



ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held via **Video Conference Call (Zoom) on Thursday 26th November 2020 at 7.00 pm**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

This meeting will be held via Video Conference Call. Press and members of the public are invited to attend. Those members of the public who wish to attend the meeting or speak during public participation are kindly requested to contact the Clerk no later than 2.00 pm on Thursday 19th November 2020.

Dated 19th November 2020

[Signed on Original]

Neil Williams

Parish Clerk

AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	20/00743/FUL Mr Lowe Unit 4A, Norwood Lodge Bentley Road, St Osyth	Continued use of unit for Class B2 purposes to include vehicle repair workshop and MOT testing bay
b)	20/01159/FUL K Gill Wensley Stud Rectory Road, St Osyth	Alterations to approved application 19/01688/FUL to remove caravans and increase the plots for tents, new office/store area
c)	20/01342/FUL R Martin Land at Hartley Wood Farm Rectory Road, St Osyth	Proposed conversion of existing steel portal framed agricultural building to horse loose boxes for livery yard.
d)	20/01344/FUL Mr & Mrs Lord Hodges Earls Hall Drive, St Osyth	Proposed single storey side extensions.

e)	20/01375/FUL Mr Hunt 158 Point Clear Road, St Osyth	Proposed single storey rear extension, two storey side extension and loft extension and conversion.
f)	20/01209/HHPNOT Mr L Doherty 145 Point Clear Road St Osyth	Proposed rear extension, 8m deep and 2.5 m high, with a flat roof with a lantern window to allow enlargement of existing extension. <i>For information only – no comment required.</i>

Please note all applications can be viewed on the Tendring District Council website via the following link: <https://idox.tendringdc.gov.uk/online-applications/> and will also be available for viewing at the meeting.

4. Planning Correspondence:

To hear correspondence in respect of Planning as listed:

- a) Tendring District Council (TDC) notification of Decisions (Determinations) 9th October 2020 to 6th November 2020 *encl*
- b) TDC email of 22nd October 2020 re Public Inquiry in respect of Planning Appeal - APP/P1560/W/20/3256190 (TDC 18/01779/FUL), 700 St John's Road & St John's Nursery Site, Earls Hall Drive, St Osyth
- c) TDC emails of 30th October 2020 & 16th November 2020 re Breach of Planning Control 20/00247/CHGUS3, Harbour Lodge, Point Clear Road, St Osyth
- d) TDC email of 16th November 2020 re Planning Application 20/01023/TELLIC, Adoption of the Telephone Kiosk, The Bury, St Osyth
- e) TDC email of 16th November 2020 re Link between Seawick and Jaywick

5. Planning Appeal - APP/P1560/W/20/3256190 (TDC 18/01779/FUL)

To receive a report from Cllr. White and the Clerk in respect of the Appeal under Section 319A, Town & Country Planning Act 1990, re APP/P1560/W/20/3256190 (TDC 18/01779/FUL), 700 St John's Road & St John's Nursery Site, Earls Hall Drive, St Osyth

6. Approval of Minutes:

To approve as correct the Minutes of the Ordinary Meeting, held via Zoom, of 15th October 2020 *encl*

7. Matters arising from the Minutes of the Ordinary Council Meeting:

To receive an update on matters arising from the meeting of 15th October 2020

8. Public Participation

9. Correspondence:

To hear correspondence as listed:

- a) Email of 22nd October 2020 from the Essex Association of Local Councils (EALC) re The Committee on Standards in public Life Consultation
- b) Email of 30th October 2020 from Brightlingsea Harbour Commissioners re the Heritage Quay Project and St Osyth Ferry Landing Stage
- c) Letter of 13th November 2020 from the Point Clear & St Osyth Disabled Persons Club, re Parish Council grant

10. Finance:

To approve cheques and payments, and receive balances as listed:

- a) Approval of cheques for October 2020 *encl*
- b) Balances

Current a/c:	£139,363.48
Deposit:	£53,188.96

- 11. Reports from Committees:**
a) To receive (in draft format) the Minutes of the Finance Committee meeting of 21st October 2020 *encl*
- 12. Updates from Working Groups:**
To receive reports from the following:
- a) Blooms in St. Osyth
 - b) Highways Working Party
 - i) to receive an update from the Clerk and Chairman with regards to the Outline Design for Safety Improvements to the Crossroads
 - c) Martin's Farm Park
 - d) Playground, Youth & Open Spaces
 - i) to receive correspondence of 6th November 2020 from EALC and the subsequent response of the Parish Council of 9th November 2020, with regards to the Community Initiatives Fund (CIF) *encl*
- 13. Reports from Representatives:**
To receive reports from the following (if applicable):
- a) Essex County Council (Cllr. Goggin)
 - b) Essex Police
 - i) to receive Crime Statistics for September 2020 *encl*
 - ii) to receive comparison statistics for July to September 2020 *encl*
 - c) Footpaths (Cllr. Quy)
 - d) Benches & Litter Bins
 - e) Village Planters (Cllr. Ward)
 - f) Tree Warden (Cllr. French)
 - g) TDALC (Cllr. Talbot)
 - h) District Council Report (Cllr's Talbot & White)
 - i) Website (Cllr. Lockwood)
 - j) Community Speed Watch
- 14. Reports from Nominated Trusteeships / Representatives:**
To receive reports from the following (if applicable):
- a) Almshouses (Cllr. Sinclair)
 - b) Playing Field Charity (Cllr. Thomas)
 - i) to receive an update on the visit by Cllr's on 20th October 2020
 - c) Point Clear Community Association (Cllr. Blockley)
 - d) Village Hall (Cllr. Thomas)
 - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 15. Casual Vacancy - Co-option of a Parish Councillor:**
a) To receive a report from the Clerk
b) To agree a suitable process for the selection of candidates
- 16. Management Plan**
To receive a report from the Chairman and to discuss and approve in principle the draft Management Plan for 2021/2024 *encl - Cllr's will be asked to return their copy of the draft Management Plan after the meeting*
- 17. Planning Consultation - Planning for the Future:**
To receive a report from the Clerk in respect of the Ministry for Housing, Communities & Local Government (MHCLG) 'White Paper' Consultation – Planning for the Future *encl*
- 18. Elmden Rovers Youth Football Club:**
To receive a verbal report from Cllr. Thomas on the meeting of 2nd November 2020 with the Chairman and Treasurer of Elmden Rovers Youth Football Club

19. **Security Patrols of Cowley Park:**
To receive a report from the Clerk
20. **Christmas Lights & Christmas Trees:**
To receive a report from the Chairman and Clerk
21. **Point Clear Bay:**
To receive an update from the Chairman & Cllr. Kelly
22. **Small Claims Court:**
To receive an update from Cllr. Blockley
23. **Erosion of the Beach at Point Clear Bay:**
To discuss and consider correspondence from the Parish Council to the Environment Agency in support of residents of Point Clear Bay, over their concerns of the erosion of the beach
24. **Temporary Closure of a Section of Footpath 29:**
To discuss and consider an appropriate response with regards to the request from residents of Point Clear Bay for the temporary closure and redirection of Footpath 29
25. **Alterations to the Cemetery Entrance:**
To receive an update with reference to the visit to the Cemetery by Cllr's, and the subsequent concern expressed about the safety for vehicles at the main entrance to the Cemetery
26. **Consecration of the Cemetery:**
To receive a report from the Chairman and Clerk
27. **Essex County Council Tree Initiative:**
To receive a report and photographs from Cllr. French
28. **Parish Issues:**
To receive a report from the Clerk with regards to:
 - a) Correspondence of 22nd October 2020 & 26th October 2020 between St Osyth Parish Council and Tendring District Council re Enforcement of Parking/ Use of NEPP Camera Car *encl*
 - b) Correspondence of 26th October 2020 & 11th November 2020 between St Osyth Parish Council and Essex County Council re Footpath 29 *encl*
 - c) Concerns over the safety of the Aerial Runway at Priory Meadow
29. **Further Parish Matters:** (*exchange of information only*)