph limits
- h) Park & Ride for peak summer season in Clacton.
- i) Ensure all Council property is eco-friendly
- j) Offer insulation advisory service throughout Tendring
- k) Ensure all rented property meets insulation standards
- l) More woodland/forest areas
- m) Incentives for trees in gardens
- n) More trees in general
- o) More parklands
- p) Free composting schemes
- q) Ban peat compost in all garden centres and supermarkets in Tendring
- r) Stop people using solid fuel fires in built up areas
- s) Stop dumping plastics in landfill
- t) Recycle hard plastics for tarmac mixes

28. Further Parish Matters: (exchange of information only)