



# ST OSYTH PARISH COUNCIL

The Village Hall, Clacton Road, St. Osyth, Clacton-on-Sea, Essex, CO16 8PE

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Dear Councillor

## Notice of Ordinary Meeting of the Parish Council

I hereby give you notice that the Ordinary Meeting of the St Osyth Parish Council will be held via  
**Conference Call on Thursday 21<sup>st</sup> May 2020 at 2.30 pm**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*This meeting will be held via Conference Call. Press and members of the public are invited to attend. Those members of the public who wish to speak during public participation are kindly requested to contact the Clerk no later than 10 am on Thursday 21<sup>st</sup> May 2020.*

Dated 14<sup>th</sup> May 2020

*[Signed on Original]*

Neil Williams

Parish Clerk

### AGENDA / BUSINESS TO BE TRANSACTED

1. **Apologies for Absence**
2. **Members Declarations of Interest:**  
To receive any Pecuniary or Non-Pecuniary Interests for matters set out below
3. **Planning Applications** received and comments made thereon:

	APPLICATION & ADDRESS	APPLICATION DETAIL
a)	20/00439/FUL Karan - Karan Retail Ltd Pump Hill Garage / Service Station St Johns' Road, St Osyth	Demolition of existing single storey A1 shop on the forecourt and the erection of a new single storey A1 shop unit on the forecourt. Demolition of existing Sui generis carwash surround.

*Please note all applications can be viewed on the Tendring District Council website under the following [www.tendringdc.gov.uk/publicaccess](http://www.tendringdc.gov.uk/publicaccess) and will be available for viewing at the meeting.*

4. **Planning Correspondence:**  
To hear correspondence in respect of Planning as listed:
  - a) Tendring District Council (TDC) notification of Decisions (Determinations) 10<sup>th</sup> April 2020 to 8<sup>th</sup> May 2020 *encl*
  - b) Letter of 29<sup>th</sup> April 2020 from TDC re Public Open Spaces Contribution *encl (see item 10 d ii)*
  - c) Letter of 4<sup>th</sup> May 2020 from TDC re Enforcement of Planning Control *encl*
  - d) Letter of 4<sup>th</sup> May 2020 from Essex County Council (ECC) re planning applications along St John's Road *encl (see item 10 b i)*
  - e) Email of 13<sup>th</sup> May 2020 from TDC re Street Naming for the new development at the rear of 820 St John's Road *encl (see item 5)*

5. **Naming of New Road – Development at 820 St John’s Road:**  
To receive correspondence in respect of the naming of the new road on the development at 820 St John’s Road, St Osyth and to consider the developers suggestion
6. **Approval of Minutes:**  
To approve as correct the Minutes of the Ordinary Meeting, held via Conference Call, of 16<sup>th</sup> April 2020 *encl*
7. **Matters arising from the Minutes of the Ordinary Council Meeting:**  
To receive an update on matters arising from the meeting of 16<sup>th</sup> April 2020
8. **Public Participation**
9. **Correspondence:**  
To hear correspondence as listed:
  - a) Email of 11<sup>th</sup> April 2020 from a resident re Priory Meadow play area
  - b) Email of 20<sup>th</sup> April 2020 from the Environment Agency (EA) re proposed Sea Defence Works *encl*
  - c) Letter of 30<sup>th</sup> April 2020 from QinetiQ re MOD Shoeburyness *encl (see item 15)*
  - d) Email of 12<sup>th</sup> May 2020 from Cllr. Kevin Bentley, ECC re the Member-Led Repair Programme *encl*
  - e) Email of 12<sup>th</sup> May 2020 from Rt Hon Robert Jenrick MP, Secretary of State for Housing, Communities and Local Government *encl*
10. **Finance:**  
To approve cheques and payments, and receive balances as listed:
 

a) Approval of cheques for	April 2020	<i>encl</i>
b) Balances	Current a/c:	£142,255.39
	Deposit:	£53,188.96
11. **Updates from Working Groups:**  
To receive reports from the following:
  - a) Blooms in St. Osyth
  - b) Highways Working Party
    - i) to receive correspondence from Essex Highways re planning applications along St John’s Road, consider an appropriate response and to agree a course of action
    - ii) to receive an update on the Local Highways Panel application / Cabinet Member Action submitted to Cllr. Kevin Bentley, ECC Cabinet Member for Infrastructure, regarding the Crossroads
    - iii) to discuss the Member-Led Repair Programme for 2020/2021
  - c) Martin’s Farm Park
    - i) to receive notes of the meeting of 28<sup>th</sup> April 2020 *encl*
  - d) Playground, Youth & Open Spaces
    - i) to receive a report from the Clerk with regards to the initial findings of the Annual Play Equipment Inspection
    - ii) to receive correspondence from Ian Taylor, TDC Head of Public Realm regarding Public Open Spaces Contributions
12. **Reports from Representatives:**  
To receive reports from the following (if applicable):
  - a) Essex County Council
  - b) Essex Police – Temporarily suspended (Covid-19)
  - c) Footpaths (Cllr. Quy)
  - d) Benches & Litter Bins (Cllr. Catt)
  - e) Village Planters (Cllr. Ward)
  - f) Tree Warden (Cllr. French)
  - g) TDALC (Cllr. Talbot)

- h) District Council Report (Cllr's Talbot & White)
  - i) Website (Cllr. Lockwood)
  - j) Community Speed Watch (Cllr. Cooper) – All activities suspended (Covid-19)
- 13. Reports from Nominated Trusteeships / Representatives:**  
To receive reports from the following (if applicable):
- a) Almshouses (Cllr. Sinclair)
  - b) Playing Field Charity (Cllr. Thomas)
  - c) Point Clear Community Association (Cllr. Blockley)
  - d) Village Hall (Cllr. Thomas)
  - e) St Osyth Priory & Parish Trust (Cllr. Grantham)
- 14. Meeting Dates for May 2020 to May 2021:**  
To receive and approve dates of Council / Committee Meetings for May 2020 to May 2021 *encl*
- 15. Attendance at Meetings:**  
To receive records of attendance at Council / Committee / Working Party Meetings for April 2019 to March 2020 *encl*
- 16. Range Activity at MOD Shoeburyness:**  
To receive correspondence, consider an appropriate response and to agree the attendance of 2 x Council representatives
- 17. War Memorial:**  
To receive a report from the Chairman and Clerk with regards to damage to the War Memorial railings
- 18. Further Parish Matters:** (*exchange of information only*)