



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held via **Video Conference Call (Zoom) on Thursday 21<sup>st</sup> January 2021 at 7.00 pm**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*This meeting will be held via Video Conference Call. Press and members of the public are invited to attend. Those members of the public who wish to attend the meeting or speak during public participation are kindly requested to contact the Clerk no later than 2.00 pm on Thursday 21<sup>st</sup> January 2021.*

Dated 14<sup>th</sup> January 2021

*[Signed on Original]*

Neil Williams  
Parish Clerk

## AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	<b>APPLICATION &amp; ADDRESS</b>	<b>APPLICATION DETAIL</b>
a)	20/01605/FUL Mr Robert Smith Blue Sari Restaurant Heath Road, St Osyth	Proposed change of use of ground floor to serviced office accommodation and first floor to two residential units, with associated bin and bike storage and retention of existing car park.
b)	20/01755/FUL Park Holidays UK Oaklands Holiday Village Colchester Road, St Osyth	Variation of condition 1 of 14/01096/FUL - In any year, caravans shall only be occupied during the period 1st March to 14th February in the following year (inclusive) and between 15th February and the end of February 2021.
c)	20/01756/FUL Park Holidays UK St Osyth Beach Holiday Park Beach Road, St Osyth	Variation of condition 3 of approved application 16/00819/FUL - No caravan/chalet shall be occupied between 15th February and 1st March in any calendar year except for the year 2021.
d)	20/01757/FUL Park Holidays UK Seawick Holiday Park Beach Road, St Osyth	Variation of condition 3 of application 16/00809/FUL - No caravan/chalet shall be occupied between 15th February and 1st March in any calendar year except for the year 2021

e)	20/01713/NMA Mr R.A, T.R, D.R, A.I Sargeant St Osyth Priory The Bury St Osyth	Non-material amendment of approved application 18/01166/FUL to improve the layout and relationship of respective dwellings and car parking provision.  <b><i>For information only – no comment required.</i></b>
f)	20/01733/TELLIC Beacon Telecommunications Cockett Wick Farm Cockett Wick Lane St Osyth	Proposed swap of 3 antennas for 3 antennas at 20m utilising existing brackets and ancillary equipment, feeders, cables and internal cab works on the existing 20m lattice tower.  <b><i>For information only – no comment required.</i></b>
g)	20/01841/NMA Mr R.A, T.R, D.R, A.I Sargeant St Osyth Priory The Bury St Osyth	Non Material Amendment of approved application 20/00719/FUL to increase the ridge height to allow for necessary headroom on mezzanine level for microbrewery / cafe / visitor attraction.  <b><i>For information only – no comment required.</i></b>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

#### 4. **Planning Correspondence:**

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 11<sup>th</sup> December 2020 to 8<sup>th</sup> January 2021 *encl*
- b) Planning Inspectorate letter of 7<sup>th</sup> January 2021 re dismissal of Appeals APP/P1560/W/20/3256190 St John's Nursey, St John's Road, St Osyth
- c) Planning Inspectorate correspondence (guidance notes) of 8<sup>th</sup> January 2021, re Tendring District Council Local Plan Part II – Examination in Public ***emailed to all Cllr's***
- d) St Osyth Parish Council letter of 6<sup>th</sup> January 2021 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/20/3258337 (TDC 20/00573/OUT) 9 Dumont Avenue, St Osyth
- e) St Osyth Parish Council letter of 6<sup>th</sup> January 2021 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/20/3259775 (TDC 18/00152/FUL) Land rear of 172 Point Clear Road, St Osyth
- f) St Osyth Parish Council letter of 8<sup>th</sup> January 2021 re Appeal under Section 78, Town & Country Planning Act 1990, re APP/P1560/W/20/3259134 (TDC 18/00958/OUT) Land at Warren Farm, The Bury, St Osyth

#### 5. **Approval of Minutes:**

To approve as correct the Minutes of the Ordinary Meeting, held via Zoom, of 17<sup>th</sup> December 2020 *encl*

#### 6. **Matters arising from the Minutes of the Ordinary Council Meeting:**

To receive an update on matters arising from the meeting of 17<sup>th</sup> December 2020

#### 7. **Public Participation**

#### 8. **Correspondence:**

To hear correspondence as listed:

- a) Letter of 17<sup>th</sup> December 2020 from St Osyth Parish Council and Environment Agency response of 5<sup>th</sup> January 2021 re the Erosion of the Beach at Point Clear Bay *encl*
- b) Letter of 6<sup>th</sup> January 2021 from St Osyth News Editorial Team re Emergency Grant
- c) Letter of 7<sup>th</sup> January 2021 together with supporting correspondence from St Osyth Parish Council to Cllr. David Finch, Essex County Council re Community Initiatives Fund (CIF) application *encl*

- d) Letter of 7<sup>th</sup> January 2021 from St Osyth Parish Council to the Essex Association of Local Councils (EALC) re Community Initiatives Fund (CIF) application *encl*
- e) Letter of 12<sup>th</sup> January 2021 from the Chairman of the National Association of Local Councils (NALC) to all Town & Parish Councillors *emailed to all Cllr's*
- f) Email of 14<sup>th</sup> January 2021 from a resident of Spring Road re Repairs to Footways  
*refer to Agenda Item 11 b ii*

**9. Finance:**

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for      December 2020                  *encl*
- b) Balances                                  Current a/c:                          £116,628.92
- Deposit:                                  £53,243.15

**10. Reports from Committees:**

- a) To receive a report on the Finance Committee meeting of 20<sup>th</sup> January 2021  
*(Minutes to be received at the February meeting of the Council)*

**11. Updates from Working Groups:**

To receive reports from the following:

- a) Blooms in St. Osyth
- b) Highways Working Party
  - i) to receive an update from the Chairman with regards to the Outline Design for Safety Improvements to the Crossroads
  - ii) to receive a report from the Chairman & photographs from the Clerk on the recent repairs to the footways along Spring Road
- c) Martin's Farm Park
  - i) to receive the notes of the meeting of 8<sup>th</sup> December 2020 *encl*
- d) Playground, Youth & Open Spaces

**12. Reports from Representatives:**

To receive reports from the following (if applicable):

- a) Essex County Council (Cllr. Goggin)
  - i) to receive an update on the expected date of repairs under the Member-Led Repair Programme
  - ii) to receive an update on the footway repairs to Mill Street
  - iii) to receive an update on drainage faults previously reported to ECC
- b) Essex Police
  - i) to receive Crime Statistics for November 2020 *encl*
- c) Footpaths (Cllr. Quy)
- d) Benches & Litter Bins
- e) Village Planters (Cllr. Ward)
- f) Tree Warden (Cllr. French)
- g) TDALC (Cllr. Talbot)
- h) District Council Report (Cllr's Talbot & White)
- i) Website (Cllr. Lockwood)
- j) Community Speed Watch

**13. Reports from Nominated Trusteeships / Representatives:**

To receive reports from the following (if applicable):

- a) Almshouses (Cllr. Sinclair)
- b) Playing Field Charity (Cllr. Thomas)
  - i) to receive the Community Guard monthly report
  - ii) to receive a report from the Clerk concerning the Electrical Installation Condition Report, following the recent inspection of the Pavilion

- c) Point Clear Community Association (Cllr. Blockley)
  - d) Village Hall (Cllr. Thomas)
  - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Alterations to the Cemetery Entrance:**  
To receive an update from the Clerk
- 15. Councillors Training:**  
To receive the calendar of courses run by the Essex Association of Local Councils (EALC) for January to May 2021 *emailed to all Cllr's*
- 16. Casual Vacancy - Co-option of a Parish Councillor:**  
To receive a report from the Clerk on the process for the selection of a Co-opted Councillor
- 17. Christmas Decorations Competition:**  
To receive a report from the Chairman on the results of the Christmas Decorations competition, and to discuss suggestions, ideas or possibilities for Christmas 2021
- 18. Parish Issues:**  
To receive a report from the Clerk with regards to:
- a) Correspondence of 12<sup>th</sup> January 2021 from St Osyth Parish Council to St James Surgery
- 19. Further Parish Matters:** *(exchange of information only)*