



# ST OSYTH PARISH COUNCIL



## Minutes of the Ordinary Meeting of the Council held via Conference Call on Thursday 21<sup>st</sup> May 2020 at 2.30 pm

**PARTICIPANTS:** Chairman: Cllr. Sonia Grantham, Vice-Chairman: Cllr. Alma Blockley  
Cllr's, Mick Catt, David Cooper, Ray French, Mandy Kelly,  
John Lockwood, Patricia Quy, Karen Sinclair, Michael Talbot,  
Michele Thomas, Julie Ward & John White

Cllr. Alan Goggin, Essex County Councillor (logged on at 3 pm)

**MINUTES:** Neil Williams

**PUBLIC PRESENT:** None

### OM-20-021 MEMBERS DECLARATION OF INTEREST:

The Chairman advised Councillors, that under Section 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, they had a responsibility to declare any Pecuniary or Non-Pecuniary Interests in any matter to be discussed.

### OM-20-022 CONFERENCE CALL ETIQUETTE:

The Chairman reminded all Councillors that when wanting to speak, they should allow anyone speaking to finish, before prefacing their own dialogue with their name. The Clerk continued that he would notify the Council when 50 minutes had passed, and subsequently suspend the meeting, so as to allow any Councillors with restrictive tariffs to ring off and reconnect to the call, thereby avoiding any charge for exceeding 60 minutes. All agreed.

### OM-20-023 ADDITIONAL AGENDA ITEM:

The Chairman requested that the concerns of residents living along Footpath 29, Point Clear Bay, be discussed under further matters. All agreed.

### OM-20-024 PLANNING APPLICATIONS:

|    | APPLICATION & ADDRESS  | PROPOSAL  |
|----|--|---|
| a. | 20/00439/FUL<br>Karan Retail Ltd<br>Pump Hill Garage<br>St Johns' Road<br>St Osyth | Demolition of existing single storey A1 shop on the forecourt and the erection of a new single storey A1 shop unit on the forecourt. Demolition of existing Sui generis carwash surround.<br><br>No objections. |
| b. | 20/00515/COUNOT<br>Mr Gibbs<br>Barn at The Stackyard<br>Clay Lane St Osyth         | Conversion of an agricultural building to a dwelling.<br><br><b><i>For information only – no comment required.</i></b>  |

### OM-20-025 PLANNING CORRESPONDENCE:

The following correspondence was noted:

- a. Tendring District Council (TDC) weekly Notification of Decisions (Determinations) from 10<sup>th</sup> April 2020 to 8<sup>th</sup> May 2020.
- b. Correspondence from TDC regarding Public Open Spaces Contribution.
- c. Correspondence from TDC regarding Enforcement of Planning Control.
- d. Correspondence from Essex County Council (ECC) regarding Planning Applications along St John's Road.
- e. Correspondence from TDC regarding the naming of a street on the new development at 820 St John's Road.

**OM-20-026 NAMING OF NEW ROAD - DEVELOPMENT AT 820 ST JOHN'S ROAD:**

- a. The Chairman informed the Council of the recent notification from the District Council for the Parish Council to consider the suggested street name for the development at 820 St John's Road and enquired of Cllr's Talbot and White as to whether the Council still had the power to name roads, as the power had been granted when the Council had first obtained 'Quality Parish Council' (QPC) status, a scheme which had since ceased. Cllr. Talbot informed the Council that the power had been the only benefit granted by the District Council as a result of achieving QPC status.
- b. Cllr. White informed the Council that the power to name roads had actually been a decision of the District Council and was not as a result of the Parish Council having gained QPC status.
- c. The Council subsequently reviewed the request that the road be named 'Melinda Lane', the following reason having been submitted:

*Melinda was the late mother of the developer, Daniel Lane. Melinda sadly passed away 4 years ago at the age of 56. Melinda dedicated a lot of her time to the St Osyth community, she was involved in many fund raising events, living and working in the community for 37 years. Melinda was also a keen member of the St Osyth Church.*

- d. Cllr. Ward suggested that the Council should have no objections to the proposed name. Cllr. Quay commented that perhaps it would be fitting to name the road 'Mirza Way' as a tribute to the late Dr Mirza. Cllr. Sinclair responded that the request had not mentioned Dr Mirza, and that the suggested name of Melinda Lane should be accepted:  
**RESOLVED:** That the Parish Council agree the proposed street name of Melinda Lane for the development at 820 St John's Road. The motion was proposed by Cllr. Ward and seconded by Cllr. Sinclair. All agreed.
- e. The Chairman noted Cllr. Quay's suggestion of the naming a future road in memory of the late Dr Mirza, adding that it was a good idea.

**OM-20-027 APPROVAL OF MINUTES:**

**RESOLVED:** That having been previously circulated, the minutes of the Ordinary Meeting (via conference call) of 16<sup>th</sup> April 2020 be verified for accuracy by the Council and signed retrospectively by the Chairman as a true and accurate record, when the Council next meets in person. The motion was proposed by Cllr. Lockwood and seconded by Cllr. Cooper. All agreed.

**OM-20-028 SUMMARY OF ACTION:**

- a. OM-20-006 a v d. The Clerk reminded the Council that the subject of the application to the Local Highways Panel would be discussed during the course of the meeting.
- b. OM-20-008 b. The Clerk informed the Council that the Community Warden had discussed the replacement of the bin locks with Kendall's Facility Management Ltd, and that the specifications of the bins had been forwarded to the latter.
- c. OM-20-008 c & d. The Clerk informed the Council that he had written to both Brightlingsea Harbour Commissioners (BHC) and QinetiQ regarding St Osyth salt marshes and MOD Shoeburyness range activity respectively.
- d. OM-20-008 i. The Clerk informed the Council that the use of the pavilion at Cowley Park would be raised by Cllr. Thomas during the course of the meeting.
- e. OM-20-015. The Clerk reminded the Council that information with regards to The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police & Crime Panel Meetings)(England & Wales) Regulations 2020, had been forwarded to Councillors.
- f. OM-20-020 a ii. The Clerk informed the Council that having received Cllr. Sinclair's report with regards to the Essex Wide Bus Shelter Project, he had contacted Adrian Summons, Essex County Council Infrastructure Development Manager, requesting information about the need for an 'install and retain' certificate. The Clerk continued that he would be receiving a link for the completion of the certificates, which would require the measurements and photographs of all Parish Council owned bus shelters.
- g. OM-20-020 e. The Clerk informed the Council that he had reported the incorrect bus timetable to Essex Highways.

**OM-20-029 PUBLIC PARTICIPATION:** None

**OM-20-030 CORRESPONDENCE:**

The following correspondence was noted:

- a. Correspondence from a resident thanking the Council for the open space provided by Priory Meadow play area.
- b. Correspondence from the Environment Agency concerning proposed repairs to Sea Defences at St Osyth Beach.
- c. Correspondence from QinetiQ concerning range activity at MOD Shoeburyness.

- d. Correspondence from Cllr. Kevin Bentley, Essex County Council Cabinet Member for Infrastructure concerning the Member-Led Repair Programme for 2020/2021.
- e. Correspondence from Rt Hon Robert Jenrick MP, Secretary of State for Housing, Communities and Local Government, thanking Town and Parish Councils for their work in helping the community during the Coronavirus pandemic.

**OM-20-031 FINANCE:**

- a. Approval of payments for April 2020, as per the circulated lists were agreed by the Council.
- b. The following balances were noted and agreed:

Current a/c   £ 142,255.39  
Deposit       £ 53,188.96

**OM-20-032 REPORTS FROM WORKING GROUPS:**

- a. **Blooms in St Osyth:** The Chairman reported that the summer blooms were soon to be planted, which would make the village look nice.
- b. **Highways Working Party:**
  - i) Correspondence from Essex Highways of 1<sup>st</sup> May 2020, with regards to planning applications along St John's Road, having been previously circulated, the Council discussed the content of the correspondence.
  - ii) Cllr. Sinclair enquired as to what was meant by a 'ghosted turn'. The Clerk stated that he believed it to be a right-hand filter lane contained within a junction, but that he would seek confirmation.
  - iii) The Chairman remarked that the author of the response from Essex Highways to the Parish Councils original correspondence of 25<sup>th</sup> February, had missed the point of the Parish Councils concern as to examination of planning applications in isolation. The Chairman suggested that the Highways Working Party consider the matter further and formulate an appropriate response on behalf of the Parish Council. All agreed.
  - iv) The Clerk informed the Council that due to the confusion at the previous meeting, during which Cllr. Goggin had stated that Highways had rejected the Councils submission to the Local Highways Panel, he [the Clerk] had spoken directly to David Gollop, Essex Highways Senior Design Manager, who had confirmed the status of the application.
    - a) The Clerk explained that as the proposed improvements to the crossroads were contrary to the County Councils policy of not installing speed humps/ raised tables on roads used by public transport, a Cabinet Member Action (CMA) had been submitted to Cllr. Kevin Bentley, Essex County Council Cabinet Member for Infrastructure, for consideration.

The Clerk continued that David Gollop had stated that the CMA was currently undergoing a legal review by Essex County Council, which was standard practice, and that when he [David Gollop] had briefly discussed the content of the CMA with Cllr. Bentley, the latter had been supportive of the proposed changes.

- b) The Clerk continued that David Gollop intended to personally brief Cllr. Bentley, once the CMA had cleared the legal process, and that he [David Gollop] hoped to have the Parish Councils application for improvements to the crossroads on the agenda for the Local Highways Panel meeting scheduled for 18<sup>th</sup> June 2020.
  
- v) The Chairman reminded the Council of the success of the Member-Led Repair Programme, during which repairs to sections of the footways along Norman Close, Johnson Road and D'arcy Road had been completed, and that having written to Cllr. Bentley to enquire as to whether the initiative would be repeated in 2020/2021, the latter had stated that it would, but that the focus would now be roads as opposed to footways.
  - a) At the request of the Chairman, the Clerk informed the Council that having discussed Cllr. Bentley's response with Cllr. Alan Goggin, the latter had stated that he would endorse a request from the Parish Council should the Council prefer that the funds be used to continue the repairs to the footways.
  - b) The Chairman stated that the Parish had been fortunate in recent years with regard to the resurfacing of roads, and that she considered the footways to be more of an issue, a sentiment echoed by a number of Councillors. The Chairman suggested that the Clerk respond to Cllr. Bentley and that the Highways Working Party discuss the matter further. All agreed.

At 3 pm, Cllr. Goggin logged into the meeting, having been hosting an unrelated meeting.

- c. **Martin's Farm Country Park:** The notes of the meeting of 28<sup>th</sup> April 2020, having been previously circulated, the Chairman invited questions from those present. None were forthcoming.
  
- d. **Playground, Youth & Open Spaces Working Party:** The notes of the meeting of 7<sup>th</sup> April 2020, having been previously circulated, the Chairman invited questions from those present. None were forthcoming.
  - i) At the request of Cllr. Grantham, the Clerk informed the Council of the findings of the Annual Play Equipment Inspection, which had taken place on 11<sup>th</sup> May 2020, and which had been brought to his attention that same day by the Community Warden.

- a) The Clerk informed the Council that the ground underneath the aerial runway at Cowley Park had eroded to the point where the surface now posed a significant risk of injury, from exposed stones, should anyone fall from the equipment. The Clerk continued that although the Annual Inspection Report had yet to be received, the recommendation of the Inspector was that safety surfacing should be installed under the aerial runway.
  - b) The Clerk informed the Council that during the inspection of the basket swing at Cowley Park, the Inspector had identified a number of hairline cracks on the bracket supporting the universal joint, which were they to fail would result in the actual swing falling from the frame.
  - c) The Clerk informed the Council that having discussed options available with the Community Warden and Chairman of the Council, the decision was taken to remove both the seat from the aerial runway and the basket swing from its frame, so as to render both items of equipment unusable until such time as repairs could be carried out.
  - d) The Clerk informed the Council that together with the Community Warden he would obtain quotations for the necessary repair to the play equipment.
- ii) Correspondence from Ian Taylor, Tendring District Council Head of Public Realm, with regards to Public Open Spaces Contributions, having been previously circulated, the Chairman invited comments from those present.
- a) Cllr. Cooper remarked that he was not impressed with the response.
  - b) Cllr. Talbot remarked that whilst there had clearly been a lack of consultation on behalf of the District Council, at least the Parish Council had an assurance that all future Public Open Spaces Contributions would be discussed with the Parish Council.
  - c) Cllr. Grantham stated that the assurance aside, it was a very poor situation for which the Parish Council to have found itself in, especially given that the Council had 'lost out' on approximately £30,000.00 of funding, due to assumption rather than fact.
  - d) A conversation ensued during which the consensus was that the Parish Council should have at least received one item of play equipment funded by the District Council, if not half of the Public Open Spaces Contributions from the development on St John's Road.

#### **OM-20-033 REPORTS FROM REPRESENTATIVES:**

- a. **Essex County Council:** Cllr. Goggin gave an overview of the following:

- i) That the Rush Green Recycling Centre had reopened on 18<sup>th</sup> May, and that restrictions meant that only waste which could not be stored at home was being accepted.
  - ii) That it had been confirmed that Colne Community School & College was to expand to cater for a further 300 pupils, which would necessitate the building of an additional 12 classrooms, at a cost of £5m.
  - iii) That the repair of potholes continued, and that whilst the reduction in traffic made some repairs easier, the need for employees to maintain social distancing led to some awkward situations.
  - iv) That the Member-Led Repair Programme was to continue in 2020/2021, with the focus being roads. Cllr. Goggin supported the wish of the Parish Council to continue with repairs to the footways.
  - v) That of 570 Essex County Council controlled schools, 455 had remained open during the Coronavirus pandemic in support of key workers. One school in particular, Marketfields, had maintained a 75% attendance.
  - vi) That with some children due to return to school on 1<sup>st</sup> June, it had been confirmed that parents or guardians would not be liable for any fines should they opt to keep their children from school.
- b. **Essex Police:** No report given, due to Essex Police prioritising its response to COVID 19.
  - c. **Footpaths:** Cllr. Quay informed the Council that she was now in possession of all maps detailing Public Rights of Way (PRoW) within the Parish, and that she hoped to complete a draft of the footpaths map in the near future.
  - d. **Benches & Litter Bins:** Cllr. Catt informed the Council that other than the repairs to the locks on a number of bins, he had nothing to report.
  - e. **Planters:** The Chairman informed the Council that together with Cllr's Blockley and Ward, she had met with 'Tiny' the blacksmith, to discuss the poles on which the planters would be hung on either side of the village sign on The Bury. The Chairman continued that the planters were being sponsored by Mr and Mrs Cane and Dollar Patel.
  - f. **Tree Warden:** Nothing to report.

At 3.23 pm, the meeting was suspended in order to allow Councillors to ring off and reconnect to the conference call. The meeting resumed at 3.25 pm.

- g. **Tendring District Association of Local Councils (TDALC):**  
Cllr. Talbot gave the following report:

The Essex Association of Local Councils (EALC) remains in lockdown, as indeed are we ourselves. Yesterday, I had my third video conference meeting with representatives of Towns and Parishes within Tendring and Colchester, where forgetting my role as an Executive member, I prefaced any comment I made by saying "from St Osyth Parish Council."

This video conference on 'Microsoft Teams' began at 11 am and finished at 12.15 pm. The system is quite good, but like all of these video conferencing arrangements, it does not allow for REAL discussion of any subject. Points raised were about the Inspectors decision on the Garden Communities, where only the proposal for the Colchester/Tendring Community has been approved, with the other two proposals rejected. There was discussion about Parish owned playgrounds in Tendring, and criticism of the mixed messages coming from the District Council.

There was a roundup of how Parishes were dealing with their business to which, for St Osyth, I reported on how the Parish Council and the Parish Church were collaborating with the delivery of prescriptions and food supplies to the vulnerable and elderly residents in the village. I also reported we would be having our third telephone conference call, the process for which had been adjusted to prevent some members getting large telephone bills, by artificially breaking the meeting and then re-joining before an hour had elapsed, since our meeting lasts about two hours plus.

**h. District Councillor's Report:**

i) Cllr. White gave the following report:

- a) That Section 1 of the District Councils Local Plan, relating to the development of a Garden Village on the boundary of Tendring District Council and Colchester Borough Council had been approved, whereas the proposed Garden Village on the boundary of Colchester Borough Council and Braintree District Council had been refused.
- b) The proposed Tendring/ Colchester development would see some 9,000 houses built, with a link road from Wivenhoe to the 'unused' road bridge on the A120, together with improved transport arrangements from Tendring to Colchester.
- c) That the Planning Inspector had agreed with the District Councils Local Plan figure of 550 houses being required per year, rather than the Government figure of 800. These figures would not be enforceable until such time as Section 2 of the Local Plan had been approved.
- d) That the District Council now had to decide whether to drop the association with Braintree District Council and continue only with Colchester Borough Council, or whether to go alone, and that correspondence from the Government had indicated that the District Councils idea for the Garden Village was brilliant.
- e) That during the recent meeting of the Planning Committee, held via Skype, which the Chief Executive had intended to be transparent for those watching live on Facebook, and had therefore permitted questions from the public, the only questions had been in respect of the Air Show and refuse collection.



- f) The Chairman enquired of Cllr. White as to when a decision would be likely with regards to the Local Plan. Cllr. White stated that he did not know, but that personally he felt the sooner the better.

- ii) Cllr. Talbot gave the following report:

As we reported at the last telephone conference call, the effect of the Governments advice, has led to the cancellation or deferment of almost all District Council Meetings.

- a) The Cabinet held a virtual meeting at 11.30 am on Tuesday 19<sup>th</sup> May. At the start Neil Stock and Ian Davidson reported on the Planning Inspectors decision regarding the Garden Communities. The information was embargoed until 5 pm that evening, but the gist was that the government-appointed Planning Inspector examining the joint part of Braintree, Colchester and Tendring Councils' Local Plan has said the plan can be made sound and the proposed Garden Community on the Tendring/ Colchester Border can proceed, but the two others should be removed.
- b) The Cabinet then discussed a proposal, prompted by the latest Government policy, to adopt a new Homelessness Reduction & Rough Sleeping Strategy (2020-2024) for the district.

The cost to Councils is rising and for TDC it is important to note that Temporary accommodation placements for homeless households have increased over recent years. In 2013/14 temporary accommodation placements cost the Council £22,368 whereas by 2018/19 the cost had increased to £459,265. So, this is likely to be an increasing problem for authorities, particularly like TDC where people homeless in the crowded inner cities, often tend to gravitate to a more pleasant seaside area where they remain homeless.

- c) The Cabinet also discussed the revisions to the Council Constitution where over the last four months a Working Party has been through the constitution to update it, but now further revisions are required to allow for situations, such as the present Covid-19 crisis, to legitimately break the rules in any future emergency.

- i. **Website:** Cllr. Lockwood informed the Council that he had made a number of changes to the website, as a result of technical issues with software updates. He continued that he continued to make changes to the website, and that where information needed to be disseminated quickly, this was being done by social media accounts, such as 'Spotted in St Osyth'.

- j. **Community Speed Watch:** No report given as no activity allowed.

## **OM-20-034 REPORTS FROM NOMINATED REPRESENTATIVES & TRUSTEES:**

a. **St Osyth Almshouse Charity:** Cllr. Sinclair informed the Council of an altercation between two of the Almshouses tenants, which had occurred on 8<sup>th</sup> April 2020. Cllr. Sinclair continued that as the incident was subject to an ongoing Police investigation, she was unable to provide any further information at this time.

b. **St Osyth Playing Field Charity:**

Cllr. Thomas gave the following report:

i) That the Football Club had confirmed that the food warmer in the pavilion kitchen belonged to them, and that they would either arrange for PAT testing or its removal. The Clerk added that were the Football Club to keep the food warmer in the kitchen, they would ensure that a member of the club had the requisite food handling qualification.

ii) That whilst there was indeed alcohol stored within the bar at the pavilion, it was not for sale, and was only being stored there as it was a completely separate and lockable room, to which other users of the pavilion did not have access. The Clerk added that the Manager of the Football Club had stated that as they were sponsored by the Red Lion, any after match social events took place at the Red Lion.

iii) That the Football Club had Public Liability, a copy of which would be displayed within the pavilion.

iv) That the Community Warden had samples of composite cladding for the exterior of the pavilion. The Chairman suggested that any decision as to colour and pattern wait until further quotes had been received and until such time as the Council, in its capacity as the Sole Trustee, was able to meet in person to discuss the cladding and quotes.

c. **Point Clear Community Association:** No meetings until further notice.

d. **Village Hall Management Committee:** No meetings until further notice.

e. **St Osyth Priory & Parish Trust:** No meetings until further notice.

## **OM-20-035 MEETING DATES FOR MAY 2020 TO MAY 2021:**

The Chairman informed the Council that the Clerk had prepared two lists of meeting dates from the period May 2020 to May 2021. The first assumed that attendance at all Council meetings would return to normal, in which case meetings would revert to their usual time of 7.15 pm. The alternate list assumed that the current restrictions on meeting and social distancing were to remain in force, with Council meetings continuing to be held at 2.30 pm. The Chairman stated that she was unsure as to whether the June meeting would be held in person, or by virtual meeting.

The Chairman continued that regardless of which meeting list the Council was operating under, the September meeting would be held on the second Thursday of that particular month, Thursday 10<sup>th</sup> September 2020.

It was agreed that Committees and Working Parties should continue to set their own dates.

**OM-20-036 ATTENDANCE AT MEETINGS:**

The record of attendance for Council, Committee and Working Party meetings for April 2019 to March 2020, having been previously circulated, the Chairman reminded Councillors that if they were unable to attend a scheduled meeting they were required to notify the Clerk and offer their apologies.

**OM-20-037 RANGE ACTIVITY AT MOD SHOEBURYNNESS:**

The Council discussed the correspondence of 30<sup>th</sup> April 2020, from QuinetiQ detailing activities at MOD Shoeburyness. The Chairman enquired whether any of the Council wished to take up the offer of a visit to the establishment once current restrictions around essential travel and social distancing were lifted.

Having put themselves forward, it was agreed that Cllr's Lockwood and Sinclair would represent the Parish Council. The Clerk was requested to liaise with QuinetiQ.

**OM-20-038 WAR MEMORIAL:**

The Chairman informed the Council of an incident on Friday 8<sup>th</sup> May 2020, whereby a motorcycle had left the road at the corner of The Bury and Mill Street, which had resulted in damage to the railings, with the motorbike itself coming to rest in the vicinity of the War Memorial.

The Chairman continued that the incident had been reported to the Police and subsequently to the Councils Insurance Company, however, due to the cost of repairs being less than the excess which would have to be paid were the Council to submit a claim, the Clerk had only notified the Insurance Company for information purposes.

**OM-20-039 FURTHER MATTERS:**

- a. Having been agreed at the beginning of the meeting, the Chairman informed the Council of a recent complaint from a resident of Western Promenade, Point Clear Bay, the rear of whose property overlooked Footpath 29, which was being used by cyclists and motorcyclists and quadbike riders. At the request of the Chairman the Clerk gave an overview of the area, familiarising Councillors with the beginning and end of both Footpath 29 and Footpath 25.
- b. The Chairman informed the Council that the resident had expressed concern over the frequent misuse of the footpath, which was at some points less than one metre wide, and that when requesting people not to ride along the footpath, the resident and neighbours were subjected to verbal abuse.
- c. The Chairman continued that the Community Warden had met with a number of residents of Western Promenade, a meeting which had subsequently been attended by Cllr. Talbot, and that having been advised by the Chairman to contact Sarah Potter, Essex County Council Public Rights of Way (PRoW) Officer, the Community Warden had been instructed to inform the residents that any occurrences of the footpath being used by motorbikes or quadbikes were to be reported to the Police. Only then continued the Chairman, could the County Council do anything to prevent access to bicycles and/or motorbikes/ quadbikes, such as install 'kissing gates' or similar preventative barriers.

- d. Cllr. Talbot remarked that it had been a productive meeting, during which he had informed the residents that he [Cllr. Talbot] had some 20 years ago erected a barrier by way of small posts linked by rope. He continued that the Parish Council should be cautious of becoming too involved as none of the residents actually owned the land at the rear of their properties over which the footpath crossed. He added that the land was used by way of 'adverse possession' as that there had been no challenge to its use by the residents.
- e. Cllr. Talbot then gave an overview of how Footpath 29 had come to be, following a Public Inquiry.

At 4.15 pm, the meeting was suspended in order to allow Councillors to ring off and reconnect to the conference call. The meeting resumed at 4.17 pm.

- f. The Chairman reiterated that the Parish Council was seeking to support the residents, by way of the recommendation of Sarah Potter, in that any instances of motorcycles, quadbikes or bicycles being ridden along Footpath 29, the residents were to report the occurrence to Essex Police, which in turn would trigger the process for the Parish Council to write to the County Council, providing information to enable the latter to deal with the matter.
- g. Cllr. Lockwood commented that the section of Footpath 29 where the dog waste bins had been removed and which was used as a meeting point by kite surfers already had a number of barriers, adding that it would be virtually impossible to prevent access for bicycles or motorcycles. Cllr. Talbot confirmed that the piece of land to which Cllr. Lockwood was referring was the grassed area between Eastern and Western Promenade.
- h. Cllr. Ward enquired as to whether the area was designated for use as part of the National Coastal Footpath.

Due to the Chairman's voice not being heard on a number of occasions, together with the fact that someone appeared to be holding a separate telephone conversation, and that several Councillors were talking over each other, the Chairman instructed the Council to move on from the subject of Footpath 29, in order to continue with further matters.

- i. Cllr. Ward enquired as to the time of the Cemetery Committee meeting, which she was advised was scheduled for 11 am on 27<sup>th</sup> May 2020.
- j. Cllr. White informed the Council of the lack of any 30 mph signs at the Colchester Road entrance to the village, adding that the red circular surrounds on the 30 mph signs at the Clacton Road entrance were so faded as to be invisible. The Chairman informed the Council that the Clerk had reported both matters to Essex Highways and that he would do so again.
- k. A Councillor requested that bonfires be included on the agenda for the next meeting.

- l. A Councillor reported that there were now a number of mobile vendors selling takeaway food in Point Clear, including Indian food outside of the NISA store and a burger van along Oakmead Road. In the case of the former, despite it having been open at weekends since August 2019, and being advertised on Facebook, the District Council had yet to take any form of enforcement action. The Councillor requested that this too be included on the agenda for the next meeting.
- m. Cllr. Lockwood informed the Council that there had been a near miss on the crossroads. The Chairman requested that he raise it with the Highways Working Party when it met on 2<sup>nd</sup> June 2020.
- n. Cllr. French enquired as to whether any members of the Council knew the number of COVID-19 related deaths in the area. A conversation ensued during which time a number of figures were discussed.
- o. The Chairman addressed the Council stating how disappointed she was with the behaviour of some members of the Council, which she felt had led to the unnecessary and rude interruptions towards the end of the meeting, especially during the discussion in respect of Footpath 29.

There being no further business the meeting was closed at 4.45 pm.

The date of the next meeting was set for 2.30 pm on Thursday 18<sup>th</sup> June 2020.

| <b>Summary of 'Action Required' from the Minutes of the Ordinary Meeting held on Thursday 21<sup>st</sup> May 2020</b> |                                      |                             |
|--|--------------------------------------|-----------------------------|
| OM-20-032 b ii   | Ghosted Turn                         | Clk to confirm meaning      |
| OM-20-032 b iii  | St John's Road Planning Applications | HWP to review               |
| OM-20-032 b v b  | Member-Led Repair Programme          | HWP to review               |
| OM-20-032 d i d  | Repair of Play Equipment             | Clk / C/W to action         |
| OM-20-037  | MOD Shoeburyness                     | Clk to action               |
| OM-20-039 j  | Speed Limit Signs                    | Clk to liaise with Highways |
| OM-20-039 k  | Bonfires                             | Clk to include on agenda    |
| OM-20-039 l  | Mobile Food Vendors                  | Clk to include on agenda    |

Signature: *[Signed on Original]*  
 SW Grantham  
 Chairman